

Date: June 28, 2017
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Burney, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

CALL MEETING TO ORDER: President Kerns called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Mike Kerns, President
Beatriz Vasquez, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer

Board Members Absent:

Staff Present: Louis Ward, CEO; Travis Lakey, CFO; Ryan Harris, Director of Operations Valerie Lakey, DOPR/Clerk of the Board, Sherry Wilson, CNO, Keith Earnest, CCO; Jack Hathaway, DOQ

CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

2.1 Public Comment – none

APPROVAL OF MINUTES – A motion/second and carried, the Board of Directors accepted the minutes of the May 24, 2017 Regular Board Meeting. **(Vasquez, Albaugh) – Approved All**

Department/Operations Reports/Recognitions:

Resolution 2017-7–May Employee of the Month: Sondra Camacho was recognized, as May 2017 TEAM MAYERS MVP. Presented by Mike Kerns (Hathaway, Beyer) **Approved All**

***Please Note:** Chief reports will now be at the end of the agenda in order to expand on discussion or answer questions regarding items that were addressed on the full agenda.

Scheduled Director Report – Jack Hathaway, Director of Quality – (Written report provided in packet) Hathaway reported that we have qualified for PRIME, He also noted that goals for FY18 are quality related. SHIP Grant items are submitted. Reviewed graphs that were sent in the packet. Working on transitions, communications, discharge processes. One of the goals is to bring HCAPS process in-house. Our in-house calling is getting better results than our third party company (Health Stream). Vasquez asked about follow-up from ER. Earnest said that he doesn't believe calls are being made for ER follow-up. Hathaway will follow-up on calls and what is happening. Albaugh asked about a second physician being able to step into the ER if needed. Discussion on the recent large amount of patients in the ER. (This will be discussed at Quality)

Director of Operations report – Ryan Harris (Written report provided in packet) June was a very busy month. OSHPD meeting in Sacramento last week. Very productive meeting. Worked on a delay in start on the seismic separation. We were granted a delay. We will not be required to get a new permit. Delay will be until the end of the building project. Talked about the permit process and need for permit completion by March so we can begin in April 2018. Our new project manager with Porter has a lot of experience. He has a meeting with PG&E on Monday. Grading permit is still open.

Staff met to review RFP's and has a recommendation for an Imaging equipment vendor – It is an agenda item for approval. The choice was for Siemens. (Item 5.1.4) The rankings were unanimous.

There is a meeting with McArthur Fire Department on Thursday. CSD will be there as well. We need approval saying they are okay with us starting construction with flow not being at level needed. We need to determine in CSD will be able to meet requirements by the time we open.

Parking lot quotes. We will scale down the scope and get more quotes.

HVAC units are in need of replacement. We have a 1974 unit that we are no longer able to get parts for. Harris will be pursuing scope of project and replacement cost.

Nutritional analysis and menu system have been implemented.

5. BOARD COMMITTEES:

5.1 Finance Committee –Chair Allen Albaugh

5.1.1 Committee Meeting – There was a report from the dietary department. Finding and retaining employees is a large challenge. Talked about a funded depreciation allowance that can be used for equipment replacement. Lakey will bring information to the July Finance meeting.

5.1.2 May Financials – (Hathaway, Beyer) – Approved All

5.1.3 USDA Resolutions – Roll Call Vote to approve Resolutions (2017-8, 2017-9, 2017-10) (Albaugh, Hathaway) Approved All (5-0).

5.1.4 Siemens RFP – (Albaugh, Hathaway) contingent on OSHPD approval – Approved All

5.1.5 FY18 Operating Budget Resolution 2017-11 Lakey said the budget is very conservative. SNF rate will be going down. (Beyer, Hathaway) Approved All

5.1.6 Physician Recruitment Resolution 2017-12 – tabled – still a work in process

5.2 Strategic Planning Committee – Chair Mike Kerns

5.2.1 Committee meeting – On-going discussion on collaboration with the clinics. Discussed the surgery department. Need to evaluate the department. A lot of the challenges are based on the lack of referrals. There are several clinic models and ideas for collaboration or merger that would work. Kerns wants some recommendations on how to proceed for next month as an actionable item. Pre-meeting workshop on the 26th of July.

5.2.2 Health Needs Assessment Report – Ward reviewed the 299 Collaborative survey. Concern over low number of respondents. Cost and distance were concerns. Access to providers – consistency. Specialties were a concern.

5.3 Quality Committee – Chair Vasquez

5.3.1 Committee Meeting Report – Department reports. Infection Control talked about a grant they received for equipment for the department. Volunteer Services reported on volunteer hours, recognition. There was also discussion about a transportation program. Social Services Acute and SNF both reported. Report from surgery. Reported on "Quality Time Out". Handwashing reporting has been an issue that is being addressed.

6. NEW BUSINESS

6.1 Policies for Approval – *All approved (Albaugh, Vasquez)*

Board Compensation & Reimbursement
Cardiology Privileges
Dermatology Telemedicine Privileges
Discount and Charity Care Application MMH457
False Claims Checklist – Remove – not approved
Whistleblower Appendix A MMH255A
Pain Management Telemedicine Privileges
Physician Assistant Core Privileges
Psychiatry Telemedicine Privileges
Radiology Core Privileges, Vascular and Interventional
Service Recovery Form (Complaint Non-Employee) MMH55

7. ADMINISTRATION REPORTS:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

Louis Ward, CEO – *In addition to the written report* – Ward noted that there is a meeting with CDPH on July 11th. Ward, Theresa Overton, Jack Hathaway and Sherry Wilson will be attending. Questions have been submitted prior.

Employee Evaluation Software will begin on July 1, 2017. Looking at using objective metrics. The evaluations is tied to the wage scale

Employee meetings are scheduled in July – We have challenged employees to come up with ideas to improve patient and employee experience. Winner will receive \$250 value gift.

Telemedicine – Amanda Harris met with MVHC regarding new services. Hoping to see patients in July. Dr. Babb is the medical director. Will expand services as we get the service going. (Staggered approach)

There was a Press Conference in Redding regarding the Healthcare Senate Bill. Val Lakey spoke on behalf of Mayers

Management goals are nearly complete.

Ward will present goals and results to SP in August.

Ward spoke with Art Whitney about SNF intake. Working on process of intake and streamlining process. Also talked to him about Pharmacy. Regulations USP800 and 797 – regulations for compounding to be completed by July 2018. We have a designed project. \$300,000 for about 50 sq. ft. There are several other options that can be explored. The standards have changed. There will be a plan next month.

Travis Lakey, CFO - Charge master increase will be coming

Keith Earnest, CCO – *In addition to the written:* Pyxis install was the last 2 weeks. We received one defective machine. Waiting for the new machine. Everything went pretty smoothly.

Sherry Wilson, CNO – *In addition to the written report:* The team leader from the survey was here last week and wanted to compliment staff. Census is at 75. Registry is up. Will be doing a bonus program for staff if they recruit new staff. Shasta College will allow registration to stay open to get more students in the CNA class. Working on a program to help compensate hours. Also working on recruiting LVN's
Music and Memory program has begun.

8. Information/board education/announcements

Board comments, upcoming events, etc. –

Future agenda items:

Val Lakey reported on the little hoover commission roundtable in Sacramento on June 22nd. The report should be final towards the end of the summer and includes recommendations specifically pertaining to healthcare districts.

9. Announcement of CLOSED SESSION – 3:50 pm – Approved All

9.1 Government Code Section 54957: (Vasquez, Beyer) - Approved

Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Tom Watson, Chief of Staff)

AHP APPOINTMENT

Sara Marchessault, NP

9.3 Personnel Government Code 54957 – CEO Evaluation

Proposed guidelines for CEO evaluations

Discussed putting evaluation tools in the software.

FY evaluation – review in August

10. Reconvene Open Session - (Albaugh/Hathaway) All Privileges Approved

12. ADJOURNMENT: There being no further business, at the hour of

4:25 p.m., President Kerns declared the meeting adjourned. Next meeting July 26, 2017 – 1:00 pm– Fall River