

MAYERS MEMORIAL HOSPITAL

Statistical Data

Fiscal Year Ending JUNE 30, 2020

COMPARISON TO ACTUAL

2019		2019		FYE 2020		FYE 2019			
SEPTEMBER	AUGUST			YTD	YTD			% Increase or Decrease	
Actual	Actual	Variance		Actual	Actual	Variance			
VOLUME:									
DISCHARGES									
19	28	(9)	Acute	65	37	28		75.72%	
4	8	(4)	Swing Bed	18	21	(3)		-14.31%	
5	5	0	Skilled Nursing Care (DISCHG)	16	8	8		100.02%	
22	7	15	Observations	42	5	37		740.02%	
PATIENT DAYS									
53	89	(36)	Acute	193	140	53		37.92%	
61	64	(3)	Swing Bed	183	296	(113)		-38.21%	
2217	2332	(115)	Skilled Nursing Care	6925	6,517	408		6.32%	
LENGTH OF STAY									
2.79	3.18	(0)	Acute	2.97	3.78	(1)		-21.41%	
15.25	8.00	7	Swing Bed	10.17	14.10	(4)		-27.91%	
			Skilled Nursing Care						
AVERAGE DAILY CENSUS									
1.77	2.87	(1)	Acute	2.10	1.52	1		38.02%	
2.03	2.06	(0)	Swing Bed	1.99	3.22	(1)		-38.21%	
73.90	75.23	(1)	Skilled Nursing Care	75.27	70.84	4		6.32%	
ANCILLARY SERVICES									
0	1	(1)	Surgery Inpatient Visits	1	0	1		#DIV/0!	
17	16	1	Surgery OP/ procedure visits	63	48	15		31.32%	
372	383	(11)	Emergency Room Visits	1172	1,116	56		5.02%	
149	162	(13)	Outpatient Services Procedures	455	580	(125)		-21.61%	
712	818	(106)	Laboratory Visits	2330	2,513	(183)		-7.31%	
462	445	17	Radiology Procedures	1355	1,282	73		5.72%	
120	127	(7)	Hospice Patient Days	356	576	(220)		-38.21%	
243	247	(4)	Physcial Therapy visits	702	705	(3)		-.41%	
228	197	31	Cardiac Rehab	619	706	(87)		-12.31%	
23	34	(11)	Telemedicine visits	80	56	24		42.92%	
37	30	7	Admissions from ER	94	45	49		108.92%	
15	11	4	Transfers from ER	38	28	10		35.72%	
PRODUCTIVITY:									
Productive FTE's									
12.35	14.29		Nursing - Acute	13.46	13.85				
48.90	53.15		Long Term Care	51.88	52.70				
36.17	39.07		Ancillary	37.53	31.77				
80.75	83.12		Service	82.18	79.52				
178.17	189.63		Total Productive	185.05	177.84				
23.15	19.49		Non-Productive FTE's	20.58	21.79				
201.32	209.12		Paid FTE's	205.63	199.63				
PRODUCTIVE FTE PER ADJUSTED OCCUPIED BED									
2.55	2.70			2.66	2.48				

MAYERS MEMORIAL HOSPITAL

Statement of Revenue and Expenses

Fiscal Year Ending JUNE 30, 2020

COMPARISON TO ACTUAL

2019 SEPTEMBER ACTUAL	2018 SEPTEMBER ACTUAL	Variance		FYE 2020 YTD ACTUAL	FYE 2019 YTD ACTUAL	Variance	Increase Decrease %
326,202	424,733	(98,531)	Acute	1,081,208	1,139,136	(57,928)	-5.11%
907,241	701,524	205,718	Skilled Nursing	2,842,475	2,099,639	742,836	35.42%
155,539	172,319	(16,780)	Inpatient Ancillary	579,711	464,314	115,397	24.92%
0	1,039	(1,039)	Acute	0	3,845	(3,845)	
			Skilled Nursing				
1,388,982	1,299,615	89,367	Total Inpatient Revenue	4,503,393	3,706,933	796,460	21.52%
2,030,839	1,900,553	130,286	Total Outpatient Revenue	6,226,714	5,672,102	554,612	9.82%
3,419,821	3,200,168	219,653	Total Patient Revenue	10,730,107	9,379,035	1,351,072	14.42%
DEDUCTIONS FROM REVENUE							
1,190,065	787,220	(402,845)	Contractuals - Care/Cal	3,458,266	2,048,338	(1,409,928)	
95,572	84,540	(11,032)	Contractuals - PPO	329,100	313,336	(15,765)	
23,229	0	(23,229)	Charity and Write Offs	41,085	0	(41,085)	
56,094	45,162	(10,932)	Admin Adjmts/Emp Discounts	117,113	133,954	16,840	
(20,644)	14,672	35,316	Provision for Bad Debts	154,886	260,911	106,025	
1,344,316	931,595	(412,721)	Total Deductions	4,100,451	2,756,538	(1,343,913)	
18,707	(10,764)	29,472	Other Operating Revenues	70,319	25,887	44,432	
2,094,212	2,257,808	(163,597)	Net Revenue	6,699,975	6,648,384	51,591	
OPERATING EXPENSES							
970,269	740,382	(229,887)	Productive Salaries	2,854,070	2,259,154	(594,916)	-26.31%
105,704	128,991	23,287	Non-Productive Salaries	339,291	298,660	(40,631)	-13.61%
228,269	285,341	57,072	Employee Benefits	731,010	766,530	35,520	4.62%
233,431	233,565	134	Supplies	715,708	713,561	(2,147)	-.31%
161,045	162,460	1,414	Professional Fees	445,650	469,549	23,899	5.12%
53,318	52,227	(1,092)	Acute/Swing Travelers	160,164	119,287	(40,877)	-34.31%
216,727	156,929	(59,798)	SNF Travelers	598,166	469,343	(128,823)	-27.41%
142,190	70,196	(71,994)	Ancillary Travelers	327,377	213,600	(113,777)	-53.31%
145,029	186,443	41,415	Other Purchased Services	383,747	465,963	82,216	17.62%
24,262	29,183	4,921	Repairs	93,348	111,454	18,106	16.22%
61,538	46,116	(15,422)	Utilities	161,972	135,781	(26,191)	-19.31%
22,331	19,799	(2,531)	Insurance	79,916	59,448	(20,468)	-34.41%
41,725	63,509	21,784	Other	133,463	165,947	32,485	19.62%
66,759	67,092	333	Depreciation	201,474	201,301	(173)	-.11%
0	0	0	Bond Repayment Insurance	0	0	0	
17,911	17,911	0	Bond Repayment Interest	53,732	53,732	0	.02%
2,413	1,767	(645)	Interest	7,020	5,462	(1,558)	-28.51%
4,523	41,685	37,162	Rental - Lease	(3,452)	58,854	62,306	105.92%
2,497,444	2,303,597	(193,847)	Total Operating Expense	7,282,654	6,567,625	(715,029)	-10.91%
(403,232)	(45,789)	(357,443)	Income From Operations	(582,679)	80,759	(663,438)	
NON-OPERATING REVENUE AND EXPENSE							
158,439	151,873	6,566	Non-Operating Revenue	962,255	427,618	534,637	
0	0	0	Interest Income	0	0	0	
80,455	0	(80,455)	Non-Operating Expense	191,217	0	(191,217)	
77,984	151,873	(73,889)	Total Non-Operating	771,038	427,618	343,420	
(325,248)	106,084	(431,332)	NET INCOME	188,359	508,377	(320,018)	

	SEPTEMBER 2019	AUGUST 2019
CURRENT ASSETS		
Cash (General/Payroll/Petty Cash)	213,005	(576)
Reserve Cash (unrestricted)	11,198,516	12,108,516
Reserve Cash (restricted) - USDA Debt Serv / Construction	1,368,738	1,692,460
Accounts Receivable	6,289,114	6,275,915
County Treasury receivable	282,713	187,645
Less: Reserve for Uncollectibles	(707,472)	(719,980)
Reserve for Medicare/Medi-Cal	(2,031,148)	(2,071,684)
Inventories	484,432	478,343
Accounts Receivable - Other	298,111	528,826
Prepaid Expenses	333,929	380,312
Medicare/Medi-Cal Settlement	2,526,849	2,190,490
TOTAL CURRENT ASSETS	19,756,788	21,550,266
PROPERTY, PLANT AND EQUIPMENT		
Land	753,510	753,510
Building and Fixed Equipment	11,716,487	11,716,487
Equipment	12,612,923	12,590,861
Construction in Progress (other)	1,839,706	1,693,129
Hospital expansion	15,599,465	14,393,990
Less: Reserve for Depreciation	(21,522,188)	(21,455,430)
TOTAL PROPERTY, PLANT AND EQUIPMENT	20,999,903	19,692,548
OTHER ASSETS (includes 2007 Bond / AP Bond / G.O. BOND)		
Bond Reserve Funds held by trustee	700	700
Other Receivable-Fund Raising Long Term	271,356	271,356
Unamortized Bond Issue Cost	0	0
Unamortized Bond Discount	(4,474)	(4,474)
Unamortized Cost of Bond Defeasance	5,338	5,338
G.O. Bond - issue / discount / cost	40,250	40,250
TOTAL OTHER ASSETS	313,170	313,170
TOTAL ASSETS	41,069,861	41,555,984
CURRENT LIABILITIES		
Accounts Payable	491,392	558,878
Accrued Payroll	513,062	305,314
Accrued Payroll Taxes	(6,251)	839
Accrued Vacation & Holiday	573,108	565,149
Accrued Health Insurance	33,876	34,970
Accrued Interest	(129,206)	64,579
E.H.R. contingency/deferred revenue	0	0
PRIME PLAN	0	0
HQAF	711,281	711,281
IGT (TRAD/PHP)	678,371	678,371
Current Portion of Medicare/Medi-Cal Settlement	1,302,139	1,124,264
TOTAL CURRENT LIABILITIES	4,167,770	4,043,645
LONG-TERM DEBT		
G.O. Bond	1,373,476	1,373,476
Construction Donations - deferred revenue	771,356	771,356
Capital Leases / Settlement pymt		
Leases	30,522	32,510
GO BOND SERIES B & REFUNDING	16,803,890	15,749,080
TOTAL LONG-TERM DEBT	18,979,244	17,926,422
FUND EQUITY	17,922,846	19,585,916
TOTAL LIABILITIES AND FUND BALANCE	41,069,861	41,555,984
CURRENT RATIO:	4.74	5.33

MAYERS MEMORIAL HOSPITAL
SUMMARY OF SERVICES - DEPOSITS - REFUNDS
 - Fiscal Year 2020

DATE:	REVENUE / SERVICES	AVERAGE			RESERVE DEPOSITS	MISC. PAYMENTS	MISC. PYMTS PT RELATED	PATIENT PAYMENTS	ADJUSTMENTS & WRITE-OFFS	REFUNDS
		DAILY REVENUE	TOTAL DEPOSITS	TOTAL DEPOSITS						
July 31, 2019	3,556,341.05	114,720.68	2,690,416.65	0.00	532,330.11	71,243.08	2,086,843.46	1,519,295.78	2,643.45	
August 31, 2019	3,709,166.13	119,650.52	2,049,414.19	0.00	9,147.05	146.65	2,040,120.49	2,256,790.23	230.60	
September 30, 2019	3,401,558.45	113,385.28	1,823,357.81	0.00	837.32	0.00	1,822,520.49	160,438.17	8,220.84	
October 31, 2019	0.00		0.00	0.00	0.00	0.00		0.00	0.00	
November 30, 2019	0.00		0.00	0.00	0.00	0.00		0.00	0.00	
December 31, 2019	0.00		0.00	0.00	0.00	0.00		0.00	0.00	
January 30, 2020	0.00		0.00	0.00	0.00	0.00		0.00	0.00	
February 28, 2020	0.00		0.00	0.00	0.00	0.00		0.00	0.00	
March 30, 2020	0.00		0.00	0.00	0.00	0.00		0.00	0.00	
April 29, 2020	0.00		0.00	0.00 #	0.00	0.00		0.00	0.00	
May 30, 2020	0.00		0.00	0.00	0.00	0.00		0.00	0.00	
June 29, 2020	0.00		0.00	0.00 #	0.00	0.00		0.00	0.00	
YTD TOTAL	10,667,065.63	115,918.83	6,563,188.65	0.00	542,314.48	71,389.73	5,949,484.44	3,936,524.18	11,094.89	

PAYOR MIX - YTD % OF REVENUE

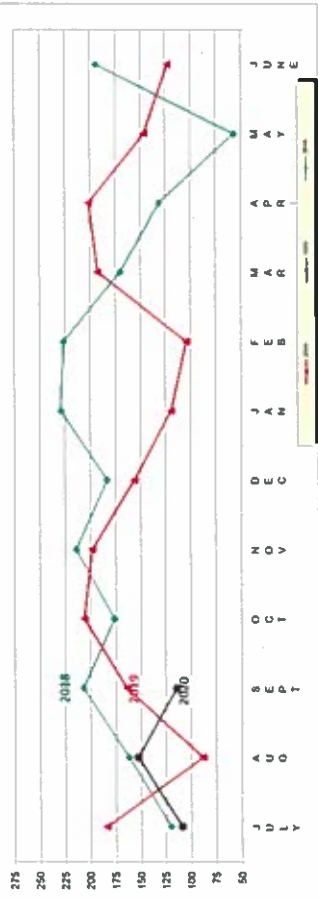
	SEPTEMBER	AUGUST	JULY	3 MONTH AVERAGE
MEDICARE	42.12%	42.97%	32.11%	39.07%
MEDI - CAL	42.57%	39.57%	46.98%	43.04%
THIRD PARTY	13.33%	14.14%	17.00%	14.82%
PRIVATE	1.98%	3.32%	3.91%	3.07%

ACCOUNTS RECEIVABLE AGING

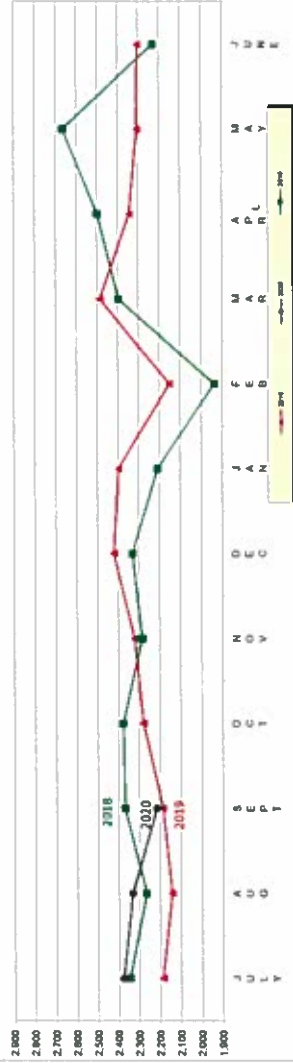
	SEPTEMBER \$ OUTSTANDING	SEPTEMBER DAYS OUT	AUGUST DAYS OUT	JULY DAYS OUT
MEDICARE	1,936,459.94	42.74	39.56	42.47
MEDI - CAL	2,540,048.15	50.95	55.07	72.93
THIRD PARTY	1,122,921.06	65.29	68.66	71.39
PRIVATE	766,025.25			
LTC ONLY (INCLUDE)	1,410,228.53	47.31	49.69	55.17
OVERALL	6,365,454.40	54.90	56.09	66.45

MAYERS MEMORIAL HOSPITAL DISTRICT

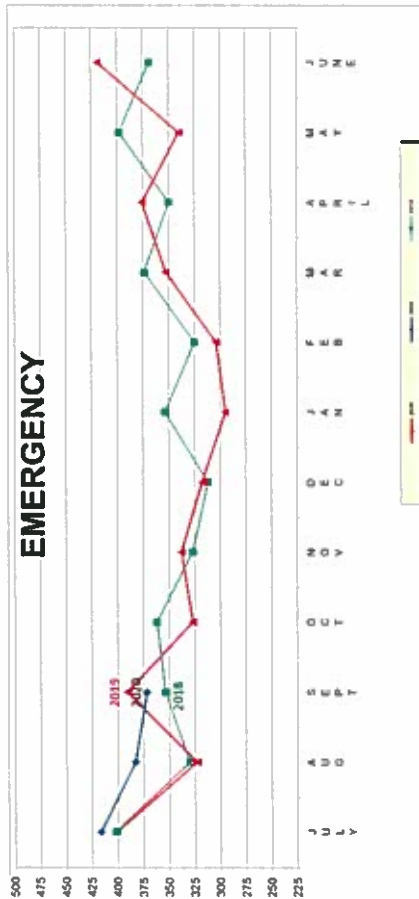
ACUTE / SWING PATIENT DAYS



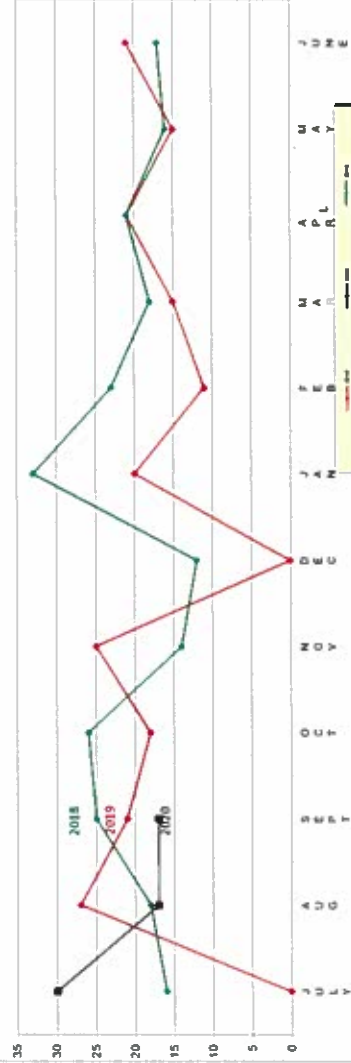
SNF PATIENT DAYS



EMERGENCY



SURGERY / OUTPATIENT PROCEDURES



**MAYERS MEMORIAL HOSPITAL
2018-2019 OPERATING ACTUAL**

Operating Revenue:	YEAR TO DATE													
	06/30/2019											09/30/2018		
	JULY-18	AUG	SEPT	OCT	NOV	DEC	JAN-19	FEB	MAR	APR	MAY	JUN	ACTUAL	
Routine	480,161	234,242	424,733	533,996	532,129	405,050	327,927	309,480	530,918	528,554	367,439	327,074	5,001,704	1,139,136
Acute	708,575	689,540	701,524	744,383	749,986	771,745	780,542	698,987	800,567	756,446	748,897	740,371	8,891,561	2,099,639
SNF	171,679	120,315	172,319	207,781	206,795	134,701	152,478	139,956	326,116	188,491	151,675	140,793	2,113,098	464,314
Ancillary	1,646	1,160	1,039	1,537	0	43	(43)	554	1,174	(1,306)	0	0	5,804	3,845
Acute	1,911,737	1,859,812	1,900,553	1,926,884	1,859,476	1,431,351	1,796,116	1,780,220	1,797,487	2,101,853	1,927,851	1,949,497	22,242,837	5,672,102
SNF	3,273,798	2,905,069	3,200,168	3,414,580	3,348,386	2,742,891	3,057,019	2,929,197	3,456,263	3,574,038	3,195,861	3,157,734	38,255,004	9,379,035
Outpatient													0	0
Less Deductions:													0	0
Contractuals - Care/Cal	724,965	536,153	787,220	853,289	816,070	665,338	394,427	355,038	152,182	793,196	1,075,652	860,747	8,034,278	2,046,338
Contractuals - PPO	126,488	102,308	84,940	166,151	87,059	93,870	99,802	63,506	97,828	102,984	124,390	118,760	1,267,687	313,336
Charity Care & Write off	0	0	0	0	0	0	0	0	0	0	0	0	14,267	0
Other Contractual write offs	49,804	38,987	45,162	342,553	182,492	58,083	115,999	16,314	68,630	62,575	60,008	46,044	1,086,653	133,954
Provision For Bad Debts	95,004	151,235	14,872	16,921	63,878	49,875	108,450	(4,366)	388,195	26,235	(53,194)	(64,673)	792,230	260,911
Total Deductions	996,261	828,682	931,595	1,378,914	1,149,498	867,166	718,678	430,491	706,835	985,365	1,206,868	994,770	11,195,114	2,756,538
Other Revenue	(4,019)	40,670	(10,764)	126,488	17,865	19,073	22,491	37,411	24,990	79,415	111,991	16,361	481,972	25,887
Net Revenue	2,273,519	2,117,057	2,257,808	2,162,154	2,216,753	1,894,798	2,360,832	2,536,116	2,774,418	2,688,087	2,100,995	2,179,325	27,541,862	6,648,384
Operating Expenses:													0	0
Salaries - Productive	728,137	790,634	740,382	825,433	739,170	778,494	719,790	734,529	816,931	784,748	824,535	777,605	9,260,389	2,259,154
Salaries - Non-productive	95,139	74,530	128,991	77,874	89,321	123,274	123,285	79,249	131,674	79,820	77,545	97,282	1,118,985	298,660
Employee Benefits	242,259	238,930	285,341	241,322	241,924	233,044	265,621	262,903	282,750	243,239	206,308	279,795	2,984,437	766,530
Supplies	239,458	240,538	233,565	259,509	232,863	211,207	203,384	211,802	217,512	213,824	385,068	279,485	2,928,214	713,561
Professional Fees	164,116	142,974	162,460	144,302	139,185	132,905	131,988	154,202	134,776	153,000	129,404	174,690	1,746,905	469,549
Acute/Swing travelers	29,855	37,206	52,227	65,364	34,932	113,862	84,351	81,894	35,044	126,080	72,653	74,378	807,844	119,287
SNF travelers	162,723	149,690	156,929	158,148	77,170	261,752	175,103	170,863	97,152	243,759	204,400	207,864	2,065,555	469,343
Ancillary travelers	75,318	68,085	70,196	68,695	42,760	59,631	115,405	138,071	112,912	132,968	84,591	130,501	1,099,133	213,600
Other Purchased Services	147,675	131,845	186,443	166,961	106,352	298,185	172,298	122,836	156,407	181,266	130,305	165,788	1,966,361	465,963
Repairs & Maintenance	34,343	47,928	29,183	36,268	36,591	43,129	48,257	46,328	49,293	28,834	41,069	59,966	411,121	111,454
Utilities	44,247	45,418	46,116	37,043	40,891	43,129	48,257	46,328	49,293	28,834	41,069	59,966	530,591	135,781
Insurance	19,849	19,799	19,799	19,799	19,799	19,799	19,799	19,799	19,799	19,799	19,799	19,799	225,360	59,448
Other Expense	53,881	48,558	63,509	64,381	80,608	67,271	86,248	56,762	50,754	82,458	51,438	639,907	165,947	165,947
Depreciation	67,117	67,092	67,092	66,872	67,805	67,346	72,920	75,439	72,608	73,836	73,836	73,198	845,161	201,301
Bond Repayment Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bond Repayment Interest	17,911	17,911	17,911	17,911	17,911	17,911	17,911	17,911	17,911	17,911	17,911	17,911	214,930	53,732
Interest	2,022	1,673	1,767	2,081	2,140	1,800	1,424	2,480	1,665	1,681	1,910	1,836	22,478	5,462
Rent/Lease Equipment	13,553	3,616	41,685	48,559	21,528	15,730	25,975	13,039	10,783	10,837	7,488	3,891	216,682	58,854
Total Operating Expense	2,137,602	2,126,426	2,303,597	2,300,522	1,990,951	2,419,997	2,307,187	2,194,154	2,251,219	2,443,792	2,246,133	2,362,475	27,064,053	6,567,625
Net Operating Rev over Expense	135,917	(9,369)	(45,789)	(138,368)	225,802	(525,199)	53,644	341,963	523,200	224,296	(145,136)	(183,150)	457,809	80,759
Non-Operating Revenue:													0	0
Non-Operating Revenue	171,290	104,455	151,873	137,873	174,990	162,873	137,873	237,873	149,225	1,542,337	193,831	98,632	3,263,123	427,618
Interest Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other non-operating Expense	0	0	0	0	0	0	0	0	4,450	9,410	12,760	26,620	0	0
Total Non-Operating Revenue	171,290	104,455	151,873	137,873	174,990	162,873	137,873	237,873	149,225	1,537,886	181,071	89,222	3,236,504	427,618
Net Revenue over Expense	307,207	95,087	106,084	(495)	400,792	(362,327)	191,517	579,835	672,424	1,762,162	35,934	(93,927)	3,694,313	508,377

MAYERS MEMORIAL HOSPITAL DISTRICT
 FINANCIAL SNAPSHOT
 MONTH ENDED SEPT 30, 2019

FISCAL 2020

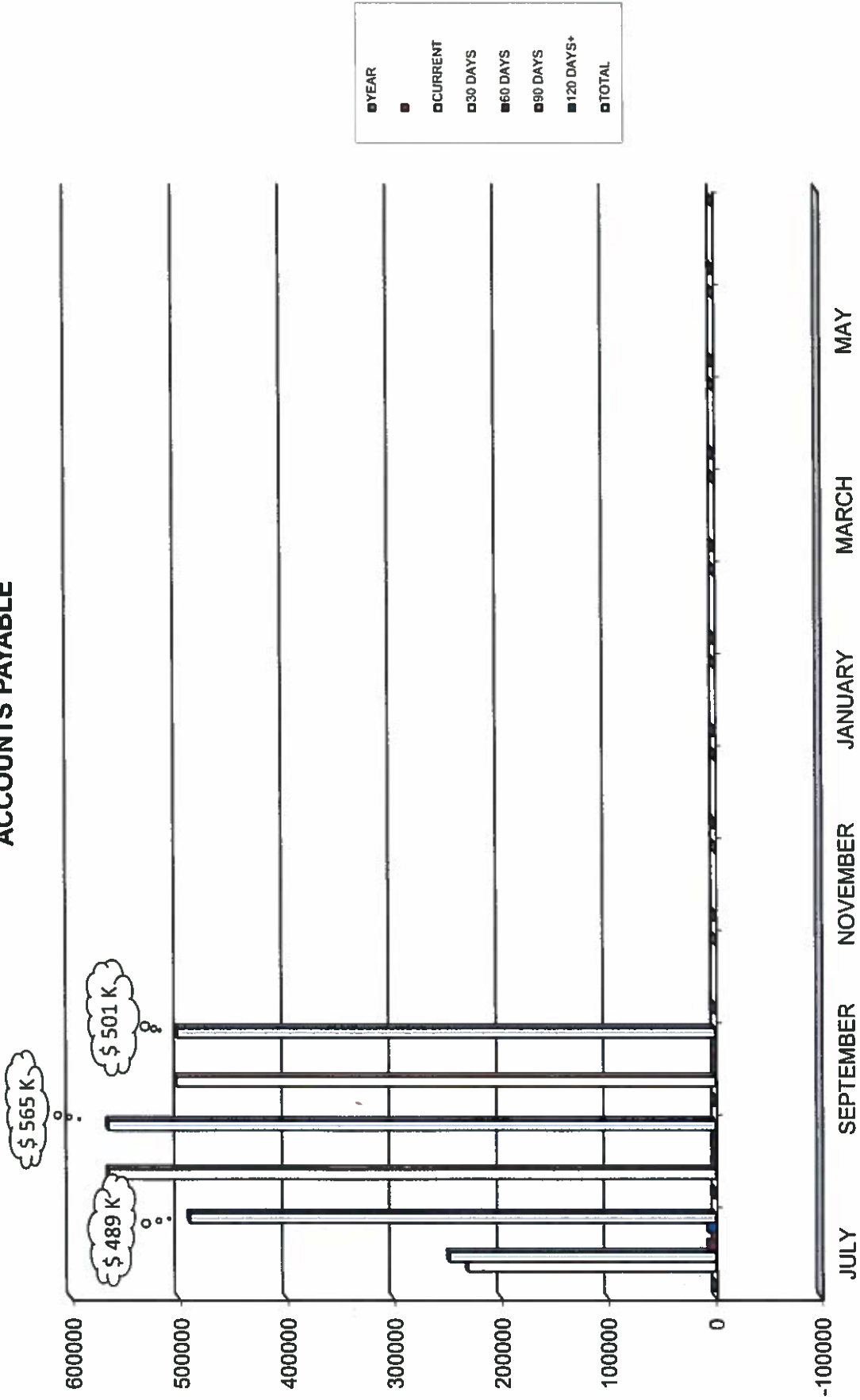
FINANCIAL DATA ACROSS ENTIRE ENTERPRISE
 ACTUAL YTD ACTUAL YTD

	SEPTEMBER 19	SEPTEMBER 18	Variance\$\$	Variance %
Inpatient Revenue				
Acute/OB/Swing	\$ 1,081,208	\$ 1,139,136	(57,928.34)	-5%
SNF	\$ 2,842,475	\$ 2,099,639	742,835.84	35%
Inpatient Ancillary Revenue				
Acute/OB/Swing	579,711	464,314	115,397.15	25%
SNF	0	3,845	(3,844.80)	-100%
Outpatient Revenue	6,226,714	5,672,102	554,611.91	10%
Total Gross Revenue	\$ 10,730,107	\$ 9,379,035	1,351,071.76	14%

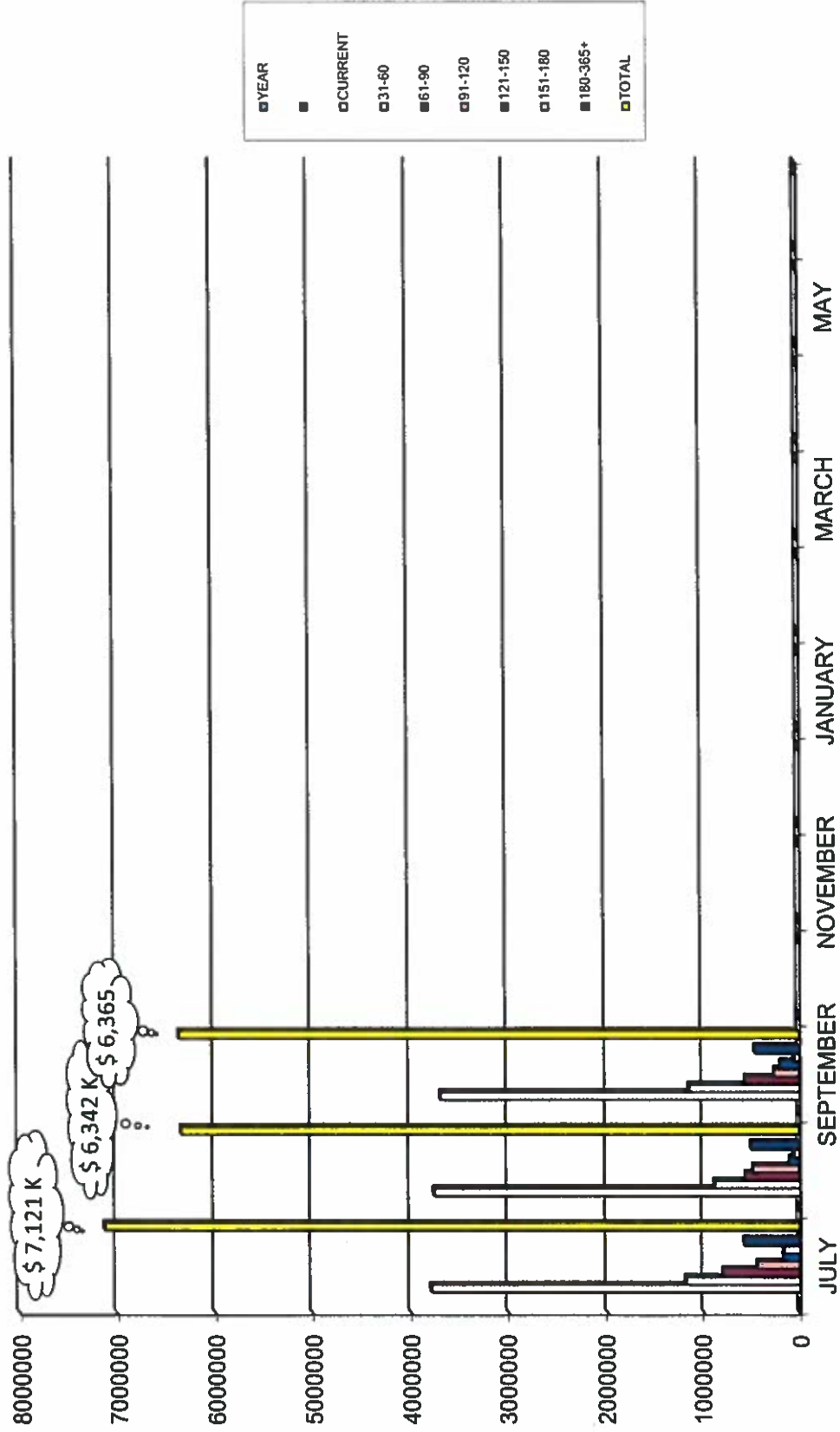
ACTUAL YTD ACTUAL YTD

Statistics	SEPTEMBER 19	SEPTEMBER 18	Variance	Variance %
Patient Days	7301	6953	348	5.0%
Outpatient Services	455	580	(125)	-22%
Labs	2,330	2513	(183)	-7%
Imaging	1,355	1282	73	6%
Hospice	356	576	(220)	-38%
PT	702	705	(3)	0%

ACCOUNTS PAYABLE



ACCOUNTS RECEIVABLE



ACCOUNTS RECEIVABLE

MONTH	YEAR	CURRENT	31-60	61-90	91-120	121-150	151-180	180-365+	TOTAL
JULY	2019	3,795,790.54	1,194,231.78	792,401.42	439,956.97	162,696.94	162,277.73	573,262.54	7,120,617.92
AUGUST	2019	3,763,568.76	887,657.04	555,689.60	478,849.52	94,546.40	60,440.10	501,339.09	6,342,090.51
SEPTEMBER	2019	3,696,717.18	1,153,525.95	558,993.77	255,022.67	186,505.56	53,001.37	461,687.93	6,365,454.43
OCTOBER	2019								0.00
NOVEMBER	2019								0.00
DECEMBER	2019								0.00
JANUARY	2020								0.00
FEBRUARY	2020								0.00
MARCH	2020								0.00
APRIL	2020								0.00
MAY	2020								0.00
JUNE	2020								0.00

ACCOUNTS PAYABLE (includes accrued payables)

MONTH	YEAR	CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS+	TOTAL
JULY	2019	230,706.24	247,961.95	5,729.21	(1,724.24)	6,530.97	489,204.13
AUGUST	2019	564,652.09	1,382.95	0.00	0.00	(1,030.43)	565,004.61
SEPTEMBER	2019	501,593.80	279.78	0.00	0.00	(924.03)	500,949.55
OCTOBER	2019						0.00
NOVEMBER	2019						0.00
DECEMBER	2019						0.00
JANUARY	2020						0.00
FEBRUARY	2020						0.00
MARCH	2020						0.00
APRIL	2020						0.00
MAY	2020						0.00
JUNE	2020						0.00

MONTHLY COLLECTIONS - OBLIGATIONS FISCAL YEAR 2020

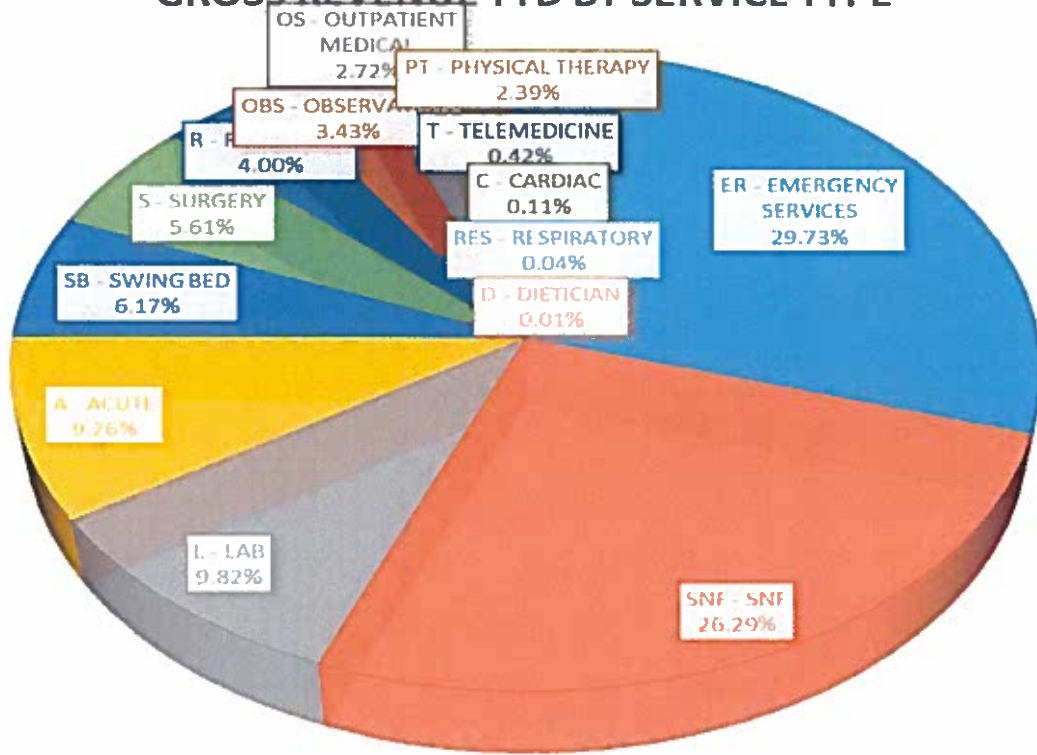
	2020												average
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	beginning balance
BEGINNING AP BALANCE	464,958.41	489,204.13	565,004.61	500,949.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	477,081.27
BEGINNING CREDIT LINE BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CASH COLLECTIONS													YTD total
PATIENT PAYMENTS	2,054,550.07	2,023,782.09	1,774,139.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,078,332.16
COST REPORT SETTLEMENTS	0.00	0.00	31,219.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DSH (Disproportionate Share)	17,006.00	146.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,152.65
OUTPATIENT SUPPLEMENTAL	54,237.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,237.08
DPINF SUPPLEMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E.H.R. MCAL/MCARE INCENTIVES	722,137.57	1,619,108.25	1,171,809.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,341,245.82
USDA FUNDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IGT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
QIP LTC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HQARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2017 G.O. BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL - WINDMILL	20,930.11	4,147.05	837.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,077.16
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RENTS	3,564.40	3,884.73	4,564.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,449.13
VENDING / CAFETERIA	540,128.99	17,453.67	12,597.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	557,582.66
MISC (REBATES/REMB ETC)													
TOTAL COLLECTIONS	3,412,554.22	3,668,522.44	2,995,167.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,081,076.66
EXPENSES													YTD total
INCOME STATEMENT EXPENSES	2,241,050.00	2,404,838.00	2,428,272.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,645,888.00
ASSET EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIP EXPENSES	871,023.18	2,088,240.00	1,352,052.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,959,263.18
IGT EXPENSES / PRIME REPYMT/ HQAF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
USDA PRIN-INT PYMTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MEDICARE/MCAL REPAYMENT PLANS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL LEASES	2,082.58	2,082.58	2,082.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,165.16
TOTAL EXPENSES	3,114,155.76	4,495,160.58	3,782,406.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,609,316.34
collections less expenses	298,398.46	(826,638.14)	(787,239.59)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(528,239.68)
ENDING AP BALANCE	489,204.13	565,004.61	500,949.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	527,104.37
ENDING CREDIT LINE BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Finance Notes September FY 20

Summary of Financial Ratio			
Ratio	Period	YTD or Average where Applicable	
Cash on Hand	141	93	Average PY
Net Income	-325,248	295,868	Average Monthly PY
Current Ratio	4.98		N/A
AR Days	54.9	68.4	Average PY
AP	491,392	307,859	Average PY
Daily Gross Revenue YE	113,385	104,059	Average PY
% of Gross Revenue Collected	54%	57%	PY Year End

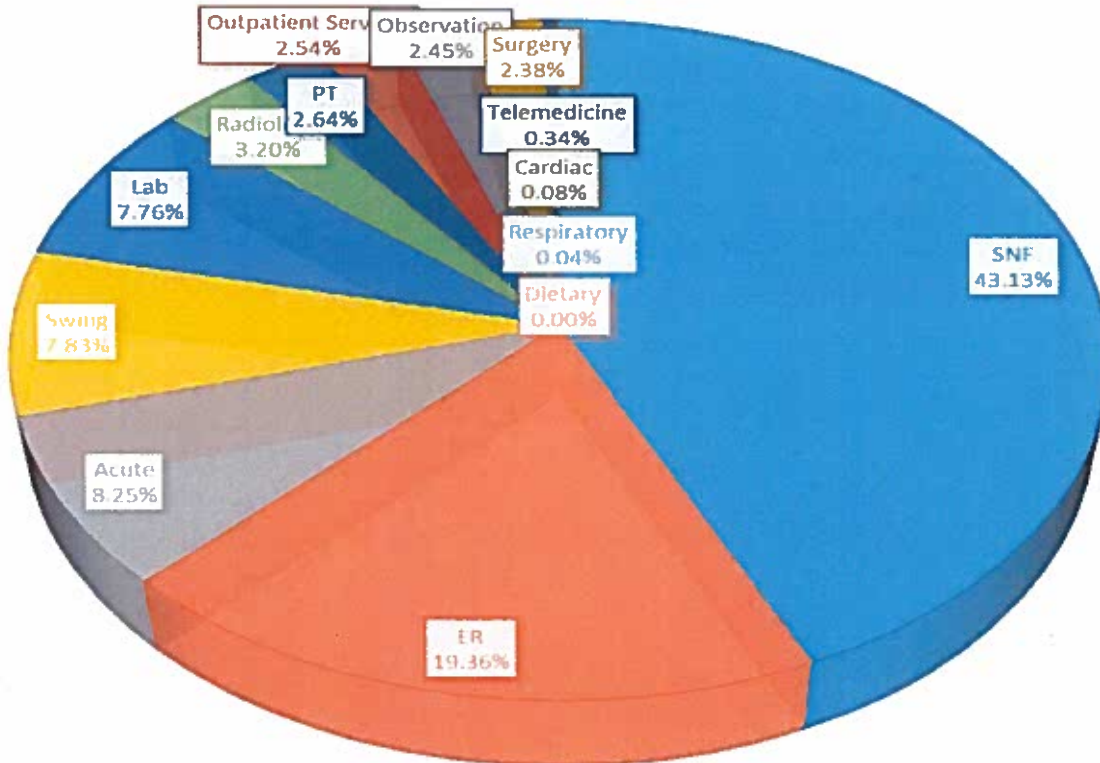
1. This week we have had a chargemaster expert onsite. This entails a review of all of our charges, and samples of billing and documentation from each department. Every revenue generating department plus billing and coding met with the consultant to answer and ask questions. We try to do this this biannually to make sure we are charging, billing and coding appropriately. At the exit interview we have a few areas of improvement in the revenue capture area but look good overall.
2. The auditors are working on our audit and cost report. While they were onsite last month I suggested and they concurred with moving the million in donations from McConnell last year when we were originally scheduled to receive the funds and had accrued them to this year when we receive them. This is why the Non-Operating YTD jumped as we got half of those funds in July. This will reduce our bottom line last year but is in the spirit of cash based vs the accrual we had traditionally favored.
3. We made 38K in interest from the LAIF investment for o quarter.
4. Below is our gross revenue year to date by service type. It's always interesting to contrast the Revenue vs Patient Payments.

GROSS REVENUE YTD BY SERVICE TYPE



5. Below is the chart of Patient Payments by Service Type year to date.

PATIENT PAYMENTS BY SERVICE TYPE YTD



Stats

1. Patient days are down in Acute, Swing and SNF in compared to August which is reflected in Inpatient Revenue. Overall days YTD on station 1 are down by 60 while the SNF days are up 408.
2. Surgeries are up 31% over the prior year.
3. ER visits are up 5%.
4. OP Procedures are down 21%. OP was seeing patients on a regular basis to follow up with wounds in the SNF. As this is mostly under control those visits have decreased.
5. Lab visits are down 7.31% as referrals continue to decrease.
6. Hospice Days are consistently inconsistent year over year as I've graphed on prior notes.
7. Cardiac Rehab continues to decrease which is unfortunate as it's a great program for \$35 a month.
8. Telemedicine continues to grow with a 43% increase over the prior year.
9. FTEs are up but they aren't in Acute and LTC which contributes to higher registry. Below are the traveler FTEs based off of invoices.

Traveler FTEs		
Skilled Nursing		FTEs
	RN	1.38
	C.N.A	12.79
	LVN	6.49
Acute		
	RN	3.22
	LVN	0
	C.N.A	.72
Radiology		
	Tech	2.2
ER		
	RN	2.98
Physical Therapy		
	PT	0
Respiratory Therapy		
	RT	0.73
OP Services		
	RN	0
Lab		
CLS		1.05
Total		31.56

Income Statement

1. Revenue is down in Acute due the reduction in Swing Days.

2. Skilled Revenue is up from last year due to our new rates.
3. Contractuals are up as we aren't accruing the QAF payment over 12 months which is based off of patient care so it decreases contractuals. As we receive payments later in the year contractuals will decrease and the Net Income will increase.
4. The Provision for Bad Debts is a negative as we decreased the allowance as the Accounts Receivable decreases.
5. Productive Salaries are up over the prior year as we have done wage increases for clinical departments to stay market competitive, increases to stay ahead of the California minimum wage which has a ripple effect up as you have to maintain gaps between entry level and skilled positions. Also in all other positions there's been a cost of living increase. Also there have been sign on bonuses which increases salaries as well.
6. Supplies has only a .31% increase so far which is great as we were a 16.51% increase in FY 19 over 18.
7. Travelers are up across the board. Ancillary is up due to the 3 ER RN travelers. This is a huge area of focus as an organization as we are trying to figure out how to recruit and retain. This is an issue in rural hospitals across the country so we aren't unique with this issue. The Planting Seeds and Growing our own initiative is great but will take some years to bear fruit.
8. Other Purchased Services is down mostly due to the fact we had a clinic feasibility study in the prior year.
9. Repairs are down as we've been catching up on lots of deferred maintenance the last couple of years.
10. Utilities are up with the construction project, laundry facility, and getting the old clinic building back.
11. Rental Lease is down due to not having bed rentals this year. Something was miscoded and corrected which makes the YTD a negative which looks always looks odd.
12. Non-Operating Revenue YTD is up due to the 500K received in donations from the McConnell Foundation.
13. The Net Income is a negative this month due to increased contractuals (see note 3), increases in salaries and every category of traveler. YTD with the Prime, Donations and taxes we are 188K positive.

Balance Sheet

1. Cash is down but well over the 86 days we had last year at this time.
2. Construction in Progress continues to increase until the building is done and we start depreciating the building and equipment.
3. The Current Ratio is 4.74. For comparison the CA CAH Flex average is 2.46.

Miscellaneous

1. AR Days got down to 54.9 and has been down to 52 as it's always lowest when we post long term care which is about mid month. So we are in line with latest CAH Flex average for California of 52.65.
2. Days Cash on Hand for CAH Flex Average for California is 62.15 vs our 141. Here's the link if anyone wants to compare any ratios to California or US averages. https://3jzjstox04m3j7cty2rs9yh9-wpengine.netdna-ssl.com/wp-content/uploads/2019/04/StateMediansReport_2019_v3.pdf
3. In the email/packet I attached the September USDA Approved Pay Request. October is still a work in progress at this point.



United States Department of Agriculture

Rural Development

Alturas Field Office

221 W. 8th Street
Alturas, CA
96101-3211

Voice 530.233.4137
Fax 844.206.6796

September 23, 2019

Mr. Travis Lakey, CFO
Mayers Memorial Hospital District
PO Box 459
Fall River Mills, CA 96028

Subject: Hospital Expansion Project
Application and Certificate for Payment No. 33

Dear Mr. Lakey:

Enclosed is a copy of the accepted Contractor's Application for Payment No. 33, reflecting total "Design-Build Costs" for the period of 8/1/2019 through 8/31/2019. Please let this letter serve as authorization to issue payment to Layton Construction Co., Inc. in the amount of \$1,045,853.51 from the project account.

The source of funds for this payment are as follows:

Mayers Memorial Hospital District	\$.00
USDA Loan Funds:	\$1,045,853.51

The loan funds have been ordered and should be deposited into the project account within five business days of the date of this letter.

If you have any questions or need further information, please do not hesitate to contact me at (530) 233-4137, ext. 112 or mike.colbert@ca.usda.gov.

Sincerely,

J. Michael Colbert
Community Programs Specialist

Enclosures

cc: Jim Wiscombe Sr. Project Manager, Layton Construction Co., San Jose, CA
Dave Lupton, Project Manager, Porter Consulting, Sacramento, CA

USDA is an equal opportunity provider, employer and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

APPLICATION AND CERTIFICATE FOR PAYMENT

INVOICE NO. 16234-20

TO (OWNER): Mayers Memorial Hospital
 PO Box 459
 Fall River Mills, CA 96028

FROM (CONTRACTOR): Layton Construction Co., Inc.
 9090 So Sandy Parkway
 Sandy, UT 84070

CONTRACT FOR: Hospital Building Design

PROJECT: Mayers Memorial Hospital
APPLICATION NO.:
PERIOD TO: 03/12/2019
PROJECT NO.: 16234
VIA:
DATED: 8/29/2019

Distributed to:
 OWNER
 ARCHITECT
 CONST. MAN.

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by owner		Totalling	
Number	Date Approved		
PCO 3	20-May-19	\$ 52,544.93	
PCO 9	26-Nov-18	\$ 13,273.65	
PCO 5	29-Nov-18		
PCO 10	29-Nov-18	\$ 10,892.82	
PCO 11	08-May-19	\$ 5,178.28	
PCO 12	08-May-19	\$ 1,386.83	
PCO 15	15-Feb-19	\$ 7,994.25	
PCO 18	08-May-19	\$ 195,495.31	
PCO 23	17-Jul-19	\$ 36,759.59	
PCO 24	23-Jul-19	\$ 3,159.85	
TOTALS		\$326,785.31	(\$29,228.81)
Net change by Change Orders			\$297,556.50

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificates for Payment were received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Layton Construction Co., Inc.
 By: Jim Wiscombe
 Jim Wiscombe Sr. Project Manager
 Date: 8/29/2019

Application is made for Payment as shown below, in connection with the Contractor's Continuation sheet as attached.

1. ORIGINAL CONTRACT SUM.....	\$	13,542,003.00
2. Net Change by Change Order.....	\$	297,556.50
3. CONTRACT SUM TO DATE.....	\$	13,839,559.50
4. TOTAL COMPLETED & STORED TO DATE.....	\$	10,281,434.36
5. TOTAL RETAINAGE.....	\$	514,071.72
6. TOTAL EARNED LESS RETAINAGE.....	\$	9,767,362.64
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$	8,721,509.13
8. CURRENT PAYMENT DUE.....	\$	1,045,853.51
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$	4,072,196.86

OWNER: Mayers Memorial Hospital
 Travis Lakey
 By: [Signature]
 Date: 09/20/2019

CONSTRUCTION MANAGER: Porter Consulting
 By: [Signature]
 Date: 9-23-2019

CONSTRUCTION MANAGER: Porter Consulting
 By: [Signature]
 Date: 9/19/2019



United States Department of Agriculture

Rural Development

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Voice 530.233 4137
Fax 844.206 6796

September 23, 2019

Mr. Travis Lakey, CFO
Mayers Memorial Hospital District
PO Box 459
Fall River Mills, CA 96028

Subject: Hospital Expansion Project
Partial Payment Estimate No. 30A

Dear Mr. Lakey:

Enclosed is a copy of the accepted Form RD 1924-18, Partial Payment Estimate No. 30A, reflecting total "Other Costs" of \$125,956.08 for the period of 8/1/2019 through 8/31/2019 as itemized on the attached Outlay Report.

Please let this letter serve as authorization to issue payments in the amount of \$125,956.08 from the project account.

The sources of funds for this payment are as follows:

Mayers Memorial Hospital District	\$.00
USDA Loan Funds:	\$125,956.08

The loan funds have been ordered and should be deposited into the project account within five business days of the date of this letter.

If you have any questions or need further information, please do not hesitate to contact me at (530) 233-4137, ext. 112 or mike.colbert@ca.usda.gov.

Sincerely,

J. Michael Colbert
Community Programs Specialist

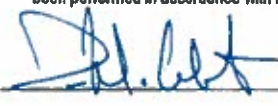
Enclosures

Form RD 1924-18 (Rev. 6-97)	UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FARM SERVICE AGENCY PARTIAL PAYMENT ESTIMATE	CONTRACT NO. PARTIAL PAYMENT ESTIMATE NO. 30A PAGE 1 of 1
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OWNER: MAYERS MEMORIAL HOSPITAL DISTRICT	"NON-CONTRACTOR COSTS"	PERIOD OF ESTIMATE FROM <u>8/1/2019</u> TO <u>8/31/2019</u>
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CONTRACT CHANGE ORDER SUMMARY					
NO.	Agency Approval Date	Amount			
		Additions	Deductions		
2	02/08/19		\$13,273.65	1. Original Contract	\$10,704,586.10
3	05/20/19	\$29,228.81		2. Change Orders	\$4,962.54
1-A	06/05/19		\$10,892.62	3. Revised Contract (1+2)	\$10,709,548.64
				4. Work Completed*	\$8,466,533.45
				5. Stored Materials*	
				6. Subtotal (4+5)	\$8,466,533.45
				7. Retainage*	
				8. Previous Payments	\$8,340,677.37
				9. Amount Due (6-7-8)	\$125,956.06
TOTALS		\$29,228.81	\$24,268.27	* Detailed breakdown attached	
NET CHANGE			\$4,962.54		

CONTRACT TIME					
Original (days)	390	On Schedule	<input checked="" type="checkbox"/> Yes	Starting Date	6/11/2018
Revised			<input type="checkbox"/> No	Projected Completion	7/6/2019
Remaining	-56				

APPROVED BY OWNER Owner <u>Travis Lakey</u> <small>Doc. signed by Travis Lakey DPS License # 14149, 04/14/2019, Missouri Department of Transportation, 04/14/2019, 04/14/2019, Missouri Department of Transportation, 04/14/2019</small> By <u>CFO</u> Date <u>9/23/2019</u>	ACCEPTED BY AGENCY The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents. By  Title <u>Community Programs Specialist</u> Date <u>9-23-2019</u>
--	--

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS (See Instructions on Back)		OMB Approval No. 0348-0002 1. Type of Request Final Partial <input checked="" type="checkbox"/>	Page 1 of 1 2. Basis of Request <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual
3. Federal Sponsoring Agency USDA Rural Development		4. Federal Grant ID Number	6. Partial Payment Request No. 30A & 33

8. Employer ID Number 04-045-754413938		PERIOD COVERED BY THIS REQUEST From 8/1/2019 To: 8/31/2019	
9. Recipient Organization Name: Mayers Memorial Hospital District No. and Street: PO Box 459 City, State and Zip Code: Fall River Mills, CA 96028		10. Payee Name: Mayers Memorial Hospital District No. and Street: PO Box 459 City, State and Zip Code: Fall River Mills, CA 96028	

CLASSIFICATION	PROGRAMS		FUNCTIONS		ACTIVITIES		TOTAL
	ORIGINAL BUDGET	REVISED BUDGET	COSTS THIS PERIOD	ACCUM TO DATE			
a. Administrative & Legal Expenses	\$ 100,000.00	\$ 100,000.00	\$ 15,780.15	\$ 42,582.73			\$ 57,417.27
b. Land & Right-of-Ways	\$ 10,000.00	\$ 10,289.32	\$ -	\$ 10,289.32			\$ -
c. Bond Issuance Fees	\$ 130,000.00	\$ 74,700.00	\$ -	\$ 74,700.00			\$ -
d. Moving Expenses	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -			\$ 25,000.00
e. OSHPD Fees	\$ 250,000.00	\$ 250,000.00	\$ 2,934.84	\$ 236,777.52			\$ 13,222.48
f. Consultants - Specially - Project Management	\$ 145,120.00 \$ 254,880.00	\$ 145,120.00 \$ 864,827.87	\$ - ## \$ 80,948.87	\$ 48,498.72 \$ 864,827.87			\$ 88,823.28 \$ -
g. Special Inspection & IOR	\$ 505,000.00	\$ 211,202.88	\$ 19,910.00	\$ 211,202.88			\$ -
h. County & Local Fees, Testing	\$ 200,000.00	\$ 189,959.14	\$ -	\$ 138,557.90			\$ 31,401.24
i. Pre-Design Architectural Seismic Demolition/Misc	\$ - \$ -	\$ 99,323.10 \$ 55,822.30	\$ - \$ 6,382.42	\$ 99,323.10 \$ 55,822.30			\$ - \$ -
j. Equipment District	\$ 1,804,000.00	\$ 1,581,488.10	\$ -	\$ 375,303.30			\$ 1,206,182.80
k. Refinance Debt 2011 COP	\$ 1,848,832.00	\$ 1,709,484.20	\$ -	\$ 1,709,484.20			\$ -
2011 GO Bond	\$ 4,832,668.00	# \$ 4,599,365.63	## \$ -	\$ 4,599,365.63			\$ -
l. Landscaping - District Forced Account		\$ 150,000.00	\$ -	\$ -			\$ 150,000.00
m. Contingencies	\$ 2,222,706.00	\$ 360,649.08	\$ -	\$ -			\$ 360,649.08
TOTAL SOFT COSTS	\$ 12,128,206.00	\$ 10,407,029.50	\$ 125,956.08	\$ 8,468,533.45			\$ 1,940,496.16
Design Build Contract - Design	\$ 1,080,000.00	\$ 1,239,780.00	\$ 11,741.00	\$ 1,130,423.95			\$ 109,338.05
- Construction	\$ 9,596,894.00	\$ 11,995,581.00	\$ 909,362.31	\$ 8,285,591.03			\$ 3,709,989.97
- Change Orders		\$ 297,558.50	\$ 23,421.30	\$ 80,018.76			\$ 237,537.74
- Contingency		# \$ 308,682.00	## \$ 101,328.90	\$ 291,328.90			\$ 15,333.10
TOTAL DESIGN-BUILD COSTS	\$ 10,876,894.00	\$ 13,839,559.50	\$ 1,046,863.51	\$ 9,787,382.84			\$ 4,072,196.88
o. TOTAL CUMULATIVE COSTS	\$ 22,805,100.00	\$ 24,246,589.10	\$ 1,171,809.59	\$ 18,233,696.09			\$ 6,012,893.01
p. Applicant Contributions	\$ 1,000,100.00	\$ 2,441,589.10	\$ -	\$ 1,235,506.30			\$ 1,208,082.80
q. NET CUMULATIVE COSTS	\$ 21,805,000.00	\$ 21,805,000.00	\$ 1,171,809.59	\$ 16,998,389.79			\$ 4,808,610.21
r. Federal loan to date							
97-01	\$ 9,900,000.00	\$ 9,900,000.00	\$ -	\$ 7,883,122.35			\$ 2,036,877.65
97-02 RF		\$ 1,709,484.20	\$ -	\$ 1,709,484.20			\$ -
97-02	\$ 4,300,000.00	\$ 2,590,515.80	\$ -	\$ -			\$ 2,590,515.80
97-03 RF		\$ 4,574,000.00	\$ -	\$ 4,574,000.00			\$ -
97-04 B	\$ 7,805,000.00	# \$ 3,031,000.00	\$ 1,171,809.59	\$ 2,851,783.47			\$ 179,216.53
TOTAL FEDERAL SHARE TO DATE	\$ 21,805,000.00	\$ 21,805,000.00	\$ 1,171,809.59	\$ 16,998,389.02			\$ 4,808,609.98
s. Federal payments previously requested	\$ 21,805,000.00	\$ 21,805,000.00		\$ 15,828,580.43			
L. Amount requested for reimbursement	\$ 21,805,000.00	\$ 21,805,000.00	\$ 1,171,809.59	\$ 16,998,389.02			\$ 4,808,609.98
u. Percentage of physical completion	100%		4.83%	75.20%			

12. CERTIFICATION
 I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

a. RECIPIENT Signature of Authorized Certifying Official Travis Lakey <small>Digitally signed by Travis Lakey DN: cn=Travis Lakey, o=Mayers Memorial Hospital District, ou=97-04 B, email=travis.lakey@mmhd.org, c=CA</small> Travis Lakey (Typed or Printed Name and Title)		Date 9/23/2019 (Telephone) 530.336.7612	b. AGENCY Signature of Authorized Certifying Official J. Michael Colbert (Typed or Printed Name and Title)		Date 9-23-2019 (Telephone) 530.233.4137 X 112
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