

Date: May 28, 2014
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: President Allen Albaugh called the regular meeting to order at 1:01 p.m. on the above date with the following present:

Allen Albaugh, President
Brenda Brubaker, Vice President
Mike Kerns, Secretary
Abe Hathaway, Treasurer

Board Members Absent: Art Whitney, Director

Staff Present: Matt Rees, CEO; Keith Earnest, CCO; Sherry Wilson, CNO; Valerie Lakey, Board Clerk; Travis Lakey, CFO; Erik Nielsen, Facilities Manager; Louis Ward, Director of Support Services; Caleb Johnson, Compliance

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

No public comments.

3. APPROVAL OF MINUTES – A motion/second (*Brubaker/Kerns*), and carried, (unanimous) *the Board of Directors accepted the minutes for the regular meeting held April 23, 2014.*

4. SPECIAL PRESENTATION: Dean True, Shasta County Adult Health Services, Dr. Fredrick Jones, MVHC Director of Behavioral Medicine

Mr. True and Dr. Jones gave a report on the status of mental health issues and services in Shasta County. Highlights included:

- Shasta County –5150' s are the county's responsibility. They are tracked – MMHD has small numbers.
- There are various program available for those that need support
- Shasta County's clinic is open Monday – Friday 8:00 am – 5:00 pm on a walk-in basis
- Dr. Jones is on-call at MMHD for 5150
- Dr. Jones would like to see a more formal orientation for physicians at MMHD (Wilson will put together an orientation for Dr. Jones)
- MVHC – focus on how to change behavior to make health better
- Consensus is there is a lack of mental health services available in county.

5. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

▶ ***Matt Rees, CEO:***

- Rees talked about CCHAN checking into a self-funded insurance plan
- Introduced Dr. Syverson, the new surgeon who will be beginning at MMHD on August 11
- Talked about the USDA Loan – we are still addressing questions as presented by the federal level.

▶ ***New Construction/Maintenance Update -Erik Nielsen, Facilities Manager***

- Preparing for state survey
- The leach line at the Riverview house was plugged with roots; if it can be fixed it will save about \$20,000
- Building plans are still at OSHPD
- We are working with new people at ANOVA (Michael Ryan and Shannon have left the company)
- Generator shed is not in compliance with OSHPD; working with Michael Ryan to develop a plan and solution
- Pre-Bid meeting for construction site-work is June 6. Five contractors qualified – one did

- not. Local contractor, Hat Creek Construction, is on the qualified list.
- Working on what to do about the steel – waiting on USDA approval. The steel is only manufactured periodically.
- ▶ **Keith Earnest, CCO:**
 - Only addition to report was that the new CLS began work in the lab yesterday.
 - ▶ **Sherry Wilson, CNO:** Nothing to add to written report.
 - ▶ **EMR – Louis Ward, Director of Support Services**
 - Ward presented the finished McKesson video
 - Went over the Patient Portal
 - Meaningful Use – we are currently meeting 15 of 16 measures (report was distributed)
 - ▶ **Compliance – Caleb Johnson, Chief Compliance Officer**
 - Addressing billing issues
 - Revenue Cycle Meetings
 - Working on Disaster Recovery Plan
 - Has attended several meetings and trainings recently

6. Presentations/Staff Reports: Hospice

Earnest reported:

- Hospice has a new contract with Lincare for DME services.
- Billing for Hospice is being outsourced for the time being.
- As of May 1 all Hospice medications had to be tracked
- Dinner fundraiser was a success

7. BOARD COMMITTEES:

7.1 Finance Committee – Chair Allen Albaugh

7.1.1 Committee met prior to board meeting and various issues were discussed – including new facility financing

7.1.2 April 2014 Financial Reports (**Brubaker/Hathaway**) **Approved (All) (Exhibit A)**

7.1.3 Quarterly Finance Review (**Brubaker/Kerns**) – **approved unanimous** to approve.

7.1.4 Transfer of Thrift Shop property to the Intermountain Healthcare Foundation. This will lower non-reimbursable space. Cal Mortgage will have to sign-off. (**Hathaway/Kerns**) – **approved unanimous.**

7.2 Strategic Planning Committee – Chair Abe Hathaway

7.2.1 Committee Meeting Report – Committee met on May 12, 2014. Staffing was reviewed. There was discussion about the policy & procedure software.

7.2.2 Balanced scorecard update – some areas of responsibility have been shifted. Reports will be provided on a quarterly basis.

7.3 Quality Committee – Chair Brenda Brubaker

7.3.1 Committee Meeting Report: Chair Brubaker went over the highlights of the May 14, 2014 Quality Committee meeting. (see quality minutes as distributed)

7.3.2 Policy Approval –Annual Program Evaluation. It was moved to approve the said policy at the Board level. (**Kerns/Hathaway**) **approve unanimous.**

8. 1 Board of Director Election Resolution 2014-02

It was approved by the board to approve Resolution 2014-02 Board of Director Election – Two seats are up for re-election. (**Brubaker/Hathaway**) **Approved unanimous**

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| 9. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS ▶ Board Education – QHR Webinar 2 nd Tuesday each month, 10 a.m. PST |
| 10. ANNOUNCEMENT OF CLOSED SESSION: 2:06 pm 10.1 Government Code Section 54962 Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. Dan Dahle, Chief of Staff) 10.2 Minutes of the April 23, 2014 meeting 10.3 Government Code Section 54957: Personnel – CEO Evaluation |
| 11. RECONVENE OPEN SESSION: REPORT ACTIONS TAKEN DURING CLOSED SESSION 4:11 pm Action taken – minutes of the April 23, 2014 meeting approved |
| 12. ADJOURNMENT: There being no further business, at the hour of 3:08 p.m., President Albaugh declared the meeting adjourned. 4:15 pm |