

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

**Board of Directors
Regular Meeting
Minutes**

March 27, 2019 – 1:00 pm
Boardroom (Fall River Mills)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Beatriz Vasquez called the regular meeting to order at 1:02 pm on the above date.

BOARD MEMBERS PRESENT:

Beatriz Vasquez, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer

ABSENT: Jeanne Utterback

STAFF PRESENT:

Louis Ward, CEO
Travis Lakey, CFO
Ryan Harris, COO
Keith Earnest, CCO
Theresa Overton
Val Lakey, Board Clerk

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS

Ward introduced Danae Ford to the board – intern for the week to observe.

3 APPROVAL OF MINUTES

3.1 A motion/second carried; Board of Directors accepted the minutes of February 25, 2019. *Beyer/Hathaway* *Approved All*

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 A motion/second carried; Ryan Nicholls was recognized as February Employee of the Month. Resolution 2019-4 *Hathaway/Beyer* *Approved All*

4.2 **Director of Nursing Report** – Theresa Overton, in addition to the written report: A new full-time RN is being oriented in Acute and will go to ER. There will be 3 new hires oriented soon. Two are new grads. One is a paramedic now an RN – will be going to the ER. Patients are now put in observation status versus ER hold. We have a CRNA that is working now that is doing really well.

5 BOARD COMMITTEES

5.1 Finance Committee

5.1.1 **Committee Meeting Report:** Reports from Purchasing, Respiratory and Pharmacy. Contracts, etc. for the over the counter items for the retail pharmacy. In the future we will be getting a report on expenses and reimbursement through grants and foundation monies (non-operating revenue).

5.1.2 **February 2019** Financial Review, AP, AR and acceptance of financials. *Hathaway/Albaugh* *Approved All*

5.2 Strategic Planning Committee

5.2.1 **Committee Meeting Report** – Reviewed the project list over the next few years. There was a scorecard goals update and legislation update. (send March Minutes)

5.3 **Quality Committee**

5.3.1 **Committee Meeting Report** – Update from Earnest regarding labeling project. Dietary tracking measures and satisfaction surveys.

6 NEW BUSINESS

6.1 **Policies & Procedures** *Beyer/Hathaway* *Approved All*
 Cancellation-No Show Policy Telemedicine
 Care, Treatment & Services - OT
 Uses and Disclosures for which an Authorization is Required
 User Access Management
 Uses and Disclosures, No Authorization Required
 Use and Disclosures, General Rule
 Workstation Access Controls

6.2 **Local Hazard Mitigation Plan** – Update census *Albaugh/Hathaway* *Approved All*

6.3 **Building Project Update** – Joe and Jim from Layton were present to talk about the building project. Scheduling – weather and temperature constraints. Need weather above 50 degrees for some things. Everything has to be sealed before any interior work. Crew sizes will increase when weather gets better. OSHPD is here often. Looking at September/October to be complete. Extensions were discussed and explained. We are filing for an extension for the demolition of the 1953 building.

6.4 **Master Plan, Clinic and 1956 Building Demolition Update** Michael Ryan was present (Will send presentation) Looking at what needs to be done; what are the implications of taking down the building. There will be reports generated.

Burney Clinic (Presentation)

6.5 **Facility and Riverview House Tour**

7 ADMINISTRATIVE REPORTS

7.1 **Chief’s Reports**

7.1.1 **CEO:** In addition to report – touched on Air Ambulance remaining in Adin. Will be meeting at the Lion’s Hall April 3rd. Met with MVHC. Talked about referral patterns, clinic, and providers. We are close on the pharmacy license. Ward noted that we were represented at Stanford’s WELL for Life Summit. Val Lakey presented on the Community Panel.

7.1.2 **CCO:** Noted the telemedicine report. Tracking ancillary billing. Telemed is bringing in revenue that would not have been there otherwise. Will be doing more Telemed in Burney with Clinic. Applying for a Telemed grant to work with school district and other partners.

Moving forward on interfaces with Lab and Imaging with SNF charts

7.1.3 **CFO:** Cash will drop a bit because there is \$2.8 in IGT will be \$5.6 coming in.

7.1.4 **CNO:** Ward added – hired a NP who will be working in the SNF. Will work under the physician. Currently MVHC does the billing for the SNF visits. We need to explore this situation.

7.1.5 **COO:** In addition to written report. All covered in the meeting.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

7.2 **Construction Change Orders:** (see attached) Landscaping was taken out of Layton originally, put in contingency. Needs to be put in. Same amount, just built into the project.

**Beyer/Hathaway
Approved AI**

A few change orders will be coming because of the weather delay. Weather falls back on the owner.

\$750,000 will be left in the contingency

8 OTHER INFORMATION/ANNOUNCEMENTS

Legislative Update – Val Lakey gave a report on bills being tracked by ACHD and CHA.

9 ANNOUNCEMENT OF CLOSED SESSION – 5:00 pm

9.1 Government Section Code 54962

Beyer/Hathaway

- Quality Assurance: Quality Improvement Issues, Medical Staff Report

AHP APPOINTMENT

- 1. Kirk Lott, CRNA
- 2. Kenneth Childers, CRNA
- 3. Erica Haedrich, PA
- 4. Thomas Peterson, FNP

MEDICAL STAFF APPOINTMENT

- 1. Robert Adams, DO – Emergency Medicine
- 2. Aditi Bhaduri, MD – Endocrinology, Telemedicine
- 3. Thomas Kurian, MD – Neurology, Telemedicine
- 4. Tommy Saborido, MD – Emergency Medicine
- 5. Baharak Bagheri, MD – Radiology, Telemedicine
- 6. Frank Snyder, MD – Radiology, Telemedicine
- 7. Shree Shah, MD – Radiology, Telemedicine

MEDICAL STAFF REAPPOINTMENT

- 1. Michael Dillon, MD – Emergency Medicine
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9.2 **Real Property Government Code 54956.8 – No Action**

9.3 **Litigation Government Code 54956.9 – No Action**

9.4 **Personnel Government Code 54957 – No Action**

10 RECONVENE OPEN SESSION: 5:15 pm – Privileges approved

11 ADJOURNMENT

Next Regular Meeting – April 24, 2019 – Burney

I, _____, Board of Directors _____, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Board Member

Board Clerk

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