

Chief Executive Officer  
Chris Bjornberg



**Board of Directors**  
Abe Hathaway, President  
Jeanne Utterback, Vice President  
Tom Guyn, M.D., Secretary  
Tami Humphry, Treasurer  
Lester Cufaude, Director

Board of Directors  
**Quality Committee**  
**Minutes**

July 19, 2023 @ 1:00 PM  
Fully Remote Teams Meeting

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

1	<b>CALL MEETING TO ORDER:</b> Board Chair Tom Guyn, M.D. called the meeting to order at 1:03 pm on the above date.		
	<b>BOARD MEMBERS PRESENT:</b>	<b>STAFF PRESENT:</b>	
	Tom Guyn, MD., Secretary	Chris Bjornberg, CEO Jack Hathaway, Director of Quality Jessica DeCoito, Board Clerk	
	<b>Excused ABSENT:</b> Les Cufaude, Director		
2	<b>CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>		
	None		
3	<b>APPROVAL OF MINUTES</b>		
	3.1	A motion/second carried; committee members accepted the minutes of June 22, 2023.	<b>Hathaway, Bjornberg</b> <b>Approved by All</b>
4	<b>Hospital Quality Committee Report:</b> A lot of data has been received and a dashboard has been created. We will work with managers and departments on how to understand and work with the data. Data and Graphs shown for the following measures: Home Medication List Accessed for both ER & Acute, Order Verification Pharmacist Turn Around Time, Facesheet Information Collection & Correction, Total Changes & Payments Received, Tracking Turnover for Year over Year, Reason for Separation, Turnover by Department, Linen Rinsing Project, Clinic Metrics, and Nursing Metrics. This is just the beginning, but we have now is some really good data and work.		
5	<b>Director of Quality Report</b>		
	5.1	CDIF review is underway for both the technical and clinical aspects. We expect to receive our summary soon. An audit will be conducted with HSAG on September 11 <sup>th</sup> .  UR Nurse is working on capturing all the different processes by the many UR Committee members to create a more streamlined UR process for MMHD. She has joined the weekly Case Management calls for Cerner. And is working on Interqual as a new software for case management.  CDPH – outstanding surveys will be completed soon and no expected issues. MMHD had 7 self reported evented and no deficiencies came out of those.	
6	<b>OTHER INFORMATION/ANNOUNCEMENTS</b>		
7	<b>MOVE INTO CLOSED SESSION</b>		
	7.1	Medical Staff Credentials Government Code 54962  <b>Staff Status Change</b> 1. Chen Zhao, MD (UCD) to Inactive 2. Desiree Levyim, MD to Inactive <b>AHP Appointment</b> 1. George Winter, FNP – Emergency	<b>Approved by All</b>

	<p><b>Medical Staff Appointment</b></p> <ol style="list-style-type: none"> <li>1. Zachary Franks, DO – Radiology</li> <li>2. Yelena Usmanova, MD (T2U) – Neurology</li> </ol> <p><b>Medical Staff Reappointment</b></p> <ol style="list-style-type: none"> <li>1. Sheela Toprani, MD (UCD)</li> <li>2. Mustafa Ansari, MD (UCD)</li> <li>3. Sean Pitman, MD – Pathology</li> <li>4. Richard Leach, MD – Emergency</li> <li>5. Mark Ramus, MD – Pathology</li> </ol> <p>Aaron Babb, MD – (MVHC) Family Medicine</p>	
8	<b>RECONVENE OPEN SESSION</b>	
7	<p><b>ADJOURNMENT:</b> at 1:40 pm  Next Meeting is August 16, 2023 at 1:00 pm</p>	