

**MAYERS MEMORIAL HOSPITAL DISTRICT**  
**BOARD FINANCE COMMITTEE MEETING**  
**MINUTES – JANUARY 24, 2018 9:00 A.M.**

BFC Attendance:  
 Allen Albaugh  
 Abe Hathaway  
 Louis Ward, CEO  
 Travis Lakey, CFO

<b>FINAL Attachment A</b>
-------------------------------

Other:  
 Jessica Stadem  
 Ryan Harris  
 Chris Broadway  
 Theresa Overton

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

<b>SUBJECT</b>	<b>DISCUSSION</b>	
CALL TO ORDER	The meeting was called to order by Albaugh at 9:16 a.m. in Fall River Mills	
Requests from Audience to Speak	None	
Minutes	The minutes from the BFC meeting held 12/20/17 were approved. <b><i>(Hathaway/Albaugh) – Approved all</i></b>	<b>Approved</b>
Department Reports	<p><b>IT</b> – Powerpoint. 2017 upgraded to Paragon 14, PCC, new security in Burney; a lot of money was spent but large projects were accomplished; new building has specified server room; backup data daily to network server in Burney; will be upgrading public WiFi with password; new phone system is needed, Burney facility has issues with lines going down often; working on configuring new building with current setup; largest problem area is Papervision, waiting for quote on new system One Content with McKesson; hacking, ransomware, malware usually comes from email attachments, no issues with that.</p> <p><b>Acute/Nursing</b> – Swing days have gone up, acute is down; had influx of swing Pts that required to bring in travelers to be able to accept admits and go over 10 patient census line; created resource nurse position to float between departments including ER, Outpatient, surgery; one application from full-time nurse from out of state, waiting on state application system; not many applications come in, a lot of new grads; reaching out further for applicants, new CNO against on-call schedule because it could burn out nurses; will compare direct admits from last year to this year, less since Dr. Dahle cut hours back in ER.</p> <p><b>Maintenance</b> – Dave Burks is on vacation, will move report to next month.</p>	

**MAYERS MEMORIAL HOSPITAL DISTRICT**  
**BOARD FINANCE COMMITTEE MEETING**  
**MINUTES – JANUARY 24, 2018 9:00 A.M.**

Financial Reviews	<b><i>(Hathaway/Albaugh) – Approved All</i></b>  Travis sent separately. a) December Financials – Question staffing in lab vs. decrease in business; sent phleb. Contract to MVHC for review; 9 CNAs in school right now, already signed 2-year contracts b) Accounts Payable	<b>Approved</b>
SNF Van Purchase	Need to replace SNF Activities van, does not come 4x4 from manufacturer; haven't discussed trade in value of old van but will look into; approx. \$64k; no special requirements for driver's licensing since 10 or less seating capacity; will vote on purchase at full board meeting.	
HVAC Feasibility Study	Have received several varying quotes on HVAC replacement project; study will look at site, best way to install units, price on project, would have to go to bid; \$30k just for study; most units are at end of life; will hold off on study until after building project, will handle potential issues as they come up.	
Building Update	Contractor took pics & 3D images for clinic space, will have info soon.	
Administrative Report	Membership fees, receive invoices annually for different affiliations; could possibly drop membership with SHARC and AHA, need to find out from CHA if non membership in AHA causes issues; will contact T Abrams, possibly invite him up to discuss concerns, how do each of these affiliations impact the district; received final docs regarding Right Roads building lien; CNO working on policies, staffing and OT, working with Jack on Quality issues;	
Other	Will move start time for all future Finance Committee meetings to 10:30 a.m.	
Adjournment	Meeting was adjourned at 11:33 a.m.	

By: Jessica Stadem