

Chief Executive Officer  
Louis Ward, MHA



**Board of Directors**  
Beatriz Vasquez, PhD, President  
Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

Strategic Planning Committee  
**Meeting Agenda**  
October 15, 2019 – 12:00pm  
Boardroom (Fall River Mills)

**Attendees**

Allen Albaugh, Chair, Board Treasurer  
Beatriz Vasquez, Board President  
Louis Ward, CEO

1	<b>CALL MEETING TO ORDER</b>	Chair Allen Albaugh	
2	<b>CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS</b>		
3	<b>APPROVAL OF MINUTES</b>		
	3.1 Regular Meeting – August 13, 2019	Attachment A	<b>Action Item</b>
4	<b>Strategic Plan Review</b>	Laura Beyer	Report
5	<b>ADMINISTRATIVE REPORT</b>	Louis Ward	Report
6	<b>OTHER INFORMATION/ANNOUNCEMENTS</b>		Information
7	<b>ADJOURNMENT</b>		

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at [www.mayersmemorial.com](http://www.mayersmemorial.com).

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Board of Directors  
**Strategic Planning Committee**  
**Minutes**  
August 13, 2019 12pm  
Boardroom (Fall River Mills)

# Attachment A

## DRAFT

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

**1 CALL MEETING TO ORDER:** The meeting was called to order at 12:05 pm on the above date.

**BOARD MEMBERS PRESENT:**

Allen Albaugh, Chair  
Beatriz Vasquez, PhD, President

**STAFF PRESENT:**

Louis Ward, CEO  
Ryan Harris, COO  
Travis Lakey, CFO  
Pam Sweet, Board Clerk

**Community Members Present**

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**2 CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

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**3 APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of DATE Vasquez/  
Albaugh **Approved**  
**All**

**4 HVAC Replacement Project**

- Replacing existing units will cost about \$250,000 per unit. A total cost of about \$6 mil.
- Replacing all existing units with two central plants will cost approximately \$4.3 mil.
- Need to determine:
  - By what date do we want to have this project complete
  - Where to find the funds
- There aren't likely to be any grants available for this project, but there might be some low-cost loans
- Now exploring the best way forward and working with electrical engineers
- Struggling to find a contractor to do the job
- Will bring up at the September BOD meeting

**5 Mayers Facilities Master Plan**

- Need to decide what the facilities will look like for 2030 so Ryan has a target to work toward
- Next: take out the old building, then do a hazard assessment to comply with 2030 regulations
- Discussed SPC and NPC requirements: plumbing, electrical and mechanical

**6 ADMINISTRATIVE REPORT**

**6.1 Day care**

- Moving forward

- Need to put up fencing and install carpet inside.
- Need play structure outside
- Will support up to 28 children
- Hiring staff will be the difficult part
- School district wants to pursue a grant to refurbish an existing building, but that is a 2 to 3 year project. We don't want to wait that long

**Pharmacy**

- Opening is September 4<sup>th</sup>
- 6.2**
- You will start seeing marketing as soon as next week
  - Pharmacy will be the main focus at the fair booth

**7 OTHER INFORMATION/ANNOUNCEMENTS:**

We are considering buying the FR Arts building. Would be used for Cardiac Rehab. Discussed options for the building

**8 ADJOURNMENT – 1:30 pm**