

Chief Executive Officer
Chris Bjornberg



Mayers Memorial Hospital District

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Abe Hathaway, Treasurer
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Board of Directors
Finance Committee
Minutes

June 29, 2022
Burney Boardroom & Microsoft Teams

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1	CALL MEETING TO ORDER: Abe Hathaway called the meeting to order at 10:34 am on the above date.		
	BOARD MEMBERS PRESENT: Abe Hathaway, Committee Chair Tami Vestal-Humphry, Director ABSENT: Ryan Harris, COO (excused – at FLEX Conference)	STAFF PRESENT: Chris Bjornberg, CEO Travis Lakey, CFO Jessica DeCoito, Board Clerk Lori Gibbons, HIM Danielle Olson, Business Office Amy Parker, Patient Access	
2	CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS - None		
3	APPROVAL OF MINUTES: May 25, 2022 – minutes attached. Motion moved, seconded, and carried.	<i>Humphry, Hathaway</i>	Approved by All
4	DEPARTMENT REPORTS		
	4.1	Patient Access: submitted written report. Still using a paper process for a lot of admitting processes. Due to COVID, we have to continue to use this process to keep our patients protected. We could look into using our tablets with a screen protector and disinfecting after each use.	
	4.2	Business Office: submitted written report. Working through issues with OCHIN/Epic. Had to fix the rate starting on May 15 th because they didn't have the right rate set – we had to remind them that we were grandfathered in.	
	4.3	HIM: submitted written report. Blood Typing doesn't happen without our OB department. And even if a baby is delivered in the ER, the blood typing is done 8-12 hrs later and the new baby has been transferred to another facility. We are hoping to get a part time position opened and filled to help us with coverage.	
5	FINANCIAL REVIEWS		
	5.1	May 2022 Financials: Lab is up due to COVID tests. PT visits have gone up and Hospice days have jumped tremendously. We have received a pile of invoices that we are reviewing with the timecards (which we keep requesting). This will hit our bottom line, but it will still be in the positive at the end of it all. Retail Pharmacy consultant was onsite Monday. He took a lot of information and will summarize into a report for us. 340B paperwork is done for the hospital pharmacy but some uploading is still being done. Motion moved, seconded and carried to send to full Board for approval.	<i>Humphry, Hathaway</i>
	5.2	Accounts Payable (AP) & Accounts Receivable (AR): AR Days 65, days of cash on hand is 228. Looking better and better each month.	
	5.3	Board Quarterly Finance Review: motion moved, seconded and carried to send to full Board for approval.	<i>Hathaway , Humphry</i>
	5.4	FY 2023 Budget Adoption: hoping for our normal average census for SNF, contractuals will go down in this fiscal year. Motion moved, seconded and carried to send to full Board for approval.	<i>Hathaway , Humphry</i>
6	ADMINISTRATIVE REPORT: a new bereavement policy will be instated in the next fiscal year. Discussions have started taking place to research, plan and revise (possibly) the PTO package. Discussions in departments are taking place with departments providing feedback. A cheat sheet of what's currently provided and what's being proposed is being created. Discussion about the new meeting format took place.		
7	OTHER INFORMATION/ANNOUNCEMENTS: None		
8	ADJOURNMENT – 11:42 am		
	Next Finance Committee Meeting: July 27, 2022		