

Date: July 27, 2016  
Time: 1:00 P.M.  
Location: Mayers Memorial Hospital  
Fall River Mills, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**1. CALL MEETING TO ORDER:** President Hathaway called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President  
Mike Kerns, Vice President  
Beatriz Vasquez, Secretary  
Allen Albaugh, Treasurer  
Art Whitney

**Board Members Absent:**

**Staff Present:** Louis Ward, CEO; Valerie Lakey; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO; Jack Hathaway, Suzanne Mason, Justin Sears, Theresa Overton

**2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**

None

**3.**

**3.1 Resolution 2016-08** June Employee of the Month *(Approved)* Kerns- Whitney

**4. APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the minutes of the June 22, 2016 Regular Board Meeting.

*(Kerns, Whitney) – Approved All*

**5. OPERATIONS REPORT:**

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

▶ **Louis Ward, CEO** – Reviewed notes as sent out in the board packet.

- **OB recommendation.** Staffing issues. Lack of resources, quality issues. Have been exploring all options for training, recruiting, etc. Physician shortage at times. This is not a financial decision. Do we have the resources to provide a quality service? No. Recommended to discontinue. **CNO, Sherry Wilson** concurs. We need to have an OB nurse on-call 24/7. Potential nurses are discouraged by this. Our equipment is becoming outdated. **Keith Earnest, CCO** referenced the staff and physician shortage (See Finance notes and Ward's board report) **Travis Lakey, CFO** noted there are a lot of facilities that have gone through this that we can reach out to. Transition timeline:
  - ✓ Talk to MVHC and providers so they can take care of and communicate with their patients.
  - ✓ Would like to continue for 6 weeks to cover those at 33+ weeks
  - ✓ Continue to train so we have skilled nurses and staff in ER
  - ✓ Potentially have current OB nurse do in-services for ER staff
    - **Abe Hathaway** – could still have potential issues in ER, training is critical. It's about patient safety and quality of care. We can't provide a service that we are not staffed to do. We have tried to make the service work. We need the 45+ days on how to transition. **"The board's desire is to shake this liability and proceed with the transition."** Full board concurred.
    - **Mike Kerns** – This does not come as a shock. As hard as we have tried to do this, we felt it would come to this crunch point. Our ability to staff isn't going to get easier. There are parts of this we need to address in the Strategic Plan. Before we come to a complete conclusion – provide a document from the Chief Team for information to be provided by the board, etc. when they are asked

- questions.
- **Beatriz Vasquez** – This is a quality concern, not a financial concern.
  - **Art Whitney** – The board strongly recommends the discontinuing of the service because of the liability.
  - **Allen Albaugh** – Agrees with the rest of the board
- ✓ **Hathaway** asked Ward to report back at next meeting on the progress with the transaction.
- **SEMSA proposal** – see finance notes and Ward’s board notes
    - ✓ Regional ambulance coverage.
    - ✓ MMHD staff would become SEMSA employees
    - ✓ Air Ambulance would be based 10-15 flight time away from Mayers. Flight nurse on the flight.
    - ✓ Contract ground transport through SEMSA – we would still have EMT’s Paramedics in our ER.
    - ✓ Our staff is excited about the opportunity.
    - ✓ Looking at how the new model would look. We are interested in continuing to work with SEMSA. Talk to Burney, Big Valley and Modoc.
    - ✓ Ward will report back to board.
    - ✓ They will have a training center.
    - ✓ Hathaway was in favor and thinks it would be a big benefit for many reasons.
    - ✓ Kerns asked if all others have to participate for us to be included. Ward said no – they want MMHD and Modoc to participate.
  - **Building Project**
    - ✓ Have been looking at other projects completed by design-build contractors that submitted RFP’s.
    - ✓ Ryan Harris gave an overview of Layton’s job site – clean and safe. He checked references (see notes) Layton seems to be best choice for the job and has OSHPD experience.
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- ▶ **Keith Earnest, CCO** –Recall handled. Hired a PT that will start in September. Imaging – interviewing for manager and staff.
  - ▶ **Sherry Wilson, CNO** –Valley West visit was cancelled and will be rescheduled. Met as a committee to discuss areas of concern. Annex Quality Care Team meeting with Dr. Watson monthly; will keep us in compliance with the state. State was here on a self-report and a report from previous employees. Excited without findings. Albaugh recognized the increased revenue from LTC. Gave kudos to the department. Kerns noted the quality focus. Working on contract with Mock Survey team. (About \$30,000– 35,000/annual). Vasquez asked about staffing. LVN’s looking good. CNA’s - 5 or 6 signed up for the next class. SNF is using a little bit of registry.
  - ▶ **Ad-Hoc Building Committee Report** – Discussion of RFP’s and the bids. Companies know what the guaranteed maximum budget is.
- ▶ **Selection of Design-Build Firm (ACTION) (Albaugh, Beatriz) – All Approved**
- Recommended to accept Layton Construction as the Design-Build contractor contingent on USDA approval

## 6. BOARD COMMITTEES:

### 6.1 Finance Committee –Chair Allen Albaugh

**6.1.1 Committee Meeting** - Reviewed meeting notes. 43 days cash on hand. On a good path.

**6.1.2 June 2016 Financials – (Albaugh, Whitney) – Approved All**

**6.2 Strategic Planning Committee –Chair Abe Hathaway**

**6.2.1 Committee meeting** – See minutes

**6.2.2 SEMSA Report** – See above

**6.3 Quality Committee – Chair Mike Kerns**

**6.3.1 Committee Meeting Report** – Reviewed minutes. Discussed SNF Quality. Will be working on the Falling Star Program for Acute and SNF. Will be doing an employee in-service. Respiratory reported on new equipment and procedures – testing time is reduced better patient experience. Staff Development report. Getting our staff out of our facilities to collaborate and train. WC – 4 first aid injuries – 3 lost day. One employee off work and will not be able to return to work. Discussion on Compliance. Chargemaster review – item by item increase and small overall increase. Excluded high items and items we were low on brought more to industry standard. Infection Control 257 days no hospital acquired infections. Monthly PRIME report to Quality.

**7. NEW BUSINESS**

**7.1 Review of DRAFT EOP**

**7.2 Authorization to Bind – Albaugh, Whitney ( All Approved)**

**7.3 Policy & Procedure Approval (Kerns/Whitney) –Approved All**

**8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**

**BOARD COMMENTS, UPCOMING EVENTS, ETC. –**

- Legislative Update
- Upcoming Events
  - Employee Family BBQ – August 7<sup>th</sup> – 2:00 pm Fall River Park
  - Golf Tournament – August 20th
- Capital Campaign/ Resale & Thrift Store – re-open first week in August

**9.1 Announcement of Closed Session -2:40 p.m.**

**9.1 Government code section §54952 Quality Assurance**

Approved (Kerns, Vasquez)

2:40 p.m. adjourned to closed session

**10. ADJOURNMENT:** There being no further business, at the hour of 2:50 p.m., President Hathaway declared the meeting adjourned. Next meeting July 20, 2016 – Fall River Mills

