

Date: January 24, 2017
Time: 5:30 P.M.
Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Hathaway called the regular meeting to order at 5:30 p.m. on the above date with the following present:

Mike Kerns, President
Beatriz Vasquez, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer

Board Members Absent: none

Staff Present: Louis Ward, CEO; Travis Lakey, CFO; Ryan Harris DOO; Keith Earnest, CCO; Jack Hathaway, DOQ; Valerie Lakey; DOPR/Clerk of the Board

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

2.1 Public Comment – Introduced Mike Williams form SEMSA. We will develop a list of frequently asked questions regarding the SEMSA partnership. Mike Williams and Val Lakey will work on this. One of the big questions is regarding flight insurance with other companies. SEMSA will offer ground and air membership. Reciprocity with REACH and PHI has been offered. Air operations will begin in March and SEMSA helicopter will be based in Adin. SEMSA will do a large marketing effort. Other programs will be honored unless it is emergent and closest/quickest will be utilized. Albaugh asked if SEMSA has had enough opportunity to meet with staff. Gonzo Solorio spoke about meetings. He indicated the staff is in favor of the partnership. Ward commented about meeting with physicians, operations team. Confident it will bring benefit to the community.

3. APPROVAL OF MINUTES – A motion/second and carried, the Board of Directors accepted the minutes of the December 28, 2016 Regular Board Meeting. **(Albaugh, Vasquez) – Approved All**

4. Department/Operations Reports/Recognitions:

4.1 **Resolution 2017-1**–December Employee of the Month **(Exhibit 1)** Cathy Drenon was recognized as December 2016 TEAM MAYERS MVP. Presented by– (Hathaway, Beyer) **Approved All**

***Please Note:** Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.

4.2 **Director of Operations report – Ryan Harris (Written report provided)** Gave a verbal report in addition to the written report. There is a lot going on in maintenance right now. We are in compliance in several areas of concern. We had to have a door inspection done. FRM facilities – 8 of 10 doors did not pass. Waiting on direction for what we need to do. We need to have a stamp on the doors. There was some flooding at Station 3 due to a broken pipe. Thanks to the staff for pitching in and getting the situation handled efficiently. We are working on the procedure with phone numbers, supplies, viewing the cameras. It will help with a plan of action. Suggested to contact fire departments. SNF project – the budget is completed and we are talking with OSHPD, may have a field review for compliance. The work will be done in house. There will be an additional person hired in maintenance to help. Work on the Compounding isolation and anti-room is being evaluated; Greenbough will help with the process. Hospital expansion – working with equipment planner. Aramark meeting with District and General Manager – talked about how our accounts were set up. We have been tracked on two accounts; if we can combine it will be a larger discount.

4.3 Scheduled Director Report – Theresa Overton, Director of Nursing In addition to the submitted written report:

- Overton recently finished cleaning the OB room. Excess items were donated to the WIC program and MVHC.
- OP Medical – Kay Shannon has stepped down from management, Michelle Peterson has taken over as the Lead. Working on new software in OP services. Wound Expert is one option that is already used by Dr. Zittel.
- All departments now have leads; facilitating a team atmosphere.
- Were working with Dr. Pafford in Canby for procedures (colonoscopy) Dr. Pafford left Canby. Ben Nuti and Dr. Syverson met with Pit River Health Clinic. Working on local clinics giving referrals.
- ED is working on transition with SEMSA. Working on a workflow to support supervisors and help with patient flow. EMS crew will be employed by SEMSA. Will have a second licensed personnel.
- Acute Care – Overton met with staff at SRMC regarding education and staffing. Have been doing cross-training. Working on a mandatory on-call system. Talked about the Qualitick system for surveys.

5. BOARD COMMITTEES:

5.1 Finance Committee –Chair Allen Albaugh

5.1.1 Committee Meeting – Reports from ED and Imaging. (See Notes) 70 days cash on hand. Ratios are above average.

5.1.2 December Financials –(Hathaway, Vasquez) – Approved All

5.1.3 Approval of Resolution 2017-2 USDA Loan Resolution – (Albaugh, Hathaway) Approved All – Funding – we have to spend \$1 million first. There are a few items from the old project that can be carried over. We may wait until we get deeper in the project before we put in for that.

5.2 Strategic Planning Committee – Chair Mike Kerns

5.2.1 Committee meeting – Physician recruitment was the large topic. Dr. Dahle was present to discuss ideas. We need to meet more with MVHC. Ward has been meeting with Dave Jones of MVHC regularly. Pursuing all avenues of dialog with MVHC.

5.2.2 SEMSA Contract/Discussion – (Vasquez, Beyer) to approve the SEMSA Contract. Approved All. Looking at the beginning of March to begin the contract in order to work with staff. Big Valley service should begin in a couple of weeks. March will begin the helicopter service. There will be an Education Center in Adin. Courses will be offered to those that want to become EMS and also fire departments. SEMSA will have to negotiate with the county to change dispatch system. Mayers logo will stay on ambulance. A second ambulance will be purchased in the next year.

5.3 Quality Committee – Chair Beatriz Vasquez

5.3.1 Committee Meeting Report – See Quality minutes – a lot of training and working toward quality measures.

6. NEW BUSINESS

6.1 Policies for Approval (Albaugh, Hathaway) – Approved All

- Charity Care Policy
- Closed Wound Drain Management and Care

(Jackson-Pratt)

- Feeding Assistant
- Manual Review & Approval - BOD & MEC
- Manual Review and Approval MMH289
- Medical Staff Bylaws
- Medicare Outpatient Observation Notice (MOON)
- Post Hospital Care MMH461
- Scope Of Services MMHD
- Smoke and Tobacco Free Campus
- Stop Smoking Contract MMH61 (add including but not limited to)
- Whistleblower Report Form MMH255

7. ADMINISTRATION REPORTS:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- **Louis Ward, CEO – *In addition to the written report:***
 - Employee meetings – Employee benefits were a big topic. Showed a comparison with other local healthcare providers. Feedback at employee meeting was well received. Attendance was about 60 people total. Salad bar in Burney was a big topic. We will do another employee meeting in April
 - Building project– a lot of work has happened over the last month
 - Political Environment – there will be change. DC trip in May.
 - your:life project is going well
 - Finances have been looking great – kudos to Travis Lakey, CFO
 - Minimum Wage increases. By 2021 be at \$15/hr. We have no minimum wage positions at facility at this time.
 - Wage Scale is on website
 - Hospitalist Coverage – Worked with Dr. Dahle and Dave Jones. Dr. Watson will have a contract soon. Dr. Watson receives payment for directorships, EKG reads, employee rounding.
 - Ward and Val Lakey will be attending AB2024 physician employment meeting in Sacramento.
 - Timeclock plus is going well
- **Keith Earnest, CCO – *In addition to the written report:*** Absent
- **Sherry Wilson, CNO – *In addition to the written report:*** Point Click Care EMR system for SNF. Hope to go live by July.

8. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**BOARD COMMENTS, UPCOMING EVENTS, ETC. –**

MOVE THE FEBRUARY MEETING TO TUESDAY TO FEBRUARY 21, 2017 IN BURNEY (BEYER, ALBAUGH).

APPROVED ALL

FUTURE AGENDA ITEMS:

- **DRUG POLICY OVERVIEW**
- **5150 PROCESS**

<p>9. Announcement of CLOSED SESSION – 7:18 pm New Physician Appointment Paul Davainis, MD - Emergency Medicine</p> <p>Physician Reappointment: Julia Mooney, MD - Pathology David Panossian, MD - Pulmonary Care</p> <p>Change of Staff Category to Inactive Tom Harmon, CRNA Gary Triebswetter, MD Jose Barrios, MD</p>
<p>10. Reconvene Open Session - Privileges Approved</p>
<p>12. ADJOURNMENT: There being no further business, at the hour of 7:30 p.m., President Kerns declared the meeting adjourned. Next meeting</p>