

Chief Executive Officer
Chris Bjornberg



Mayers Memorial Hospital District

Board of Directors
Jeanne Utterback, President
Tami Vestal-Humphry, Vice President
Beatriz Vasquez, PhD, Secretary
Abe Hathaway, Treasurer
Tom Guyn, MD, Director

Board of Directors

Regular Meeting

Minutes

April 27, 2022 – 1:00 pm

Burney Boardroom & Microsoft

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 1:01 PM on the above date.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Tami Vestal-Humphry, Vice President
Beatriz Vasquez, PhD, Secretary
Abe Hathaway, Treasurer
Tom Guyn, MD, Director

STAFF PRESENT:

Chris Bjornberg, CEO
Ryan Harris, COO
Travis Lakey, CFO
Keith Earnest, CCO
Candy Detchon, CNO
Jack Hathaway, Director of Quality & Ancillary Services
Jessica DeCoito, Board Clerk

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE

3 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

3.1 A motion/second carried; Board of Directors accepted the minutes of March 30, 2022 *Guyn/Vasquez* **Approved by All**

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

4.1 A motion/second carried; Angyl Vaughn was recognized as March Employee of the Month. Resolution 2022-05. Works the night shift at the Memory Care Unit of the Burney Annex. She is fast approaching her 7th year with MMHD where she also received her CNA license. Congrats to Angyl and thank you for taking care of our residents. *Hathaway/Humphry* **Approved by All**

4.2 Director of Quality and Ancillary Services: written report submitted. Jack has been hard at work with the Quality Measures and transferring into a JCHAO model. Working on Partnership patients with the Rural Health Clinic and the QIP Program. Saw opportunities for process improvement in blood pressure readings with our staff.

4.3 Hospice Quarterly Report: The Hospice team has done an outstanding job at meeting all measures and metrics in the Hospice Quality program.

5 BOARD COMMITTEES

5.1 **Finance Committee**

5.1.1 **Committee Report:** Update on Daycare project – sent out survey to staff to get data to help us put together the operational budget to provide to full Board. Retail Pharmacy is working with the 3rd party consultant to get inventory numbers more consistent. Partnership system was down for 3 weeks and a swing will be seen for that.

5.1.2 **March 2022 Financials:** discussion of the financials sent out took place. Recommendation from Finance committee to accept the financials as provided. Motion moved, seconded, and carried to accept the financials. *Hathaway/Humphry* **Approved by All**

5.1.3 **Burney Annex Fire Alarm:** recommendation from Finance to approve the fire alarm project. We have continuous issues with our current program, and it *Hathaway/Vasquez* **Approved by All**

needs to be updated. Motion moved, seconded and carried to proceed forward with the fire alarm project for Burney Annex.

| | | | |
|----------|---|--------------|------------------------|
| 5.2 | Strategic Planning Committee Chair Vasquez: no meeting | | |
| 5.3 | Quality Committee Chair Utterback | | |
| 5.3.1 | Committee Meeting Report – DRAFT minutes attached. Kudos to Jack Hathaway, Director of Quality & Ancillary Services, for all the progress on the Quality measures in each department. | | |
| 6 | OLD BUSINESS | | |
| 6.1 | Board Calendar: new look for Quality. An internal Quality committee will be set up to review the measures and metrics applied to each department. Those departments will report internally to the Committee, and then those reports will be summarized and taken to the Board Quality meeting. Finance could move into a similar format so that our Finance Committee is not meeting with non-revenue generating departments. Regular Board would see the departments for reports not meeting the Quality measures or the Finance metrics. We will create an actual calendar to see who is reporting when and the frequency. We will provide the draft to the Board at a future date for approval. Goal is to minimize the times they need to report. No action taken. | | <i>No Action taken</i> |
| 7 | NEW BUSINESS | | |
| 7.1 | Policies & Procedures Summary 3/31/2022: motion moved, seconded, and carried to approve the summary. | Vasquez/Guyn | Approved by All |
| 7.2 | Policy & Procedure Approval: Wound Care Privileges Motion moved, seconded, and carried to approve this policy. | Guyn/Humphry | Approved by All |
| 7.3 | Huron Training: starting point for Board Governance trainings. Other options are being researched on top of this. We are waiting on the proposal for that. HEAT by Office of State General has videos that we could access for free as well. CHA, ACHD and AHA also has resources for us to utilize. No action taken. | | No Action Taken |
| 8 | ADMINISTRATIVE REPORTS | | |
| 8.1 | ED of Community Relations & Business Development: written report submitted. So proud of Val and all her work. | | |
| 8.2 | Chief's Reports | | |
| 8.2.1 | CFO: notes on finances were submitted. Clearwater Lodge inspections came up with some repairs. Insurance is the next step to work on. | | |
| 8.2.2 | CCO: we will go live with 340B with our RHC on July 1 st . Health Fair was a great event. | | |
| 8.2.3 | CNO: Nursing vacancies were at 37 at the beginning of January – now we are at 26. 22 vacancies for CNA's is down to 11. 12 people currently interested in the next CNA class. Some CNA's are moving up to LVN and some LVN's are moving up to RN – which are great accomplishments and helpful in our staffing. Still working with ambulance services to help them figure out the coverage our district community needs. Continuing to work on CRNA coverage. | | |
| 8.2.4 | COO: Clearwater lodge personnel and operation staffing has started. Lodging software is being researched for use. Grand Opening ceremony is being discussed. And were about 6 weeks' worth of work before we can open. Pit River Health Care is opening a center up in Burney at 22,000 sq ft., which will be open for all not just members of the tribe. Working on collecting the daycare survey information to help put the operational budget together for the Board to look at. | | |
| 8.2.5 | CEO: Met with MVHC CEO and will set up a regular meeting monthly for CEOs and Quarterly for other Chief officers in both organizations. Western Health is coming next week to meet with us regarding our ER Provider contract. We are also working on some other options. Request from Board to have something in writing for this report. Request from the Board to have a weekly summary sent out. In early discussions about a mobile clinic to add to our services. Employee Council has elected to change the name to Employee Action Team – want to bring more positivity into the work environment. Hospital and Nursing Home Week is the week of May 9 th – a lot of the things happening that week are planned by the EAT team. Other fun days have been planned outside | | |

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

of the hospital and nursing home week. Looking for a new name for the lodge. CHARTUS data – shared the data with the Board. More information to come out on this for next board meeting.

9 OTHER INFORMATION/ANNOUNCEMENTS

- 9.1 Board Member Message: Health Fair thank you to the community and vendors, Employee of the Month, Laundry Facility is up and running, Employee Action Team.

10 ANNOUNCEMENT OF CLOSED SESSION: 4:02 pm

11 CLOSED SESSION

11.1 Medical Staff Credentials – Govt Code 54962

Appointment

1. Shelleen Denno, MD
2. Nicholas Schulack, DO
3. Nimeka Phillip, MD (Pit River Health)
4. Timothy Fischer, MD (vRad)
5. Farzin Imani, MD (vRad)
6. David Katz, MD (vRad)
7. Robert Murray, MD (vRad)
8. David Sarver, MD (vRad)

**Action Item:
Unanimously
Approved**

Reappointment

1. Tyler Barr, MD
2. Daley Syverson, MD

11.2 Personnel Govt Code 54957: CEO Evaluation Process Discussion

12 ANNOUNCEMENT OF OPEN SESSION: 4:50 pm

13 ADJOURNMENT: 4:50 pm

Next Regular Meeting: May 25, 2022

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Jeanne Utterback
Board Member

Jessica DeCato
Board Clerk