Chief Executive Officer
Louis Ward, MHA

Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Quality Committee
Minutes
Full Remote Teleconference
April 8, 2020 @ 12:00 pm
Call In: 530-336-7526, passcode: 48136#

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 **CALL MEETING TO ORDER:** Board Chair Laura Beyer called the meeting to order at 12:00 pm on the above date.

BOARD MEMBERS PRESENT:
Laura Beyer, Secretary
Jeanne Utterback, Director

ABSENT:

STAFF PRESENT:
Louis Ward, CEO
Candy Vculek, CNO
Keith Earnest, CCO
Ryan Harris, COO
Jack Hathaway, DOQ
Dawn Jacobson
Jessica DeCoito, Board Clerk

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**
None

3 **APPROVAL OF MINUTES**
3.1 A motion/second carried; committee members accepted the minutes of February 12, 2020 ***Utterback, Ward*** **Beyer – Y** **Utterback – Y**

4 **Quality Facilities Reports: No Department Reports**

5 **Quality Staff Reports**
5.1 **Med Staff:** submitted written report. No further questions or comments.

6 **Quality Patient Services**
6.1 **Med-Surgery/Swing:** submitted written report. Hot water heater has had some issues for all the departments in that area of the hospital. COO will follow up with Maintenance – talk about under sink water heater for temporary use until new hospital wing is open.
6.2 **Surgery/Anesthesia:** submitted written report. No additional questions.
6.3 **Outpatient Services:** submitted written report. No additional questions.
6.4 **Cardiac Rehab:** submitted written report. No additional questions.
6.5 **Hospice:** submitted written report. Hospice Quality Committee consists of Jack Hathaway, Keith Earnest, Mary Ranquist and Gail Leonard - reviewing all quality framework, policies and updating. Creating quality indicators and benchmarks with Jack Hathaway that has all the necessary information for the department. Pepper Report: CMS report that indicates potential issues based on billing data. We are following the guidelines for patient care with regards to COVID-19.
6.6 **Pharmacy:** submitted written report. The hood recertification has been postponed with COVID-19 concerns.

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6.7 **Physical Therapy:** submitted written report. Patient's appointments are based on acuity and sometimes insurance has a play into what that timeframe looks like. Depends on doctors we are working with and what that surgery was like, etc. Workers Comp claims take a much longer time to get the appointments scheduled, not because of MMHD but because of insurance processing.

6.8 **Respiratory:** submitted written report. No additional questions.

6.9 **Retail Pharmacy:** submitted written report. No additional questions.

6.10 **Telemedicine:** submitted written report. What would a Rheumatology program look like for our area – we've had some referrals and look forward to bringing that service to our community. The Rheumatology program with Telemed2U is using a shared calendar for all coordinators, which offers more flexibility for both MMHD and patients. Right now, we are only accepting Rheum patients with Partnership, but when/if we open to all payers, we hope to see an increase in patients.

6.11 **SNF Events/Survey:** all about COVID-19. We are prepared as possible. All staff are in N95 masks to protect all patients and staff members. No visitors are allowed in, with the exception of family members with a resident on comfort care. Activities have been restricted and we are working on electronic opportunities for our residents, in addition to in room activities. CDPH was out last week of March with the point of being consultation on what our current processes are. Testing for COVID-19: Tier 1 - if we get a test to the county by 10:00 am that day, we will know the test results by 5:00 pm that same day. Tier 2 and Tier 3 testing is taking a couple of days because of the private labs. All of our residents, patients and staff are Tier 1 testing. We are starting to see some sadness around the residents with no visitation, limited movability and bad weather. Luckily we have some good weather and we can work with families on visits outside the window.

6.12 **Infection Control:** focus is on hand hygiene and proper use of the mask. Distributed via email the proper mask procedures.

7 **Quality Finances Reports: No Department Reports**

8 **Quality Program Reporting and Initiatives**

8.1 **Quality/Performance Improvement**: all reporting has been put on delay. Implementing projects with the nursing staff for potential surge in COVID-19. Data analysis has been kept up for reporting so we are ready when reports are.

8.2 **PRIME**: mid-year reporting came in March. Request for additional information and those requests are being completed. Our denominator has been increased with the help of our Telemedicine program.

8.3 **Education:** all normal work is continuing. We are jumping in to help with nursing staff to prepare for a surge. Daily calls with the state to stay up to date with COVID-19 and putting all processes into place. Zoom Meeting Room being used for ER doctors and nurses with patients.

9 **NEW BUSINESS**: none

10 **ADMINISTRATIVE REPORT**: masking has been a huge priority for MMHD. 23 cases confirmed in Shasta Co. 67 individuals in quarantine – 18 individuals in isolation (direct contact with a positive COVID-19). 2560 cases are projected in Shasta Co. by end of April – a report being created for Shasta Co. – high level numbers. Of that 192 hospitalized cases, at this point we have beds to hold that in Redding, ICU numbers might be challenging. Federal Medical Center is housed at the Redding Civic Auditorium – 125 beds set up. Louis and Val were in attendance at a meeting last week discussing with all other Shasta Co. Medical Facilities that Federal Medical Center. This will be the acute care patients – not COVID-19 patients. Val is Deputy Liaison Officer for the EOC - will give us direct access to real time data on that facility. Public Health has asked MMHD to set up 25 beds – generally we have 16 beds that we staff for – Candy and team has set up a plan. Outpatient Surgery has been converted to a COVID-19 unit – should house up to 6 patients. We are looking at Station 3 as our next area to house patients to meet our 25 bed set up. Staffing has been adjusted for surge. If we get a critical patient with COVID-19, our hope is that we can transfer them to Redding where there are more intensive resources. Training has been provided to staff for critical care. PPE levels are currently good. Burn Rate Calculator allows us to see what our days on hand for supplies are. Concerns are there with disinfectants but alternatives are ready to use. Biggest concern is surgical masks – one of the first things we will see run out. Luckily we have a great stock of N95s – thanks to emergency preparedness for fires in our area. We've received a lot of cloth masks from the community – these are not being used in direct patient care but serving non direct patient care staff protection. Zoom Room will allow virtual examinations for medical staff and patients. Funding has been allocated for reimbursements on COVID-19 responses, and for many virtual requirements. Recognition to all C Team and especially Louis for all the proactive measures put into place for COVID-19 – and a thank you to Louis for all the stop in's into office spaces and nurses stations to check in on staff. After the fire in the laundry facility, we were able to pick up an agreement with Alsco to launder our own linens. And we are working with getting the laundry facility back up and running.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

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11	**OTHER INFORMATION/ANNOUNCEMENTS**: None
12	**ADJOURNMENT: 1:03 pm** - Next Regular Meeting – May 13, 2020 (Fall River Mills)

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