

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

**Board of Directors
Finance Committee
Minutes**

March 25, 2020 – 10:30 am
Teleconference Call – FULLY Remote

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 **CALL MEETING TO ORDER:** Abe Hathaway called the meeting to order at 10:32 am on the above date.

BOARD MEMBERS PRESENT:

Abe Hathaway, Committee Chair
Allen Albaugh, Board Member

STAFF PRESENT:

Travis Lakey, CFO
Ryan Harris, COO
Louis Ward, CEO
Jessica DeCoito, Board Clerk

ABSENT:

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of February 26, 2020

Albaugh, Hathaway

**All Approved
Albaugh – Y
Hathaway - Y**

4 **DEPARTMENT REPORTS**

4.1 No department reports for March.

5 **FINANCIAL REVIEWS**

5.1 **February 2020 Financials** – revenue has dropped due to current conditions; however, things are still ok for us. QAF payment came in. All COVID related expenses are being tracked for reimbursements at a later date. Discussion took place on employee situations with current conditions. Departments will see less volume because of COVID-19 conditions. Traveler/Registry expenses are down because a lot of folks have been hired on by MMHD. SNF days are up with 82 patients.

Albaugh, Hathaway

**All Approved
Albaugh – Y
Hathaway - Y**

5.2 **Accounts Payable (A/P)/Accounts Receivable (A/R)** – kudos given to where numbers are sitting.

5.3 **Burney Health Clinic Bid Recommendation for Award of Contract** – Trent Construction is the lowest, responsive and responsible bidder at \$2,033,000.00. Contingency to set in project is around 20%. The Finance Committee will recommend, for final approval, Trent Construction for award of contract to the Board Meeting on March 25th at 12:00 pm.

Albaugh, Hathaway

**All Approved
Albaugh – Y
Hathaway - Y**

5.4 **Clinic Financing** – CHFFA has a better rate and an easier approval process. 2% over 20 years but we would be self-funding anything over \$1,500,000.00. The Finance Committee will recommend, for final approval, we proceed with CHFFA Financing application for the Burney Clinic to the Board Meeting on March 25th at 12:00 pm.

Albaugh, Hathaway

**All Approved
Albaugh – Y
Hathaway - Y**

6 **ADMINISTRATIVE REPORT** – health fair has been postponed. If COVID-19 enters into our area, we will see an increase in staff, shift hours, overtime, etc. Staff morale is great considering things. Business Office employees are working from home but we are seeing employees needing to come into facilities for hard copies. PPE is in need and we are searching for more supplies, just like every health care facility, but our stock is plenty and we monitor daily. SNF is not accepting additional patients at this time. We are limiting entrances and exits, traffic, and have planned routes for different departments into the facility. Employee screening is taking place as you enter into the facility. All potential COVID-19 patients are taken to the isolation trailer for screening. Specimens are collected and certain tests are analyzed here and if needed, a swab is taken for coronavirus and sent to on for testing to another facility on the advice/direction of Public Health. Shasta Co. has tested 89 individuals, and only 3 positive results out of that. One has fully recovered, one has passed away, and the other is in isolation. We have spoken with local clinics on process for sending patients here for testing/screening. Energy audit and HVAC projects were discussed. Hospitalists have been very beneficial to our facility, patients and staff.

7 **OTHER INFORMATION/ANNOUNCEMENTS**

8 **ADJOURNMENT – 11:45 pm**

Next Finance Committee Meeting: April 22, 2020 – Burney Boardroom

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.