

Date: February 25, 2016
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Burney, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Hathaway called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President
Mike Kerns, Vice President
Beatriz Vasquez, Secretary
Allen Albaugh, Treasurer
Art Whitney

Board Members Absent: none

Staff Present: Louis Ward, CEO; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO;; Marlene McArthur, IHF CEO

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

None

3. RESOLUTION 2016-01 – Presented to Sherry Green *(Vasquez, Kerns) Approved All*

4. Quarterly Worker's Compensation Report – Written report submitted

5. APPROVAL OF MINUTES – A motion/second and carried, the Board of Directors accepted the minutes of the January 27, 2016 Regular Board Meeting
(Kerns, Vasquez) – Approved All

5. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- ▶ **Louis Ward, CEO** – Ward reported that it has been a busy month and a busy patient care month. He noted the scorecard and provided an overview of the metrics we are tracking. We will be adding some quality metrics and we will be utilizing graphs.

We are working on a clinic liaison. Ward noted that all of the chiefs have similar reports because they are working on many projects as a team. We have been working closely with MVHC and have developed a Provider Relations Committee.

Dr. Pafford from Canby Clinic will be at MMHD tomorrow.

We met with Partnership on Tuesday. We are looking at having one of our providers at the Partnership Med Exec meeting.

Regarding the Building project and capital campaign: Timeline may be sped up a bit. RFP and RFQ is happening a little faster. We may have construction firm selected by June. Hathaway asked if the moving of the power poles are included in RFP. The answer is "Yes".

- ▶ **Keith Earnest, CCO** – Referrals are up. There are a few notable items and additions.
PT – Marzan will become a clinical instructor. She is waitlisted on the class at the moment. We are looking at venues to recruit PT's – we will eventually need 4 when we move over to Burney.

Pulmonary Function machine has not arrived yet.

<p>▶ Sherry Wilson, CNO – Chart reviews will begin next week to get ready for mock survey. We are working with Shasta College to use our facility as a clinical site for LVN’s. We still have 8 CNA’s in program. There were a few questions on workers comp and how it is related to patient handling. It was suggested to look at the casters on the patient lifts.</p>
<p>6. BOARD COMMITTEES:</p> <p>6.1 Finance Committee – Chair Allen Albaugh</p> <p>6.1.1 Committee Meeting – see Finance Minutes. Albaugh noted lab issues, water cost, ER report. He also noted ER charges are lowest in area, lab charges are higher. We will be reviewing charge master. He reported on paying down debt. Things are looking better. It was noted the savings on registry costs. Also, there is a new daily rate for CRNA’s – which will be a savings of 80,000/year. We are also looking at surgery costs.</p> <p>6.1.2 January 2016 Financials – (Albaugh, Whitney) – Approved All</p> <p>6.1.3 Quarterly Finance Review – (Albaugh, Whitney) – Approved All</p> <p>6.2 Strategic Planning Committee –Chair Abe Hathaway</p> <p>6.2.1 Committee meeting – See minutes. Hathaway noted there was a PT staffing report</p> <p>6.3 Quality Committee – Chair Mike Kerns</p> <p>6.3.1 Committee Meeting Report – See minutes</p> <p>6.3.2 Policy & Procedure – Severe Winter Storms (Bring to March meeting)</p>
<p>7. OLD BUSINESS</p> <p>7.1 Building Project Update – Reviewed as above</p> <p>7.2 Clinic Grant Update – We are looking at the Right Roads Building and working on being able to use the Partnership Innovation Grant.</p>
<p>8. NEW BUSINESS</p> <p>8.1 Org Chart - Approved as presented (Albaugh, Whitney) – Approved All</p> <p>8.2 Policy & Procedure Review Schedule - P & P review will begin. Pam Sweet will send out assignments.</p>
<p>9. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS</p> <p>BOARD COMMENTS, UPCOMING EVENTS, ETC. – Discussed possible dates of Strategic Plan retreat and contents/format.</p>
<p>10.1 Announcement of Closed Session @ 3:59 – Active to Inactive Status – All Approved</p>
<p>3:59 pm adjourned to closed session - All on agenda was approved (Albaugh, Whitney)</p>
<p>10. ADJOURNMENT: There being no further business, at the hour of 4:00 p.m., President Hathaway declared the meeting adjourned. Next meeting February 24, 2016 – Burney</p>