

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Michael D. Kerns, President
Beatriz Vasquez, PhD, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

Board of Directors
Regular Meeting
FINAL Minutes

February 28, 2018 1:00pm
Boardroom (Burney)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

- 1 **CALL MEETING TO ORDER:** President Mike Kerns called the regular meeting to order at 1:00pm on the above date.

BOARD MEMBERS PRESENT:

Mike Kerns, President
Beatriz Vasquez, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer

ABSENT:

Laura Beyer, Director
Louis Ward, CEO

STAFF PRESENT:

Travis Lakey, CFO
Ryan Harris, DOO
Judy Jacoby, CNO
Keith Earnest, CCO
Jack Hathaway, DOQ
Jessica Stadem, Board Clerk

- 2 **CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

- 3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; Board of Directors accepted the minutes of January 24, 2018 Vasquez/Hathaway **Approved All**

- 4 **DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS**

4.1 **Resolution – 2018-2:** A motion/second carried; Connie Naslund was recognized by the Board of Directors as January Employee of the Month. Hathaway/Albaugh **Approved All**

4.2 **Director of Operations Report:** In addition to written report. Little over two months to ground breaking; comments received from OSHPD earlier than expected; Jan. 31 verbal OK for potable water solution, still need alternate means of compliance to be signed off, must have tank on-site, min. 5,000 gallons; \$850k quote for installation of tank to meet compliance; re-bid after adjustments, \$550k, looking into well, deferred submittal, will have to figure out during construction, sanitary compliance will be approved, fire flows still unsure, will not impact start dates but will have to figure out before opening; meeting with contractors and PGE regarding electrical design, 6-8 weeks for design; received final encroachment permit, surveyors able to merge 3 parcels, other parcel is now larger; will be transforming a window into a door on the St. 3 hall to receive shipments since regular purchasing door will be blocked during construction; meeting on 6th for site logistics; tag on ice machine during recent survey, minor adjustment, fire life safety survey resulted in 8 tags, POC was completed quickly; security concern in Burney, Sheriff and citizen patrol driving through parking lot more often, \$130k per year for manned security for 14 hour days, does not include travel/mileage, looking into access control to lock down facility, fencing, 5 break-ins in 3 months; phone system, after critical failure we have purchased new system, old system was past end of life, still need to transfer old system to new, working on infrastructure end of life spreadsheet in order to catch major failures before they happen; no security threat in maintenance/IT offices, someone is usually always there and there are cameras; still utilizing maintenance task log, reason for improvement in surveys; phone tree still to be determined if it will be put back in place.

- 7.1.3 **CCO:** In addition to written report. Hospice will have to move to building next to Ortega’s restaurant; hospice dinner dance is April 13, Bohemian circus theme; new ultrasound machine has some connectivity issues, our infrastructure is not able to handle the technological advancement of the machine; look at phlebotomy space in Big Valley at MVHC; Pyxis and barcoding still an issue, working on education to train staff to double check meds before giving; weekly review on compliance.
- 7.1.4 **CFO:** In addition to written report. Longer swing stays contributed to increase in revenue.
- 7.1.5 **IHF CEO:** Absent, no report.

8 OTHER INFORMATION/ANNOUNCEMENTS

9 ANNOUNCEMENT OF CLOSED SESSION – 2:50pm

- 9.1 **Government Code Section 54962:**
Quality Assurance: Quality Improvement Issues, Medical Staff Report
- 9.2 **Personnel Government Code 54957**

10 RECONVENE OPEN SESSION – 3:07pm

No action taken during closed session.

11 ADJOURNMENT – 3:08pm

Next Regular Meeting – March 28, 2018 (Fall River Mills)

I, _____, Board of Directors _____, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District.

Board Member

Board Clerk