

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Michael D. Kerns, President
Beatriz Vasquez, PhD, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

Board of Directors
Regular Meeting
Agenda

April 20, 2018 8:00am
Boardroom (Fall River Mills)

Mission Statement

Mayers Memorial Hospital District serves the Intermountain area, providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff, and innovative technology.

1	CALL MEETING TO ORDER	President Mike Kerns		
2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS			
	Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board (M-W), 43563 Highway 299 East, Fall River Mills, or in the Board Room). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. Comments should be limited to matters within the jurisdiction of the Board. Pursuant to the Brown Act (Govt. Code section 54950 et seq.) action or Board discussion cannot be taken on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.			
3	STRATEGIC PLANNING WORKSHOP			
4	ADJOURN WORKSHOP/RECONVENE REGULAR MEETING			Approx. Time Allotted
5	APPROVAL OF MINUTES			
5.1	Regular Meeting – March 28, 2018	Attachment A	Action Item	2 min.
6	DEPARTMENT/QUARTERLY REPORTS/RECOGNITIONS			
6.1	Resolution 2018-4 – March Employee of the Month	Attachment B	Action Item	5 min.
6.2	Hospice Quarterly Report	Mary Ranquist	Report	10 min.
6.3	Intranet Presentation	Val Lakey	Information	10 min.
7	BOARD COMMITTEES			
7.1	Quality Committee	Chair Beatriz Vasquez		
	7.1.1 Committee Meeting Report		Report	10 min.
8	NEW BUSINESS			
8.1	Resolution 2018-5 – Authority to Sign	Attachment C	Action Item	5 min.
8.2	Amend and adopt 2021 Strategic Plan		Action Item	5 min.
8.3	Ground Breaking Ceremony		Discussion	15 min.

8.4	Policies for approval		Sent at PDF	Action Item	5 min.
	<ul style="list-style-type: none"> • Application for AHP Reappointment • Barrier Isolator: Airlock Purge Time • Barrier Isolator: Air Flow • Board of Directors' Job Description - Responsibilities - Duties • Family Medicine Core Privileges • Fentanyl (Duragesic(r)) Patch Disposal SNF • Handling Infectious Materials • Initial Reference Form - Sterile Compounding - Record Keeping MMH606 • Legionella Risk Reduction Plan • MetaNeb System Therapy • No One Dies Alone (NODA) • Non Invasive Ventilation for Acute Respiratory Distress • Operating Room Humidity and Temperature • Sterile Compounding: Pharmacist Orientation, Training And Competency And Responsibility • Sterile Compounding: Policy Review • Sterile Compounding: Beyond Use Dating • Sterile Compounding: Media Challenge • Sterile Compounding: Record Keeping 				
9	ADMINISTRATIVE REPORTS				
9.1	Chief's Reports				
9.1.1	CEO	Louis Ward		Report	10 min.
9.1.2	CCO	Keith Earnest		Report	10 min.
9.1.3	CFO	Travis Lakey		Report	10 min.
9.1.4	COO	Ryan Harris		Report	10 min.
10	OTHER INFORMATION/ANNOUNCEMENTS			Information	5 min.
11	ANNOUNCEMENT OF CLOSED SESSION				
11.1	Government Code Section 54962: Quality Assurance: Quality Improvement Issues, Medical Staff Report				
11.2	Personnel Government Code 54957				
11.3	Real Property Government Code 54956.8				
11.4	Pending Litigation Government Code 54956.9				
12	RECONVENE OPEN SESSION – Report Closed Session Action			Information	
13	ADJOURNMENT: Next Regular Meeting – May 23, 2018 (Fall River Mills)				

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

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Board of Directors

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Board of Directors
Regular Meeting
Minutes

March 28, 2018 1:00pm
Boardroom (Fall River Mills)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

- 1 **CALL MEETING TO ORDER:** President Mike Kerns called the regular meeting to order at 1:00pm on the above date.

BOARD MEMBERS PRESENT:

Mike Kerns, President
Beatriz Vasquez, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

ABSENT:

STAFF PRESENT:

Louis Ward, CEO
Travis Lakey, CFO
Ryan Harris, DOO
Judy Jacoby, CNO
Keith Earnest, CCO
Jack Hathaway, DOQ
Libby Mee
Val Lakey
Jessica Stadem, Board Clerk

- 2 **CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

- 3 **APPROVAL OF MINUTES**

- 3.1 A motion/second carried; Board of Directors accepted the minutes of February 28, 2018, as corrected with the following changes: Louis was not in attendance but not marked absent; Travis gave CEO report. Vasquez/Hathaway **Approved All**

- 4 **DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS**

- 4.1 **Resolution – 2018-2:** A motion/second carried; Relissa Chizmar was recognized by the Board of Directors as February Employee of the Month. Vasquez/Albaugh **Approved All**
- 4.2 **Director of Operations Report:** In addition to written report. Requested official sewer approval; still unsure about fire flows; currently discussions on prices of steel, hope is that signed contract prices won't be affected; drafted policy for change orders, presented to finance, anything over \$50k Board finance needs to be notified, any changes that need to be made, make before next meeting and add as action item; in-house laundry permits being pulled tomorrow, should start project in May; changes to design of Plant Operations, 2 divisions (maintenance & engineering) engineering for new construction, remodels, etc. so maintenance staff can focus on strictly maintenance; attempted to switch phone system last week, firmware support was not available so had to revert back to old system, will attempt again this week. No security issues in past month in Burney, will install fence and work on access control for doors; will have all different clinic options available at SP retreat.

- 4.3 **Director of Human Resources Report:** In addition to written report. Recruitment and retention of staff is main focus, eliminate registry (CLS in lab, rad tech, CNA in SNF); new KRCR commercials will be recruitment based; advertise in American Nurse Association newsletter, electronically, college career fairs including bay area universities, using 299 collaborate videos and that has been helpful, also advertise on 299 collaborative website, will reach out to chambers regarding new website; meeting with group in Quincy regarding creating our own Northeastern CA registry, not necessarily looking to make profit; 8 currently in CNA program, done in June, currently working on next semester roster, will promote program at health career days at local schools; try to accommodate and train employees as a way to retain staff; will work on better visual for tracking; brought on 2 active RNs already for 2018, new rad tech; implementing new program to check licenses, EverCheck; will work on orientation and re-orientation program, employee handbook.
- 4.4 **Legislative Update:** Showed new KRCR commercial; provided handout; attended CHA leg day; may reach out to board members for support letters; support 2798 (if applications are not looked at, denied, or approved within time frame, it is automatically approved); support 1795 (although it doesn't really affect us); also discussed CDPH increase in fees and the explanation was because they are hiring more staff; oppose 1152 (each facility is different, they can't all necessarily go by a checklist when discharging homeless patients); returning in April for ACHD leg day; oppose 1288 (as the staffing ratio goes up, so does the fee for noncompliance, making it difficult to stay in compliance.)

5 BOARD COMMITTEES

5.1 Finance Committee

- 5.1.1 Committee Meeting Report – In-house laundry service was presented; solar power presentation, will continue to review and discuss.
- 5.1.2 A motion/second carried; acceptance of February 2018 Financial Review Albaugh/Hathaway **Approved All**
- 5.1.3 Audit Review – Wipfli presented at Finance, Travis reviewed

5.2 Strategic Planning Committee

- 5.2.1 Committee Meeting Report – Continuing community member presence regarding dialysis, MMH decided to not move forward unless partnership could be formed, community members bringing info and looking at every option, will present information at SP retreat; SP retreat will present projects, show what has been achieved since beginning of plan, T Abrams will be invited, will need to format agenda.

5.3 Quality Committee

- 5.3.1 Committee Meeting Report – Heard about in-house laundry plan; discussed policy process, Prime project on track; phone app for handwashing compliance tracking; discussed green blanket program; new intranet coming soon; admin walkthroughs monthly in each facility; employee handbook is being updated.

6 NEW BUSINESS

6.1 Policies for Approval

- Board Member Vacancy (Appointment) Process
- Public Interface
- Succession Plan

A motion/second carried – Vasquez/Hathaway – all approved above 3 policies.

- Board of Directors' Job Description - Responsibilities – Duties

Did not approve above policy; this version seems to have a lot of new information; would like to see past policies to compare.

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7 **ADMINISTRATIVE REPORTS**

7.1 **Chief's Reports**

- 7.1.1 **CEO:** In addition to written report. Met with Ortho surgeon yesterday, very confident he is interested in providing services, introduced to MVHC providers, will be placed in clinic for now; would like to open education center, lacking space between the facilities, Riverview conference room will be closed when construction begins, rented space next to foundation office above McArthur Mart and will turn it in to education center and will be used for day-long trainings, will look into grant to fund equipment, tables, etc.; met MU 2017; submitted MiPS (physician reporting), significant consequences if reporting is not done; new intranet (end of April) and patient portal (go live yesterday) implemented; new admin assistant starting tomorrow, no change in board clerk; Ryan will be promoted to Chief Operations Officer as of April 1.
- 7.1.2 **CNO:** In addition to written report. Since accepting the patients from Lassen, 258 hours of OT in last 10 days, need 15 CNAs for next few days coverage, signed contract with new registry company in Sacramento, 5 CNAs in Burney are out on medical leave, Lassen employees have paid time off by insurance so they did not come with residents, will look at other companies that offer 4-week contracts, set up shift incentives for internal staff; good reports from family of new residents, happy with placement.
- 7.1.3 **CCO:** In addition to written report. MVHC has declined offer to staff phlebotomist in Big Valley; Gina, Respiratory manager, is new CPR coordinator, took credentialing course; hospice moving to building next to Ortega's, small space but will make do, will still have access to storage in Riverview once construction starts.
- 7.1.4 **CFO:** In addition to written report. The lien on Right Roads building will be cleared once it is filed with county. Loan payments done by May.
- 7.1.5 **IHF CEO:** In addition to written report. Foundation board approved \$40k grant cycle for staff; going after another grant for access control door system.

8 **OTHER INFORMATION/ANNOUNCEMENTS**

9 **ANNOUNCEMENT OF CLOSED SESSION – 3:08PM**

9.1 **Government Code Section 54962:**
Quality Assurance: Quality Improvement Issues, Medical Staff Report

AHP Reappointments

1. Fred Jones, PhD

Staff Status Change to Inactive

1. Henry D. Patterson, OD

9.2 **Personnel Government Code 54957**

10 **RECONVENE OPEN SESSION – 3:28pm**

A motion/second carried – Vasquez/Beyer – all approved credentials

11 **ADJOURNMENT – 3:30pm**

Next Regular Meeting – April 25, 2018 (Burney)

I, _____, Board of Directors _____, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Board Member

Board Clerk

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Mayers Memorial Hospital District
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Legislative Update – March 28, 2018

Presented By Valerie Lakey

AB2798 – CDPH Centralized Applications Unit Application Process (Support)

AB1795 – Alternate Destination- Transportation Patients to the Care They Need (Support)

SB1288 – Nurse Staffing Ratio Citations (Oppose)

SB1152 – Hospital Discharge Protocol for Homeless (Oppose)

2018-2019 Proposed Budget Cuts (Oppose)

- 340B Program
- GME Funding

California Hospitals

Advancing toward a better tomorrow, today

CHA Health Policy Legislative Day 2018



Key Issue Papers

This packet includes issue papers on the current top state legislative priorities. The papers are intended to provide a snapshot of the key issues, as well as CHA's position on the issue and a brief analysis.

All of the top priorities will be discussed at Health Policy Legislative Day.

If you would like additional information on a topic, please contact the lead issue manager listed on the paper. Also, the legislative process is very fluid. To track a particular issue, frequent CHA's website at www.calhospital.org and go to "Legislative Update." CHA's members-only site provides current information on the impact of pending legislation of importance to California hospitals.

For additional information, visit the Health Policy Legislative Day Resources web page at calhospital.org/legislative-day-resources.

CDPH Centralized Applications Unit Application Process: Reduce Wait Times
AB 2798 (Maienschein, R-San Diego)

Alternate Destination – Transporting Patients to the Care They Need
AB 1795 (Gipson, D-Carson)

Nurse Training and Hiring Requirements Reduce Strength and Quality of Nurse Workforce
AB 2759 (Santiago, D-Los Angeles)

Nurse Staffing Ratio Citations: Increases Fines, Reduces Scope and Severity Considerations
SB 1288 (Leyva, D-Chino)

Hospital Discharge Protocol for Homeless Patients
SB 1152 (Hernandez, D-Azusa)

2018-19 Proposed State Budget: Oppose 340B Program Changes, Proposition 56 GME Funding Reduction

Taxation Proposals Would Increase the Cost of Health Care
SB 1398 (Skinner, D-Berkeley) and ACA 22 (McCarty, D-Sacramento and Ting, D-San Francisco)



**CALIFORNIA
HOSPITAL
ASSOCIATION**

Leadership in Health Policy and Advocacy



Talking Points — Top Legislative Priorities for California Hospitals

The following are talking points for your meetings with legislators. They address CHA's current state legislative priorities.

CDPH Centralized Applications Unit Application Process: Reduce Wait Times

Support AB 2798

- Delays in processing hospital applications are endangering the health of Californians.
- Specific time frames for processing hospital applications are needed to ensure timely access to new and expanded services.
- No public metrics are available to help applicants understand the time necessary for CAU to process applications.

Alternate Destination — Transporting Patients to the Care They Need

Support AB 1795

- AB 1795 will allow specially trained paramedics to take individuals who are inebriated or experiencing a behavioral health crisis directly to a sobering center or behavioral health facility, rather than an ED.
- During a medical transport, paramedics are connected with medical personnel to ensure patient safety.
- AB 1795 ensures the safety and well-being of individuals transported to an alternate care location by requiring medical personnel to evaluate patients upon arrival.

Nurse Training and Hiring Requirements Reduce Strength and Quality of Nurse Workforce

Oppose AB 2759

- Prohibiting hospitals' choice in training the appropriate nursing workforce, or in hiring someone with a higher education level than an ADN, would adversely impact patient outcomes.
- There is no "one-school-fits-all" for health care professionals; hospitals partner with a variety of public and private educational institutions.
- Hospitals support nurses in furthering their education through tuition assistance and other initiatives.

(Continued next page)

Talking Points — Top Legislative Priorities for California Hospitals

Nurse Staffing Ratio Citations: Increases Fines, Reduces Scope and Severity Considerations

Oppose SB 1288

- SB 1288 would eliminate CDPH's ability to link the penalty amount to the actual risk of harm to patients.
- CDPH already has the authority to fine a hospital up to \$125,000 for a violation of nurse staffing ratio laws.
- SB 1288 is unnecessary because CDPH already evaluates nurse staffing ratios as part of its hospital relicensing survey and during other surveys.

Hospital Discharge Protocol for Homeless Patients

Oppose SB 1152

- Hospitals are committed to the safe discharge of all patients, while being respectful of an individual's rights and personal choices.
- Hospitals are forging partnerships with local community agencies to ensure homeless patients have a safe and suitable place to go upon discharge.

2018-19 Proposed State Budget: Oppose 340B Program Changes, Proposition 56 GME Funding Reduction

340B Program

- For more than 25 years, the 340B program has offered hospitals relief from high drug costs.
- Many hospitals rely on 340B program savings to provide lifesaving drugs and services to vulnerable populations.

GME Funding Cut

- Seventy-four percent of California counties have a shortage of primary care physicians.
- Proposition 56 was intended to provide a stable funding source for primary care and emergency medicine physician training programs.

Taxation Proposals Would Increase the Cost of Health Care

Oppose SB 1398 & ACA 22

- SB 1398 and ACA 22 add costs to California's health care system.
- California hospitals have led innovative health care delivery, resulting in lower costs than the national average — the proposals are a step backward.
- The proposals would unwind gains made in improving the value of care for patients.



Mayers Memorial Hospital District
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RESOLUTION NO. 2018-4

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF MAYERS MEMORIAL HOSPITAL DISTRICT RECOGNIZING**

Nichole Stark

As March 2018 EMPLOYEE OF THE MONTH

WHEREAS, the Board of Trustees has adopted the MMHD Employee Recognition Program to identify exceptional employees who deserve to be recognized and honored for their contribution to MMHD; and

WHEREAS, such recognition is given to the employee meeting the criteria of the program, namely exceptional customer service, professionalism, high ethical standards, initiative, innovation, teamwork, productivity, and service as a role model for other employees; and

WHEREAS, the MMHD Employee Recognition Committee has considered all nominations for the MMHD Employee Recognition Program;

NOW, THEREFORE, BE IT RESOLVED that, Nichole Stark is hereby named Mayers Memorial Hospital District Employee of the Month for March 2018; and

DULY PASSED AND ADOPTED this 20th day of April 2018 by the Board of Trustees of Mayers Memorial Hospital District by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mike Kerns, CHAIRMAN
Board of Trustees, Mayers Memorial Hospital District

ATTEST:

Jessica Stadem
Clerk of the Board of Directors

**MAYERS MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS**

**RESOLUTION REGARDING
AUTHORITY TO SIGN**

RESOLUTION 2018-5

WHEREAS, the Board finds it necessary to sign contracts, leases, line of credit documents, and other documents necessary for the administration and operation of the District; and

WHEREAS, the Board, within its power, hereby designates Louis Ward, Chief Executive Officer (CEO), to sign such documents and,

WHEREAS, the Board, within its power, hereby designates Travis Lakey, Chief Financial Officer, to sign such documents in the absence of the Chief Executive Officer and,

NOW, THEREFORE, the undersigned certifies and attests that the above resolution was approved at a regular meeting of the Board of Directors, Fall River Mills, California, on the 20th day of April, 2018.

PASSED AND ADOPTED on April 20, 2018, by the following vote:

- AYES: _____
- NOES: _____
- ABSENT: _____
- ABSTAIN: _____

Date: _____

Signed _____
Mike Kerns, President
Board of Directors
Mayers Memorial Hospital District

Date: _____

Attest _____
Abe Hathaway, Secretary
Board of Directors
Mayers Memorial Hospital District