

MAYERS MEMORIAL HOSPITAL DISTRICT

BOARD FINANCE COMMITTEE MEETING  
MINUTES – JULY 27, 2016 9:00 A.M.

BFC Attendance:  
Allen Albaugh  
Art Whitney  
Louis Ward, CEO  
Travis Lakey, CFO

**FINAL  
Attachment A**

Valerie Lakey, Clerk of the Board

Other:  
Beatriz Vasquez  
Marlene McArthur  
Barbara Spalding  
Susan Garcia  
Justin Sears

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order by Albaugh at 9:05 AM in Fall River Mills.	
Requests from Audience to Speak	None	
Minutes	The minutes from the BFC meeting held 06.22.16 were approved. <b><i>(Albaugh, Whitney) Correction – Whitney called 2016.06.22 meeting to order.</i></b>	<b>Approved</b>
Department Presentation	<p><b>Dietary, Susan Garcia</b> – (Handout) Reviewed budget. Staff and food costs are the largest expense in dietary. Revenue was \$59,000 last year. The department has received 2 grants – Driscoll \$10,000 for new equipment for kitchen; McConnell – dining rooms were renovated. Future plans include: allocating some of the departments with expenses, things will be charged to appropriate departments. There will be small increase in cafeteria. Whitney asked about per day cost per meal for SNF; Garcia will get that information. There are about 8000 meals per month served. The department is budgeted for 25 full time employees – they average about 21. US Foods is the largest vendor– have to purchase 80% from them per the Premier Contract. There is a County inspection quarterly; State and Federal annually. Albaugh asked about employee turnover. Working on ideas to help with turnover in the department. Hours: 4 am – 8 pm</p> <p><b>Volunteer Services, Barbara Spalding and Foundation, Marlene McArthur</b> – (see presentation) 8120.58 volunteer hours - \$191,320.86 value. Volunteers go through orientation, training, etc. Capital Campaign training was on Monday. Timeline was discussed. Thanks for the renovation of the Thrift Store building. MMHD -</p>	

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	\$24,000 and foundation \$10,000	
Financials	<p>June 2016 Financials were discussed. Notes as follows: <b>(Whitney/Albaugh)</b></p> <ul style="list-style-type: none"> <li>• A lot of misc non-patient revenue</li> <li>• PRIME - \$750,000 net. We have put in \$187,500 and received back \$375,000 will be putting balance in September. Have to meet the metrics.</li> <li>• Albaugh had questions about how the various IGT funds are booked.</li> <li>• Clawback was discussed – still on the books. It will be removed when auditors give us the go ahead.</li> <li>• FTE's and purchased services went down</li> </ul>	<b>Approved</b>
Administrative Report	<ul style="list-style-type: none"> <li>• Ward discussed OB services. Decline in volume, staffing issues, training, etc. Ward will be asking the full board for direction. We are trying to meet the challenges with staffing and lack of coverage. The recommendation to cease the OB service – need to develop and exit plan and a timeline. It is a Quality issue. We have done a financial analysis. Loss of \$48,000 per year. This is not a financial decision. Level of resources in a rural community. Continue to train for our nurses for ER births, EmCare to provide training to ER docs. ER Equipment. The potential date for the last day of service would be September 15<sup>th</sup>. It will change a lot of things in other areas.</li> <li>• SEMSA – Covered in detail in Ward's board report. Ward met with Gonzo yesterday, ED staff is very on-board. Whitney – upside – staff savings and staff availability. SEMSA is working with us and Modoc. Will provide training. Downside – If it doesn't work out – we would have to re-establish our service through MMHD. Set up a membership – we currently have PHI and REACH; SEMSA will cover those until next sign-up period – then we could sign-up through SEMSA. A lot of details and discussion still on the table.</li> <li>• Building project – will be discussing at the full board meeting.</li> </ul>	
Adjournment	Meeting was adjourned at 11:10 am	

By: Valerie Lakey