

**MAYERS MEMORIAL HOSPITAL DISTRICT
QUALITY COMMITTEE MEETING
MINUTES – OCTOBER 24, 2016**

FINAL Attachment A

QC Attendance

Mike Kerns, Board Chair
Beatriz Vasquez, PhD, Committee
Louis Ward
Laura Dolman-Beyer
Sherry Wilson
Jack Hathaway
Shelley Lee

Other Staff Present

Valerie Lakey
Ryan Harris
Adam Dendauw
Libby Mee
Sherry Rodriguez

Absent

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order at 12:08 pm by Kerns in Fall River Mills	
Public Request to Speak	None	
Opening Remarks by Chairman Kerns	None	
Minutes	Minutes from the September 14, 2016 quality committee meeting were approved. M/S/C (Ward, Vasquez) . All Approved	Approved
Department Reports	<p>Environmental Services, Sherry Rodriguez: Rodriguez has continued to do walk-throughs to track linen quality. She is tracking unacceptable linen to be replaced or replaced. Kerns asked about the possibility of MMHD doing our own laundry services. Ryan Harris met with Aramark regarding pricing and quality. We should see improvement on quality and we negotiated a price reduction. Aramark contract goes through 2019 – would need a solid reason to get out of a contract. There would be opportunity to save money by doing laundry in-house. We will also be reducing our inventory.</p> <p>Imaging, Adam Dendauw: Dendauw announced Alan Northington as the new department manager. He also presented a Power Point. <i>(Exhibit A)</i> An overview of equipment research including a Mobile x-ray unit was included. Dendauw also discussed Intra-hospital relationships and the department’s new staffing. Kerns asked about physician feedback. Dr. Halt has been pleased with images.</p> <p>Marketing, Val Lakey: <i>(Exhibit B)</i> Lakey gave an overview of marketing projects and various ways marketing works to promote the quality of the facility. Beyer noted maybe we need to review the OB situation communications and do an After Action Review.</p>	Reports

**MAYERS MEMORIAL HOSPITAL DISTRICT
QUALITY COMMITTEE MEETING
MINUTES – OCTOBER 24, 2016**

Quarterly Reports	<p>Safety, Val Lakey: (Exhibit C) – Lakey updated the committee on the upcoming Statewide Disaster Drill. Ryan Harris added comments about the building security and Libby Mee commented on the Workplace Violence regulations that will soon be in place.</p> <p>Workers Compensation, Libby Mee: (Exhibit D) Mee gave an overview of stats and other information. Kerns asked Mee to bring information on training.</p>	Reports
Standing Reports	<p>SNF – Sherry Wilson: There has been no survey yet. We had a reportable flu outbreak that lasted about 2 ½ weeks. We will be providing education to staff, etc. to help prevent spreading. There is a lot to look at.</p> <p>Administrative – Louis Ward: Ward gave a report on website, etc. Building project update.</p> <p>Quality – Jack Hathaway: Hathaway met with Tahoe Forest. He also discussed accreditation. Hathaway went over the quality board and the measures he wants to track. Triple Aim, Hand washing, Hospital Associated Infections, and more potential ideas.</p> <p>Infection Control – Shelley Lee: (Exhibit E) Discussion on hand washing – Ward spoke about Stanford’s hand washing survey. Do a hand washing video at next employee meeting. Have been doing hand washing monitoring. Been tracking illness reports. Monitoring compliance with precautions – patients with contact, droplet precautions. Is staff following monitoring procedures? Competencies on all of these things should be quarterly.</p> <p>PRIME – Jack Hathaway: We have dropped antimicrobial stewardship program – after data certification we could not meet the required number. Moving forward with Million Hearts. CDPH has been changing measures of the metric. Hathaway attended a statewide PRIME meeting last week.</p>	
New Business	<p>Grounds Maintenance: Ryan Harris - Kerns had questions about grounds maintenance. Harris reported that we had posted a job position. There were no applicants. Harris presented a Planned Maintenance schedule that will be used in the Maintenance department. Looking at hiring another position. Kerns asked if Harris interacts with volunteers – he does with Rose Schneider. Maybe work on a process to get feedback from volunteers. Should go through manager of volunteer services.</p> <p>Policies & Procedures (Vasquez, Beyer) Approved All with corrections – schedule a time with Pam Sweet to review MCN. We need to look at all of the formats and make sure they are consistent.</p> <p>P & P Quarterly Summary: (Wilson, Hathaway) – Approved All</p>	Action Action
Closed Session	(Vasquez, Kerns) – Privileges - Approved All (1:55)	
Announcements;	Next meeting: Wednesday, November 9, 2016 in Fall River Mills	
Adjournment	Meeting adjourned 2:00 pm	

Minutes By: Valerie Lakey