

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Strategic Planning Committee
Minutes

May 11, 2020 12:00 PM
Fully Remote Zoom Meeting

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

- 1 **CALL MEETING TO ORDER:** The meeting was called to order at 12:05 pm on the above date.

BOARD MEMBERS PRESENT:

Allen Albaugh, Chair
Beatriz Vasquez, PhD, President

STAFF PRESENT:

Louis Ward, CEO
Ryan Harris, COO
Travis Lakey, CFO
Candy Detchon, CNO
Jessica DeCoito, Board Clerk
Marlene McArthur, ED MHF
Sheba Sawyer, MHF

Community Members Present

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of January 13, 2020. Vasquez, Albaugh **Albaugh – Y**
Vasquez - Y

- 4 **DAYCARE PROJECT UPDATE:** Church has applied for a use permit and will have to change that use. Waiting on the county to report back to us with that information. March 6th the permit was filed, April 21st we heard notice for change, comments are due by May 15th and decision to be made after that. With COVID-19 we have seen a delay in the process for daycare including interview of teachers, processing lease, etc.

- 5 **FR New Hospital Wing update:** lots of progress being made in all interior finishes. Owner furnished and Contractor installed equipment will be turned over this week (May 12th). Water tank has been set in place today May 11th. Crews working around the clock to get things done. July 7th is the expected completion date. Licensure paperwork and process has been started for a quicker turnaround. New Admin & Finance building is about a month out from completion. Helistop will begin once Layton has moved equipment offsite, hoping for early July. Sewer line will be updated and reconnected to the Riverview House once Layton has left. Retail Pharmacy sign is still being researched for options. Discussion on housekeeping processes and potential need to hire more staff has started.

- 6 **BURNEY CLINIC OPERATIONS & RECRUITING:** demolition started today, May 11th. Job descriptions, salary scale, recruiting, etc. will begin. First position will be someone to run the clinic. We will need another physician and mid-level. Dr. Saborido will be working here. Dr. Watson will be available to work some days in the clinic. Discussion on isolation in clinic area for situations similar to COVID-19. Specialty care services are being looked at for clinic services to patients.

- 7 **DENTAL:** working on getting Wipfli to do a feasibility study for us. We hope to have a report by the May 27th Board Meeting.

- 8 **ADMINISTRATIVE REPORT: HOSPITAL WEEK IS THIS WEEK (MAY 11TH THROUGH MAY 15TH)** – games, goodies, food, etc. & t-shirts for everyone at MMHD.
- 6.1 Surgery has begun making appointments again to begin on May 18th. Orthopod will be here the first week of June.
- Staffing will be reduced back to normal scheduling – phasing out of extra traveler positions. Should be back to normal schedule week of May 25th. We have staffed for the worse but received the best, however our staff is ready for a surge should it happen. COVID-19 trailer will stay in place if we do have an event. Outpatient medical area will remain as a COVID-19 area. Plans are in place for May and at end of May we will discuss further plans. MMHD just ordered our own 1 hr test for COVID – 60 tests – should be here around May 18th. We have antibody tests ordered and can test on site. This will allow us to inform the community if we have had COVID here and if so, how to educate them on it.
- 6.2
- 6.3 Laundry facility – moving forward with Belfor to do the restoration. We did find asbestos in the bathroom which is being taken care of.
- 6.4 Retail Pharmacy door opening has started to be discussed.
- 6 **OTHER INFORMATION/ANNOUNCEMENTS:** Reminding for the Webinar hosted by ACHD – Beatriz Vasquez participated. Recommendation to sit through and watch – share with Jack Hathaway, Amanda Harris and Jessica DeCoito.
- 7 **ADJOURNMENT** – 1:19 pm next meeting is July 13, 2020