

Date: August 24, 2015  
Time: 1:00 P.M.  
Location: Mayers Memorial Hospital  
Burney, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**1. CALL MEETING TO ORDER:** Vice President Kerns called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President  
Mike Kerns, Vice President  
Beatriz Vasquez, Secretary  
Allen Albaugh, Treasurer  
Art Whitney

**Board Members Absent:** none

**Staff Present:** Louis Ward, Interim CEO; Valerie Lakey, Board Clerk; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO

**2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**  
None

**3. APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the following minutes

**3.1 Regular Meeting – July 27, 2015 – (Kerns, Vasquez)**

**4. Reports**

**4.1 401K Annual Report** – John Grimmet from Tri Counties Bank was present to give the annual 401k report. Written report provided. **(PDF Attachment)** There is \$4.75 million of assets in the plan – last year it was at \$3 million.

**4.2 Workers Comp/Safety FYE15 Annual Report – FYE15**

- ▶ First Aide Injuries: 24
- ▶ Reportable Injuries: 4 (2 still off, one claim denied, one doing sitting position so coordinating wages with Alpha)
- ▶ MOD rating went from 1.17 to .88 = savings of \$4263 a month
- ▶ Majority of claims are SNF Patient handling. Working with Terry King and PT for education and training.

**5. OPERATIONS REPORT:**

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

- ▶ **Louis Ward, Interim CEO** – Highlighted items: Management meetings, TEAM MAYERS, Financial Advisory Committee. HR - Libby Mee is new manager. Hired an ER Manager – from UCSF; she is very qualified with a great resume. We have worked with Imaging to reduce cost and improve access to care for patients. We are in latter stage of USDA process. Hathaway noted he reviewed SSV contract – We need to look at language; some of it is outdated.
- ▶ **Keith Earnest, CCO** – Imaging Department is happy with outcome. Lab – working on diagnosis codes with lab and cleaning up our system. We are working with MVHC and trying to facilitate a smoother process. Technically we are ready for ICD-10. October 1 is the start date. There are new locks on lab door. We are also looking at opportunity to expand PT.
- ▶ **Sherry Wilson, CNO** – Surveyors are here. They will exit tomorrow, they arrived Monday. Star rating comes from the survey. There are some other criteria including quality for the entire facility. There is a new method of calculating the stars – relevancy of the stars was questioned. Our Immediate Jeopardy fell off in June so our rating should go up. We will send a copy of star criteria with the minutes. Albaugh asked about CNA class – we have applied to do the class

again. It will take 30-90 days to get approval. We have to be recertified to have a class on our site. We will also work with Shasta College. There are 2 students that completed the last class that haven't tested yet. We have hired 8. We need 8-10 more. To be fully staffed we would have about 40 CNA's. There are over 500 hours of overtime in on PP in both facilities. Working of ways to retain CNA's.

## 6. BOARD COMMITTEES:

### 6.1 Finance Committee – Chair Allen Albaugh

**6.1.1 Committee Meeting** – CRNA's – we are tracking all of their time at the facility. We are considering making the second CRNA an employee. All of the current CRNA's time that is an employee was allowed on report. (See Finance notes)

**6.1.2 July 2015 Financials – (Whitney, Kerns) – Approved All**

**6.1.3 FY16 Operational Budget – Resolution 2015-3 – Roll Call (Albaugh, Vasquez) Approved All (5-0 vote)**

### 6.2 Strategic Planning Committee –Chair Abe Hathaway

**6.2.1 Committee meeting** –There was a lot of talk about JPIA and physician recruiting. (See SP notes.)

### 6.3 Quality Committee – Chair Mike Kerns

**6.3.1 Committee Meeting Report** – Kerns reported on the Quality meeting. (See Quality notes.)

## 7. NEW BUSINESS

**USDA LOAN APPROVED!** Lakey spoke to Anita at USDA today. We just received approval today.

## 7. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS

- ▶ **ACHD Committees**
- ▶ **Board Education** – QHR Webinar 2<sup>nd</sup> Tuesdays **2015, 10 a.m.**
- ▶ **HGA Site Visits**
- ▶ **Fair Booth September 3 – 7, 2015. Sign up with Val**
- ▶ **JPIA Meeting – September 9 – Alturas** (cancelled)
- ▶ **Board Quality – Thursday, September 10 - Burney**
- ▶ **Blood Drive – September 15<sup>th</sup>**
- ▶ **Employee Appreciation Lunches – Sept 15 (FR), Sept 17 (Burney)**

## 8. ANNOUNCEMENT OF CLOSED SESSION: NONE

## 9. RECONVENE OPEN SESSION – NO CLOSED SESSION

**10. ADJOURNMENT:** There being no further business, at the hour of 3:10 p.m., President Hathaway declared the meeting adjourned. Next meeting September 23, 2015 – Fall River Mills

