

Chief Executive Officer  
Louis Ward, MHA



**Board of Directors**  
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Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

Board of Directors  
**Quality Committee**  
**Minutes**  
October 14, 2020 @ 12:00 PM  
Fully Remote Zoom Meeting

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

1	<b>CALL MEETING TO ORDER:</b> Board Chair Laura Beyer called the meeting to order at 12:05 pm on the above date.		
	<b>BOARD MEMBERS PRESENT:</b>		<b>STAFF PRESENT:</b>
	Laura Beyer, Secretary Jeanne Utterback, Director		Louis Ward, CEO Candy Vculek, CNO Keith Earnest, CCO
	<b>ABSENT:</b>		Jack Hathaway, Director of Quality Libby Mee, Director of HR Daryl Schneider, Physical Therapy David Ferrer, Respiratory Amanda Harris, Telemedicine Dawn Jacobson, Infection Control Jessica DeCoito, Board Clerk
2	<b>CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>		
	None		
3	<b>APPROVAL OF MINUTES</b>		
	3.1	A motion/second carried; committee members accepted the minutes of September 9, 2020	<b>Utterback, Ward</b> <b>Beyer – Y</b> <b>Utterback – Y</b>
4	<b>REPORTS: QUALITY FACILITIES: NO DEPARTMENT REPORTS</b>		
	4.1	<b>Pharmacy - Hospital:</b> We had state inspection in July. Only issue was on Narcotic Reconciliation – mostly on how they wanted the report to look. State renewed on the 28 <sup>th</sup> ! Barrier Isolator issues were resolved.	
5	<b>REPORTS: QUALITY STAFF</b>		
	5.1	<b>Worker's Comp Quarterly Report:</b> Working with Dana and BETA on the work comp program. Working on directing this program to the wellness of our employees – lots of domains for our employee's wellness like ergonomics. Excited to have Dana on our team to help with employee wellness, especially in the COVID environment and the stress brought on by it.	
6	<b>REPORTS: QUALITY PATIENT SERVICES</b>		
	6.1	<b>Telemedicine:</b> Restarted the Take 4 Counseling at the school sites. Burney Elementary is short staffed, so Amanda is covering for the time being. Very busy in Telemed with Rheumatology appointments picking up. Working on carryover funds to offer services to staff and teachers at schools. Clinic Telemed options are being discussed.	
	6.2	<b>Cardiac Rehab:</b> equipment is being maintained with the help of maintenance.	
	6.3	<b>Physical Therapy:</b> Utilizing the Translator service on the phone to help with our language gaps with patients. This has helped with gaining more patients from the Hispanic community. Looking into a video service for our patients who use a translator, so we can have the visual presence.	

6.4	<b>Respiratory:</b> Working on performing Pulmonary Function Tests and training Odessa to perform those on her own. Starting to plan something with Val to start marketing more for Respiratory. Wanting to open a Pulmonary Rehab Clinic but with COVID, we aren't able to start that process. Opportunities for Respiratory Fit Testing with farm workers and local chemical companies. Respiratory staff went around to the local schools and provided free of charge fit testing.
6.5	<b>Retail Pharmacy:</b> While we have made great strides in the inventory process, we still have areas for improvement. And we are still experiencing issues with Frontier services. And creates an impact on software updates, workflow processes, etc. Flu Shots are occurring Tuesdays and Thursday from 2:00 pm to 4:00 pm – each time is around 10 to 20 individuals.
6.6	<b>SNF Events/Survey:</b> Activities Director Sondra Camacho is working really hard to keep our Residents busy. Currently planning on a Haunted Halloween and Fall Festival. Trying to come up with alternate plans for the holiday season as we foresee no changes in the visiting restrictions. Standard workflows are being created for both facilities as we have noticed charting errors. Hired 3 of 4 positions for non-clinical staff, and have been very helpful thus far for our nursing staff. CNA's from Shasta College course has 4 from the previous class that will join our team. And we have 4 more students enrolled for the next class.
6.7	<b>Infection Control:</b> In the middle of employee flu shots. COVID testing has been great so far with employees remembering to go.
6.8	<b>Hospice Statistical Report:</b> Our average length of stay is very short compared to the national average. Patient Days fluctuate. But we would like our hospice patients to be referred earlier than what we are seeing now.
7	<b>REPORTS: QUALITY FINANCES: NO REPORTS</b>
8	<b>DIRECTOR OF QUALITY</b>
8.1	Hospice: Mock Surveyor came in with Hospice and helped us work through our issues, so we can be prepared for our actual survey. Analyzed a lot of responses from family members and interesting to see that everyone should look at Hospice as a celebration of life. Prime updated: Prime submission has been reviewed for completion. Now moving into a deeper clinical aspect. And then will work into a closeout. Val has been creating a video for Prime.
9	<b>New Business</b>
9.1	<b>Patient Activation Measure:</b> Learned about this at the ACHD Conference. Thoughts were that this might be interesting and helpful for our patients in helping them manage their own health and healthcare.
10	<b>ADMINISTRATIVE REPORT:</b> COVID Update: big difference in the last month within Shasta. This time last month 612 cases (March to September), 17 active and 12 deaths. As of 10/14/2020: 1597 cases, 180 active, 25 deaths. Expected to move into the Purple Tier. This increase made us put a hold on our SNF visitation plans. We are hiring a screening position for the front lobby door to help. Testing guidelines are being discussed and based on the current resources we have. Setting up private area for individuals needing COVID testing to pull into the ER and call a number. Working on protocols for when Employees call in sick or have questions about symptoms they or their family members are experiencing. All vendors are going through the screening process for COVID reasons. Org Analysis is due October 19 <sup>th</sup> . Employee Benefit Enrollment is due October 21 <sup>st</sup> . Think Pink Day is October 15 <sup>th</sup> . Burney Clinic is moving along nicely and excited for the progress in the next month. Nurse Call Project is going to begin in Acute wing.
11	<b>OTHER INFORMATION/ANNOUNCEMENTS: NONE</b>
12	<b>ANNOUNCEMENT OF CLOSED SESSION:</b>
	<p><b>Government Code Section 54962: Medical Staff Credentials</b></p> <p><u>Staff Status Change to Inactive</u></p> <ol style="list-style-type: none"> <li>1. Kenneth Childers, CRNA</li> <li>2. Darla Schmunk, NP</li> <li>3. Thomas Peterson, NP</li> <li>4. Kirk Lott, CRNA</li> <li>5. Eric Stirling, MD</li> <li>6. Chuck Colas, MD</li> <li>7. Rebecca Dyson, MD</li> <li>8. Peter Halt, MD</li> <li>9. Michael Maloney, MD</li> <li>10. Scott Bleazard, MD</li> <li>11. Suzanne Aquino, MD</li> <li>12. Hanna Bae, MD</li> <li>13. Baharak Bagheri, MD</li> <li>14. Daniel Baker, MD</li> <li>15. John Boardman, MD</li> <li>16. James Brull, DO</li> <li>17. Annemarie Budy, MD</li> </ol>

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

	<p>18. Dennis Burton, MD  19. Courtney Carter, DO  20. Lillian Cavin, MD  21. Charles Gould, MD  22. Todd Greenburg, MD  23. Jeff Grossman, MD  24. Kristen Grubb, MD  25. Morgan Haile, MD  26. James Haug, DO  27. Kyle Henneberry, MD  28. Miriam Hulkower, MD  29. Frederick A. Jones, MD  30. Perry Kaneirya, MD  31. Russell Kosik, MD  32. Bao Nguyn, MD  33. Austin Peters, DO  34. William Phillips, MD  35. Asti Pilika, MD  36. Teppe Popovich, MD  37. Peter Reuss, MD  38. Anjali Roy, MD  39. William Rusnack, MD  40. Shree Shah, MD  41. Frank Snyder, MD  42. Brent Tilseth, MD  43. Joseph Trudeau, MD  44. Charles Westin, MD  45. Aaron Wickley, MC  46. Anthony Willis, MD  47. Yuming Yin, MD</p> <p><u>AHP Appointment</u></p> <p>1. Lewis Furber, JR, FNP</p> <p><u>Medical Staff Reappointment</u></p> <p>1. David Panossian, MD – Pulmonary Care  2. Julia Mooney, MD – Pathology  3. Stephen McKenzie, MD – Family Medicine</p> <p><u>Medical Staff Appointment</u></p> <p>1. Kelly Kynaston, DO – Infectious Disease  2. Mietsy Woodburn, MD – Neurology  3. Stephen Hofkin, MD – Radiology  4. Don Chin, MD - Radiology</p>
13	<b>RECONVENE OPEN SESSION</b> - Approval of credentials were moved, seconded and carried.
14	<b>ADJOURNMENT: 2:00pm</b> - Next Regular Meeting – November 11, 2020

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