

Chief Executive Officer  
Louis Ward, MHA



Mayers Memorial Hospital District

**Board of Directors**  
Beatriz Vasquez, PhD, President  
Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

Board of Directors  
**Strategic Planning Committee**  
**Minutes**  
August 10, 2020  
Fully Remote Zoom Meeting

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

- 1 CALL MEETING TO ORDER:** The meeting was called to order at 12:010 pm on the above date.

**BOARD MEMBERS PRESENT:**

Allen Albaugh, Chair  
Beatriz Vasquez, PhD, President

**STAFF PRESENT:**

Louis Ward, CEO  
Ryan Harris, COO  
Travis Lakey, CFO  
Jessica DeCoito, Board Clerk  
Marlene McArthur, MHF Executive Director  
Sheba Sawyer, MHF Grant Writer

**Community Members Present**  
**None**

- 
- 2 CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

- 
- 3 APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of May 11, 2020 Albaugh/Vasquez **Albaugh – Y**  
**Vasquez –Y**

- 4 Mayers Healthcare Foundation: Alignment between MHF's Fundraising Priorities & MMHD's Strategic Plan**

Important for our fundraising plan to align with the MMHD's Strategic Plan. MHF wants to help align donors with MMDH's Strategic Plan and goals to help meet MMHD's needs. Knowing what a foundation or grant requires in their application, and aligning our Strategic Plan and evaluation of plan now will help with applying for grants in the future. Let's begin looking into grants that could be specific to our rural health clinic, and our future projects.

- 5 COVID-19 Update:** 400 cases in Shasta Co.

- 6 COVID-19: PREPARING FOR A LONG TERM PLAN:** plan is flexible but 4 areas where our priorities are: testing, visitation for residents, NHW set up and morale for staff and residents. Actively searching for the rapid tests and machines to process the tests – competition trying to get these tests and processes. COVID trailer is being moved to the new hospital wing. A screening process will be in place with the opening of the NHW. Negative pressure room is available in the NHW for those needing more care. Actively working on visitation plans for family members with the residents – but right now CDPH is requiring us to keep the SNF and Acute closed. Staff morale is very important and we have plans being set up for thanking our staff and providing some happiness in these cloudy times.

- 7 CONSTRUCTION UPDATE:** current projects: NHW – licensure is set for August 18<sup>th</sup> with the hopes of opening up right away. SNF Refresh project is complete for phase 1 and phase 2 but phase 3 is on hold because of COVID – this is the permitted set of updates. Burney Clinic is set to finish on January 2021. Demolition project is set to start by April 2021. Riverview House and Admin Building are complete with a few punch list items to finish. Nurse Call Project is set to start and will finish within

4 weeks. Heli Stop project is set to start on September 7<sup>th</sup> with completion targeted at 1 week later. Burney Annex Fire Panel – will begin next year. HVAC project is the more expensive project with a 2 to 3-year timeframe – looking at beginning at 2021 with completion date around end of 2023. PT & Cardiac Rehab project will hopefully begin around September 2021 and completion around 2023. Move SNF down into Cardiac Rehab. After demo of 1953 building – we could put together a nice courtyard for community and residents. FR Kitchen has some updates with refrigeration unit that would require wall demo – FR Clinic project start in 2023 and complete in 2024. Lots of projects and a lot of factors playing into this, including legislature, finances, efficiency, etc. We need to dial this in within the next 6 months.

**8 ADMINISTRATIVE REPORT:** more flu vaccines have been ordered than last year with the hopes of folks coming in through the Retail Pharmacy for their flu vaccinations. August 18<sup>th</sup> – CDPH will be onsite to license the new hospital wing (hopefully). August 11<sup>th</sup> – MMHD will meet with FRJUSD on how we can help them out. Board Quality and Managers Meeting scheduled for August 11<sup>th</sup>. Clinic – we are very close to getting a clinic manager hired and a mid-level has been hired with a start date in October 2020. We continue to look at other positions to fill in our clinic as well, and we are developing the plan for training on our EMR (electronic medical record) system, etc.

**9 OTHER INFORMATION/ANNOUNCEMENTS:** None at this time.

**10 ADJOURNMENT** – 1:22 pm – Next Strategic Planning meeting is September 14<sup>th</sup> at 1:00 pm