

Chief Executive Officer  
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors  
Beatriz Vasquez, PhD, President  
Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

## Finance Committee Meeting Agenda

August 28, 2019 – 10:30 am  
Burney Board Room

### Attendees

Abe Hathaway, Chair, Board Member  
Allen Albaugh, Board Member  
Louis Ward, CEO  
Travis Lakey, CFO

1	<b>CALL MEETING TO ORDER</b>			
2	<b>CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>			<b>Approx. Time Allotted</b>
3	<b>APPROVAL OF MINUTES</b>			
3.1	Regular Meeting – July 31, 2019	Attachment A	Action Item	2 min.
4	<b>DEPARTMENT REPORTS/OTHER</b>			
4.1	Emergency Department	Attachment B	Report	10 min.
4.2	Environmental Services	Attachment C	Report	10 min.
5	<b>FINANCIAL REVIEWS/BUSINESS</b>			
5.1	July 2019 Financials		Action Item	5 min.
5.2	Accounts Payable (AP)/Accounts Receivable (AR)		Action Item	5 min.
5.3	Quarterly Finance Review		Action Item	5 min.
5.4	401K annual report – to be scheduled		Information	
6	<b>NEW BUSINESS</b>			
6.1	Mindray Project		Discussion/Action Item	10 min.
7	<b>ADMINISTRATIVE REPORT</b>		Report	10 min.
8	<b>OTHER INFORMATION/ANNOUNCEMENTS</b>		Information	
9	<b>ADJOURNMENT: Next Regular Meeting – September 25, 2019 (Fall River Mills)</b>			

P.O. Box 459 – 43563 Highway 299 East, Fall River Mills, CA 96028 Tel. (530) 336-5511 Fax (530) 336-6199 <http://www.mayersmemorial.com>

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

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**Board of Directors  
Finance Committee  
Minutes**

July 31, 2019 – 12:00 pm  
Boardroom (Fall River Mills)

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

1 **CALL MEETING TO ORDER:** Abe Hathaway called the meeting to order at 12:02 pm on the above date.

**BOARD MEMBERS PRESENT:**

Abe Hathaway, Committee Chair  
Allen Albaugh, Board Member

**STAFF PRESENT:**

Travis Lakey, CFO  
Ryan Harris, COO  
Louis Ward, CEO  
Trudi Burns  
Mary Ranquist  
Val Lakey, Board Clerk

**ABSENT:**

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of June 24, 2019 **Albaugh/Hathaway Approved All**

4 **DEPARTMENT REPORTS**

4.1 Cardiac Rehab – Trudi Burns. Patient census has been a little lower. EKG's help. Monitored patients are at \$221 per visit they come 3 days per week. Currently there are 2 monitored patients as well as the cardiac maintenance. A grant was received. Staff can use the facility. There is also a cardiac maintenance program for \$35/month – this is a great community benefit.

4.2 Dietary – Susan Garcia reported on Food and Nutrition Services. She noted that they do their own ordering. The staff knows the product and what is needed as far as nutritional value. Agreements are in place with Ray's and Safeway. Food can only be purchased through an approved vendor. The challenges over the last week confirmed the importance of the current system. There are many regulations that have to be followed. Albaugh asked about staffing in the department. There are currently openings. Wage scale was discussed.

5 **FINANCIAL REVIEWS**

5.1 **June 2019 Financials** – Albaugh had questions about FTE's and staffing for new emergency room. Ratios have to be met. Discussed ER visit rates. **Albaugh/Hathaway Approved All**

5.2 **Accounts Payable (A/P)/Accounts Receivable (A/R)** **Albaugh/Hathaway Approved All**

6 **OLD BUSINESS**

6.1 **Day-Care Follow-up:**

6.2 **Burney Clinic Update:**

6.3 **Construction Change Orders:**

7 **NEW BUSINESS:**

7.1 **401K Retirement Plan** – Want to change to employees being eligible after 90 days instead of 1 year. Change enrollment to monthly instead of quarterly.

8 **ADMINISTRATIVE REPORT**

9 **OTHER INFORMATION/ANNOUNCEMENTS**

10 **ADJOURNMENT 1:22 pm**

Next Finance Committee Meeting – August 28, 2019 – Burney



ATTACHMENT B



# Emergency Department Report

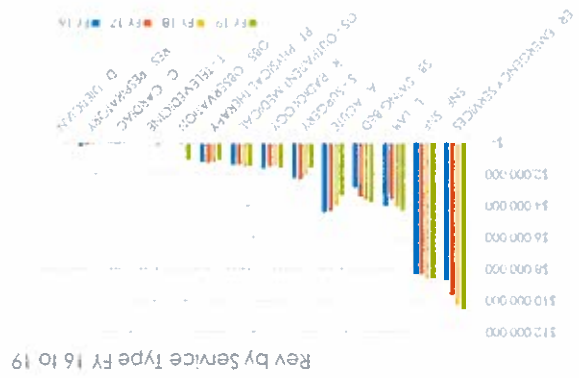
FY 2020  
BY JD PHIPPS



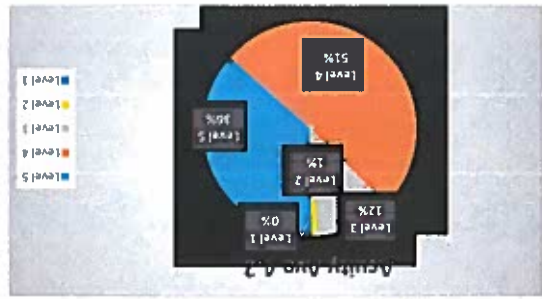
## Volume

- ▶ FY 18
    - ▶ 4189 Patients
    - ▶ 31 LWBS
  - ▶ FY 19
    - ▶ 4082 Patients
    - ▶ 50 LWBS
  - ▶ Overall
    - ▶ 2.5% decrease in volume
    - ▶ 38% increase in LWBS
- ▶ Impact
    - ▶ Expectation of new ED increasing in size will mean patients roomed faster on busy days resulting in decrease in LWBS patients

Service Type	Charges	Payments	Contracts	Payment %	Contractual %
EM - EMERGENCY SERVICES	\$ 6,083,378.40	\$ 2,055,944.42	\$ 4,027,433.98	34%	66%
BC - BLUE CROSS	\$ 833,976.20	\$ 570,449.74	\$ 263,526.46	68%	32%
CO - COMMERCIAL	\$ 373,234.10	\$ 231,946.37	\$ 141,287.73	62%	38%
MC - MEDICARE	\$ 2,383,455.55	\$ 901,929.05	\$ 1,481,526.50	38%	62%
MD - MEDICAID	\$ 2,281,808.40	\$ 256,946.61	\$ 2,024,861.79	11%	89%
PP - PRIVATE PAY	\$ 54,891.20	\$ 24,648.10	\$ 30,243.10	45%	55%
WC - WORKMANS COMP	\$ 156,000.95	\$ 70,024.55	\$ 85,976.40	45%	55%



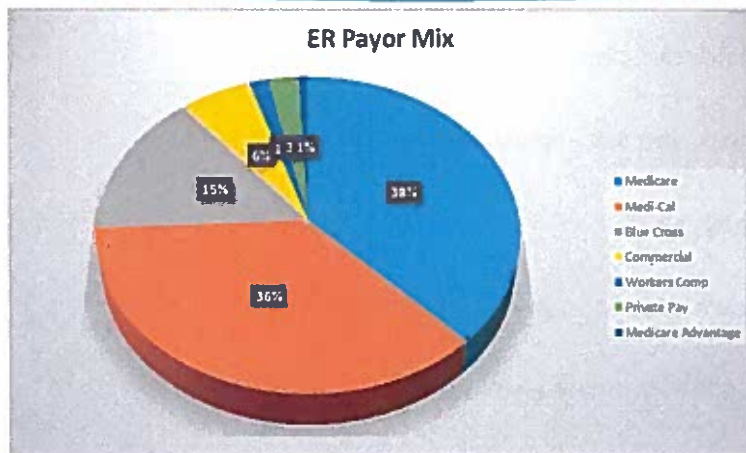
- FY 19
  - Level 1 - 7
  - Level 2 - 58
  - Level 3 - 673
  - Level 4 - 2243
  - Level 5 - 1097
- 82% Level 4/5



- FY 18
  - Level 1 - 8
  - Level 2 - 34
  - Level 3 - 489
  - Level 4 - 2127
  - Level 5 - 1532
- 87% Level 4/5



## Payor Mix



## Increased Expenditures

- ▶ Staffing
  - ▶ Increased staffing on night shift to 2 RN's
  - ▶ Tech's moved to swing shift – pt volume
  - ▶ LVN departed – not currently backfilled
  - ▶ SEMSA
    - ▶ ED Hours plan and complications
  - ▶ Increased registry use
    - ▶ Alexis out for long term for shoulder surgery
    - ▶ Lora resigned post passing of her mother

## Grant

- ▶ ED received ~ \$10k grant from Foundation for equipment (in full)
- ▶ Plan to purchase in Q3 with full implementation in Q4

## Versabadge

- ▶ 55% historical standby charge reimbursement
- ▶ \$36k annual fees and \$5k implementation
- ▶ 6% increase pays for self
- ▶ First report showed 70% standby – 15% increase
- ▶ Roughly \$150,000 increase in cost recapture if data holds



## ATTACHMENT C

Environmental Services Finance Board Report – August 2019

Started our own Laundry on March 1, 2019

Linen replacement to date \$4,000; budgeted \$11,000 a year

Chemicals to date \$2,461; budgeted \$3,000 a year

Other supplies \$1060.00

I am currently looking to switch chemicals out to another vendor.

Fuel we have spent on van and maintenance fees \$1,900.00

Total wages for a f/t, p/t employee and f/t driver is \$26,000

**Total Cost is \$35,421**

Roughly spent \$4,500 a week both facilities x 23 weeks with Aramark = \$103,500

\$103,500 is what we would have paid out for linen through Aramark so far the cost savings for 5 months doing our own linen is **\$68,079**

