

Chief Executive Officer  
Louis Ward, MHA



**Mayers Memorial Hospital District**

**Board of Directors**  
Beatriz Vasquez, PhD, President  
Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

**Board of Directors  
Regular Meeting Agenda**

February 25, 2019 1:00 pm  
Burney Board Room  
Teleconference from 6410485 Pit River Canyon Rd., McArthur

**Mission Statement**

Mayers Memorial Hospital District serves the Intermountain area, providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff, and innovative technology.

**1 CALL MEETING TO ORDER**

**2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board, 43563 Highway 299 East, Fall River Mills, or in the Boardroom). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. **Comments should be limited to matters within the jurisdiction of the Board.** Pursuant to the Brown Act (Govt. Code section 54950 et seq.) **action or Board discussion cannot be taken** on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

**Approx.  
Time  
Allotted**

**3 APPROVAL OF MINUTES**

3.1	Regular Meeting – January 30, 2019	<b>Attachment A</b>	<b>Action Item</b>	2 min.
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**4 DEPARTMENT/QUARTERLY REPORTS/RECOGNITIONS**

4.1	Resolution 2019-03 – January Employee of the Month	<b>Attachment B</b>	<b>Action Item</b>	5 min.
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4.2	Director of Public Relations/Safety-Emergency Preparedness Report	<b>Attachment C</b>	<b>Presentation</b>	10 min.
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4.3	Mayers Healthcare Foundation Quarterly Report	<b>Attachment D</b>	Information	5 min.
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**5 BOARD COMMITTEES**

**5.1 Finance Committee**

5.1.1	Committee Meeting Report		Report	10 min.
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5.1.2	January 2019 Financial Review, AP, AR, and acceptance of financials		<b>Action Item</b>	5 min.
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5.1.3	Quarterly Finance Review		<b>Action Item</b>	5 min.
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5.1.4	Audit Review - Approval		<b>Action Item</b>	5 min.
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**5.2 Strategic Planning Committee**

5.2.1	Committee Meeting Report		Report	10 min.
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5.2.2	Burney Clinic - Action for Approval of MMHD Burney Clinic Project		<b>Action Item</b>	10 min.
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**5.3 Quality Committee**

5.3.1	Committee Meeting Report		Report	10 min.
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**6 NEW BUSINESS**

## 6.1 Policies & Procedures (Sent as PDF)

<b>Document Name</b>		<b>Pages</b>		
Accounting of Disclosures		1-4		
Assigned Security Responsibility		5-7		
Authentication Password Management		8-12		
Construction Change Orders Policy		13-14		
Consultation - Occupational Therapy		15-16		
Contingency Plan and Disaster Recovery		17-20		
Device and Media Controls		21-24		
Evaluations - OT		25-26		
Facility Access Controls		27-31		
HHS POVERTY GUIDELINES - 75% MMH388		32		
Judicial and Administrative Proceedings		33-35		
Lead Apron Inspection MMH647		36	<b>Action Item</b>	10 min.
Lead Apron Policy		37-38		
Light Duty or Limited Job Assignments		39-40		
Mindray Ultrasound Use and Care		41-42		
Monitoring and Effectiveness		43-46		
Use and Disclosures for Marketing		47-49		
Minors Rights		50-54		
Social Media		55-57		
Security Audit Controls		58-60		
Security Awareness and Training		61-63		
Solicitation		64-65		
Swing Intake Worksheet Policy		66		
Teleradiology, Credentialing & Privileging of Telemedicine Services		67-70		
Transmission Security		71-74		
6.2	AB2190 REVIEW		<b>Attachment E</b>	<b>Action Item</b> 15 min.
6.3	Laundry Facility Tour			5 min.
<b>7</b>	<b>ADMINISTRATIVE REPORTS</b>			
7.1	Chief's Reports – <i>Written reports provided. Questions pertaining to written report and verbal report of any new items</i>		<b>Attachment F</b>	
7.1.1	CEO – Louis Ward		Report	10 min.
7.1.2	CCO – Keith Earnest		Report	5 min.
7.1.3	CFO – Travis Lakey		Report	5 min.
7.1.4	CNO – Candy Vculek		Report	5 min.
7.1.5	COO – Ryan Harris		Report	5 min.
7.2	Construction Change Orders		<b>Action Item</b>	5 min.
<b>8</b>	<b>OTHER INFORMATION/ANNOUNCEMENTS</b>		<b>Information</b>	
ACHD LEGISLATIVE DAY				
<b>9</b>	<b>ANNOUNCEMENT OF CLOSED SESSION</b>			

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

9.1	<b>Government Code Section 54962:</b>	
	<ul style="list-style-type: none"> <li>Quality Assurance: Quality Improvement Issues, Medical Staff Report</li> </ul>	
9.2	<b>Real Property Government Code 54956.8</b>	
9.3	<b>Pending Litigation Government Code 54956.9</b>	
9.4	<b>Personnel Government Code 54957</b>	
10	<b>RECONVENE OPEN SESSION</b> – Report Closed Session Action	Information
11	<b>ADJOURNMENT:</b> Next Regular Meeting – March 27, 2019 – Fall River Mills	

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