

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Michael D. Kerns, President
Beatriz Vasquez, PhD, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

Strategic Planning Committee
Meeting Agenda
November 16, 2018 – 9:00am
Boardroom (Fall River Mills)

Attendees

Mike Kerns, Chair, Board Member
Allen Albaugh, Board Member
Louis Ward, CEO

1	CALL MEETING TO ORDER	Chair Mike Kerns	
2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS		
3	APPROVAL OF MINUTES		
3.1	Regular Meeting – August 9, 2018	Attachment A	Action Item
4	BUILDING COMMITTEE UPDATE	Ryan Harris	Report
5	SP FACILITY MASTER PLAN	Louis Ward	Attachment B Discussion
6	ADMINISTRATIVE REPORT	Louis Ward	Report
7	OTHER INFORMATION/ANNOUNCEMENTS		Information
8	ADJOURNMENT		

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Board of Directors
Strategic Planning Committee
Minutes
September 10, 2018 - 12:00pm
Boardroom (Fall River Mills)

Attachment A
Draft

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 **CALL MEETING TO ORDER:** The meeting was called to order at 12:01pm on the above date.

BOARD MEMBERS PRESENT:

Allen Albaugh
Mike Kerns, President – by phone

STAFF PRESENT:

Louis Ward, CEO
Travis Lakey, CFO
Ryan Harris, DOO
Jessica Stadem, Board Clerk

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of August 9, 2018. Kerns/Albaugh **Approved All**

4 **REVIEW AND REVISION OF AMENDED STRATEGIC PLAN –** Remove the Outstanding Staff section and will discuss adding a 4th goal in January after surveying staff; a motion/second carried, approve amended Strategic Plan with above changes. Kerns/Albaugh **Approved All**

5 **BUILDING COMMITTEE UPDATE –** Back to work on construction site; starting inspections on steel fabricating shops, inspectors on site, all special inspectors are in budget; still confident that project will be done on time and on budget; had an idea to donate or trade old generator to CSD, or will put on trailer to be used by us or local companies in the event of extended power outages.

6 **RETAIL PHARMACY –** Expecting appraisal results on building by the end of today; current owners bought building for \$130k, gave us quote for \$280k; met with retail pharmacist interested in coming onboard; still working on applications for pharmacy license, need address and name; meeting with consultant regarding license, equipment, POS system; will report more during full board meeting.

7 **BURNEY RHC –** Current Building 51 does not meet OSHPD requirements currently, only 6 exam rooms currently, could potentially redesign to create more, would need to look at options for parking; will put out an RFP for architect on retainer to work on all future projects; could take up to a year; ER docs are all interested in hiring on, some could be interested in working clinic days; will report more during full board meeting. Once have architect on retainer, will look at different options for updating annex floorplan to streamline flow.

8 **SEMSA AIR BASE –** Interested in moving air base from Adin to hospital, will do trial run for a while, will have access to flight nurse and medic to help in ER.

9 **ADMINISTRATIVE REPORT –** Nothing additional to report.

10 **OTHER INFORMATION/ANNOUNCEMENTS –** Discussed recent mobile mammogram bus at Tri Counties bank parking lot, will contact TCBK for info, would like to offer service on site.

11 **ADJOURNMENT –** 1:52pm

Building Inventory

- 1. MMHD Main Campus**
 - a. Fall River Health Center
 - b. Riverview House
 - c. Finance / PT Clinic
 - d. 1956 Building
 - e. SNF – Fall River
 - f. Acute Wing 2030
- 2. MMHD Burney Campus**
 - a. Clinic
 - b. SNF - Burney
- 3. Off Site Buildings**
 - a. 5th Street House
 - b. Retail Pharmacy
 - c. Ole' Merc Space
 - d. Masonic Lodge

Task List

- 1. MMHD Main Campus**
 - a. Fall River Health Center minor renovation / framing project (1 Month)
 - i. 3 Engineers
 - b. Riverview house – full remodel (3 months)
 - i. 3 Engineers
 - c. Finance / PT Clinic
 - i. Still subject to BOD decision
 1. Possible Rural Health Center
 - a. 15 Months
 - i. Contracted out to CM Firm (0 MMH Staff)
 - d. **1956 Building**
 - i. Still subject to further BOD discussion (Current approval to demolish)
 1. Possible Demolition
 - a. By 2020
 - i. Contracted out to CM Firm (0 MMH Staff)
 2. Renovate 1956 building (Admin & Storage)
 - a. By 2022
 - i. Contract out to CM Firm MMH Staff)
 3. Seismic Wall scheduled to be completed by 12/31/19
 - e. **SNF – Fall River**
 - i. Renovation project underway
 1. Phase 1 & 2 completed in 2018
 2. Phase 3

- a. 6 Months
 - i. 2 Engineers

f. Acute 2030 requirements

- i. Investigate scope of work to bring Acute space to 2030 requirement
- ii. Remodel current space
- iii. New Acute Wing?
- iv. Expand SNF Wing into current Acute Wing

2. MMHD Burney Campus

- a. Out Patient Clinic in Burney
 - i. Subject to BOD decision
 - ii. Working with Architect to better understand OSHPD 3 readiness
 - iii. Building would need significant work to modernize
 - iv. Parking is an issue.
 - 1. Possible Rural Health Center
 - a. 15 Months
 - i. Contracted out to CM Firm (0 MMH Staff)

b. SNF Burney

- i. Need to modernize dining and activities areas
- ii. SNF laundry space can be converted
 - 1. Phase 1 underway
 - a. Painting and general maintenance
 - b. Nursing Station renovated in 2015
 - i. By 2020
 - 1. 1 Engineer / 2 Maintenance

3. Offsite Buildings

- a. 5th Street House
 - i. Completed
- b. Retail Pharmacy
 - i. Building purchased
 - ii. Building Painted – Completed
 - iii. RX Design firm contracted
 - iv. Retail Pharmacist Consultant Contracted
 - v. McKesson RX Ownership Solutions Contracted
 - 1. Open April 2019
 - a. 2.5 Engineers
 - b. Sub out some trades
- c. Ole' Merc Space
 - i. Currently available for 180K
 - 1. Potential gym / cardiac maintenance
- d. Masonic Lodge
 - i. Would need to request interest to sell from temple board
 - 1. Potential gym / cardiac maintenance / office space