Date: December 18, 2014

Time: 2:00 P.M.

Location: Mayers Memorial Hospital

Burney, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

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| **1. CALL MEETING TO ORDER:** President Allen Albaugh called the regular meeting to order at 1:05 p.m. on the above date with the following present:  Allen Albaugh, President  Brenda Brubaker, Vice President  Mike Kerns, Secretary  Abe Hathaway, Treasurer  Beatriz Vasquez, PhD  **Board Members Absent:**  **Staff Present:** Matt Rees, CEO; Valerie Lakey, Board Clerk; Travis Lakey, CFO; Sherry Wilson, CNO; Holly Green, Dr. Weinhold |
| 2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS: None |
| **3. APPROVAL OF MINUTES –*****A motion/second (Kerns/Hathaway), and carried, the Board of Directors accepted the minutes for the regular and special meetings – November 14, 19, 2014 - Approved All - Whitney Abstain*** |
| **4. Employee Training/Reimbursement Policy – Table (Brubaker/Kerns)** |
| **5. Special Presentation – Installing of new Board Member**   * **Brenda Brubaker** was honored for her service to the board of trustees. * **Mike Kerns**  - Oath of Office for term 2014 – 2018 * **Beatriz Vasquez, PhD** – was installed as a new board member as appointed by the MMHD board and approved by the Shasta County Board of Supervisors. Term 2014-2018   Marlene McArthur, CEO, Mayers Intermountain Healthcare Foundation was present to give a report on the foundation’s activities. She handed out a flyer for the Chocolate festival which is set for January 25th - $5000 of the proceeds will go to new ambulance fund.  Recap of 2014:   * Grant overview * New grant software * Capital Expenditure List * Overview of Ambulance funds * Capital Campaign – in a pause mode – waiting on USDA * Newsletter going out * PACS * Lucky Finds |
| **6. OPERATIONS REPORT:**  ***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***   * ***Matt Rees, CEO:*** * Ambulance – the demo model we were looking at has been sold. Staff wants to see the vehicle before purchasing. We are working on getting something lined up. * Working on OB, Surgery, Insurance rate negotiation rate, talked to Department of Insurance and it was a positive conversation. We have received some help from CHA and will be moving forward with negotiating better rates for professional fees. This will help in several different revenue departments. * Brubaker asked about MVHC not having any objections with MMHD opening a specialty clinic. We are putting together the grant for partnership health for the specialty clinic – there should be a funding decision by Feb 20. There is $171,000 available in our area. MVHC hesitates about a regular clinic because of the 340B program – With a specialist clinic, the specialists would drive surgery referrals. * ***Keith Earnest, CCO:*** On vacation * ***Sherry Wilson, CNO:*** * Staff has been wonderful – There are staff members with CNA licenses that are picking up CNA shifts. Modoc will be having a CNA class in March – we could send 6. We are working with state on getting a waiver for Feather River to host the class, maybe March or April. We can offer that to potential students and we can send overflow to Modoc. We have about 22 people interested (we can accommodate 16 between Feather River and Modoc classes) * LTC donation of $10,000. Wilson said they will meet in January to determine what it will be spent on. * ***EMR – Louis Ward, Director of Support Services –*** at his Graduation at UCSF * ***Caleb Johnson, Chief Compliance Officer –*** On vacation |
| **7. BOARD COMMITTEES:**  **7.1 Finance Committee**  **7.1.1** **Committee Meeting** – See minutes as distributed  **7.1.2** **November 2014 Financials** – ***Approved All(Kerns/Whitney)***  **7.1.3** **USDA Loan Update** – No word – budget was approved. Hopefully we will hear something soon  **OB *department presentation was moved forward on agenda***– It was decided that pending insurance negotiations and other factors the decision on the department would be tabled to March 2015  **7.2 Strategic Planning Committee – Chair Abe Hathaway**  **7.2.1 Committee meeting -** see minutes as distributed  **7.2.2 Bylaws – (Action) *(Hathaway/ Kerns)*** Final draft was approved  **7.2.3 Retreat – April 2-3, 2015** are the suggested dates.  **7.3 Quality Committee – Chair Brenda Brubaker**  **7.3.1 Committee Meeting Report** - Pulse Oximeter – will be purchased through the Thrift Store  **7.3.2 CAH 2014 Annual Evaluation** – ***(Kerns/Vasquez) – Approved all***  **7.3.3 Organizational Chart updated– *(Albaugh/Kerns) – Approved all*** |
| **8. Annual Organizational Meeting**  **8.1 Election of Officers –** President, Abe Hathaway; VP, Michael Kerns; Secretary, Beatriz Vasquez, PhD; Treasurer, Allen Albaugh  **8.2 Committees:**  Quality – Kerns (Chair), Vasquez  Finance – Albaugh (Chair), Whitney  Strategic Planning – Hathaway (Chair), Kerns  Albaugh/Kerns – will be on the signature card  ***(Albaugh/ Whitney) – Approved all***  **8.3 Board 2015 Calendar** ***(Albaugh/Hathaway) – Approved All*** |
| **9. NEW BUSINESS**  **9.1 Resolution 2014-8** Board Resolution adopting Section 125 Cafeteria Plan **(Whitney/Kerns) – Approved All**  **9.2 ACHD 2015 Leadership Academy (Kerns/Whitney)** approve 2 persons to attend the conference in Sacramento January 22-23, 2015  **9.3 Charity Care and Discount** Payment Policies – change title on page 4 from Business Office manager to CCO – CFO ***(Kerns/Albaugh) – Approved all***  **9.4 OB Department –** moved up to Finance |
| **10. information/board education/announcements**   * Board Education – QHR Webinar 2nd Tuesday **each month, 10 a.m. PST** * **Board Assessments –report will be available in December** |
| **11. ANNOUNCEMENT OF CLOSED SESSION**:  No closed session |
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| **12. Adjournment:** There being no further business, at the hour of 3:29 p.m., President Albaugh declared the meeting adjourned. |