



Mayers Memorial Hospital District

Board of Directors  
Finance Committee  
Minutes

September 29, 2021 – 10:30 am  
Zoom

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

1	<b>CALL MEETING TO ORDER:</b> Abe Hathaway called the meeting to order at 9:34 am on the above date.		
<b>BOARD MEMBERS PRESENT:</b>		<b>STAFF PRESENT:</b>	
Abe Hathaway, Committee Chair Tami Vestal-Humphry, Director		Louis Ward, CEO Travis Lakey, CFO Ryan Harris, COO Candy Detchon, CNO Alexis Cureton Ryan Nicholls Val Lakey, Acting Clerk	
<b>ABSENT:</b>			
2	<b>CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS - None</b>		
3	<b>APPROVAL OF MINUTES</b>		
3.1	Minutes of August 25, 2021 meeting were tabled until the October meeting as they did not go out in the packet.		<b>Tabled</b>
4	<b>DEPARTMENT REPORTS: NONE</b>		
4.2	<b>Environmental Services:</b> The department manager was unable to attend as she was covering in the department. Ryan Harris was available to answer any questions on the written report. He had one correction, the amount on the ALSCO spend reflected in the written report should have been \$108,348.54. There is about one month left on the laundry facility project. This is all being paid through the insurance claim. Part of the spend is on linens that were destroyed in the fire. The ALSO contract will not expire until November 2022. We will continue to use ALSCO for the Burney Annex laundry.		
4.3	<b>Information Technology:</b> Ryan Harris and Ryan Nicholls in addition to written report. Update on security contract: It has been paid in full for the first year. The Contract has been signed. The Printer refresh is basically done. Had to correct billing issues with contractor. That was all sorted out and everything is current. MMHD leases all of the printers on 5-year terms. Toner is a part of the contract. Savings noted is from the previous contract.		
4.4	<b>Emergency Department:</b> Alexis Cureton was present to report. Short 3 full time positions. Talked about diversion and how it works if short beds or staff. Asked about patient numbers in ED. We have seen a slight profit in ED in 2021 – historically there is no profit in ED.		
5	<b>FINANCIAL REVIEWS</b>		
5.1	<b>August 2021 Financials: In addition to the notes.</b> Busy with cost report, audit, provider relief fund reporting. Clawback will be paid back. Questions regarding IGT. Just starting to provide data on cost report. New square footage and other items that will change. Audit was early and that was a benefit to meet deadlines. A lot of the info crosses over from audit to cost report. Humphry asked for clarification on acronyms. Chargemaster was updated for clinic. Pharmacy inventory – working on inventory and processes. Lab referrals have increased with clinic. Humphry asked about decrease in productive services in clinic financials. There was an additional provider last month and some PTO payouts. Other purchased services, (travelers, copiers, monthly payments) Scorecard bonuses were paid. Looking at housing options to save money.	<b>Humphry, Hathaway</b>	<b>Approved by All</b>
5.2	<b>Accounts Payable (AP) &amp; Accounts Receivable (AR):</b>		
5.3	<b>Updated 401K Documents:</b> Plan has to be restated every 5 years. CFO has reviewed everything and it looks good and recommends updating. Will be looking at changing	<b>Humphry, Hathaway</b>	

		the options for staff and investing. Will be doing messaging and education for staff. Hospital will match up to 3%		
	5.4	<b>Employee Relief Fund Account:</b> Changing from cash to checking account in order to give a check to employees using employee relief fund.		
6	<b>ADMINISTRATIVE REPORT</b> – Big conversation with the Provider Relief Fund. Cannot continue to utilize. Deadline to use was June 30, 2021. Working on advocating with congress to continue to use the funds. Testing, screeners, etc. Staffing – vaccine mandate – we are 99% compliant. 85% vaccination rate – remaining granted an accommodation request. AFL should be out this week. 3 <sup>rd</sup> doses have begun, SNF residents, employees, putting out info to community. Housing- will be on the full board agenda but want to bring to Finance committee. (See powerpoint)			
7	<b>OTHER INFORMATION/ANNOUNCEMENTS: None</b>			
8	<b>ADJOURNMENT – 11:48 am</b>			
	Next Finance Committee Meeting: October 27, 2021 – Fall River Boardroom			

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).