

Chief Executive Officer  
Louis Ward, MHA



**Mayers Memorial Hospital District**

**Board of Directors**  
Jeanne Utterback, President  
Beatriz Vasquez, PhD, Vice President  
Tom Guyn, MD, Secretary  
Abe Hathaway, Treasurer  
Tami Vestal-Humphry, Director

Board of Directors  
**Regular Meeting Agenda**  
December 1, 2021 at 1:00 pm  
Fall River Boardroom  
43563 HWY 299, Fall River Mills

**ZOOM MEETING**

[Click Here to Join](#)

**Call In Number:** 1-253-215-8782

**Meeting ID:** 854 3869 4299

**Mission Statement**

Mayers Memorial Hospital District serves the Intermountain area, providing outstanding patient-centered healthcare to improve quality of life through dedicated, compassionate staff, and innovative technology.

In observance of the Americans with Disabilities Act, please notify us at 530-336-5511, ext 1264 at least 48 hours in advance of the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations. The District will make every attempt to accommodate your request.

				<b>Approx. Time Allotted</b>
1	<b>CALL MEETING TO ORDER</b>			
2	<b>2.1 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>			
	Persons wishing to address the Board are requested to fill out a "Request Form" prior to the beginning of the meeting (forms are available from the Clerk of the Board, 43563 Highway 299 East, Fall River Mills, or in the Boardroom). If you have documents to present for the members of the Board of Directors to review, please provide a minimum of nine copies. When the President announces the public comment period, requestors will be called upon one-at-a time, please stand and give your name and comments. Each speaker is allocated five minutes to speak. Comments should be limited to matters within the jurisdiction of the Board. Pursuant to the Brown Act (Govt. Code section 54950 et seq.) action or Board discussion cannot be taken on open time matters other than to receive the comments and, if deemed necessary, to refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.			
3	<b>SPECIAL PRESENTATION: RECOGNITION OF EMPLOYEES AND THEIR YEARS OF SERVICE</b>		Report	5 min.
4	<b>APPROVAL OF MINUTES</b>			
	4.1 Regular Meeting – October 27, 2021	<b>Attachment A</b>	<b>Action Item</b>	2 min.
	4.2 Special Meeting – November 4, 2021	<b>Attachment B</b>	<b>Action Item</b>	2 min.
5	<b>DEPARTMENT/QUARTERLY REPORTS/RECOGNITIONS:</b>			
	5.1 Resolution 2021-19 – October Employee of the Month	<b>Attachment C</b>	<b>Action Item</b>	2 min.
	5.2 Mayers Healthcare Foundation Quarterly Report	<b>Attachment D</b>	Report	2 min.
6	<b>BOARD COMMITTEES</b>			
	<b>6.1 Finance Committee</b>			
	6.1.1 Committee Meeting Report: Chair Hathaway		Report	5 min.
	6.1.2 October 2021 Financial Review, AP, AR and Acceptance of Financials		<b>Action Item</b>	5 min.
	6.1.3 Board Quarterly Finance Review		<b>Action Item</b>	2 min.
	6.1.4 CHFFA Loan for replacement of PRIME – recommendation from Finance Committee for full Board approval		<b>Action Item</b>	2 min.

6.2	<b>Strategic Planning Committee</b>			
6.2.1	November 8 <sup>th</sup> Meeting Report – DRAFT Minutes Attached	<b>Attachment E</b>	Report	5 min.
6.3	<b>Quality Committee</b>			
6.3.1	November 10 <sup>th</sup> Meeting Report – DRAFT Minutes Attached	<b>Attachment F</b>	Report	5 min.
7	<b>OLD BUSINESS</b>			
7.1	Policy & Procedure: Patient No Show Policy update		Report	5 min.
7.2	Board Assessment Review	<b>Attachment G</b>	Discussion	5 min.
7.3	Board By-Laws: Reviewed & Approved December 2020. Next review and approval will take place in 2022.	<b>Sent Separately</b>	Discussion	5 min.
8	<b>NEW BUSINESS</b>			
8.1	Policy & Procedure Approval: None for November-December			
8.2	Organizational Analysis	<a href="#">LINK</a>	Review & Discussion 1 <sup>st</sup> Reading Approval <b>Action Item</b>	5 min.
8.3	Annual Organizational Process			
8.3.1	Officers and Committees	<b>Attachment H</b>	<b>Action Item</b>	5 min.
8.3.2	2022 Board Calendar	<b>Attachment I</b>	<b>Action Item</b>	5 min.
9	<b>ADMINISTRATIVE REPORTS</b>			
9.1	ED of Community Relations & Business Development – Val Lakey	<b>Attachment J</b>	Report	5 min.
9.2	Chief's Reports – <b>Written reports provided. Questions pertaining to written report and verbal report of any new items</b>		Reports	
9.2.1	Chief Financial Officer – Travis Lakey		Report	5 min.
9.2.2	Chief Clinical Officer – Keith Earnest	<b>Attachment K</b>	Report	5 min.
9.2.3	Chief Nursing Officer – Candy Vculek		Report	5 min.
9.2.4	Chief Operation Officer – Ryan Harris		Report	5 min.
9.2.5	Chief Executive Officer – Louis Ward		Report	5 min.
10	<b>OTHER INFORMATION/ANNOUNCEMENTS</b>			
10.1	Board Member Message: Points to highlight in message		Discussion	5 min.
11	<b>ANNOUNCEMENT OF CLOSED SESSION –</b>			
11.1	<b>Personnel Government Code 54957</b> CEO – Discussion of appointment and employment process			
12	<b>ADJOURNMENT: Next Meeting January 26, 2022</b>			

Posted 11/26/2021