

Date: June 24, 2015
Time: 1:00 P.M.
Location: Mayers Memorial Hospital
Fall River Mills, California

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

1. CALL MEETING TO ORDER: Vice President Kerns called the regular meeting to order at 1:10 p.m. on the above date with the following present:

Abe Hathaway, President
Mike Kerns, Vice President
Beatriz Vasquez, Secretary
Art Whitney

Board Members Absent: Allen Albaugh, Treasurer

Staff Present: Matt Rees, CEO; Valerie Lakey, Board Clerk; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO, Louis Ward, COO;

2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:

3. APPROVAL OF MINUTES – A motion/second (**Whitney, Kerns**), and carried, the Board of Directors accepted the minutes for the Regular meeting – May 27, 2015 **Approved All – Hathaway Abstain**

4. OPERATIONS REPORT:

In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:

- ▶ **Matt Rees, CEO:** Report sent out his report via email. In addition, he had the following to report: USDA has requested more information, in which we have provided. Hopefully we will be done with this process within a couple of weeks. There are a couple of Design-Build options. United Health Services could be an option for a Plan C if USDA says no; but that could take several months. Hopefully we will have a package to the board in July. Hathaway wants other options for financing available at July meeting.

Rees also noted the list of legislative issues he sent out.

- ▶ **Sherry Wilson, CNO:** LTC still waiting on the annual survey. Whitney noted that narcotics and consent forms have been big issues at other facilities.
- ▶ **Keith Earnest, CCO:** Earnest noted the Supply Chain security act – He met with wholesaler; we can be audited for 6 years. McKesson has the system set up very well. Drop shipping is affected and we need to keep good records, scan and keep electronic and paper copy for 6 years. This will go into effect July 1 and we will be compliance. The bottom line is that we need to use reputable wholesaler.
- ▶ **Louis Ward, Chief Operating Officer:** Ward reported he is busy planning for the Fire Life Safety Survey. All of our systems are certified. The staff has been doing a lot of clean-up; we have had the Intermountain Conservation Camp crew on site assisting with Fire breaks, tree clean-up, etc.
The Fall River clinic is complete. It was used last week for employee physicals. As far as the Burney Clinic, we are working with Shasta County to determine scope of project – permits, ADA, DOT. We are looking at licensing and we will need a business license as well as an NPI number. Dr. Guthrie and Dr. Syverson have looked at the Fall River space.

Burney Clinic timeline – probably will open in September.

IT – working with HIE trying to figure out new healthcare environment. Constantly trying to protect the data. We will have a security risk assessment company on site in September – Ward explained the process.

A grant was awarded to dietary. Very specific on what we can and can't purchase. The project needs to be spent and completed within one year of the award date.

Ward gave an update on EMR/Meaningful Use.

His departments have been working on budgets. Ward noted that minimum wage will increase Jan 1, 2016 and that will affect many employees in his departments. He will review budgets quarterly.

- ▶ **Compliance** – With Caleb Johnson leaving, his duties were divided among existing employees. It was noted the we should collect \$2 mil/month and our AR is at 55-56 days

5. BOARD COMMITTEES:

5.1 Finance Committee – Chair Allen Albaugh

5.1.1 Committee Meeting – See Minutes as distributed

5.1.2 April 2015/May 2015 Financials – (Whitney, Kerns) – Approved All

5.1.3 Building Options – Updates (see finance minutes)

5.1.3 USDA – Budget and Cash Flow Approval (Whitney – Kerns) – Approved All

5.1.4 IGT Documents and credit line (Whitney – Kerns) – Approved All

5.2 Strategic Planning Committee –Chair Abe Hathaway

5.2.1 Committee meeting –. See minutes as distributed

5.2.2 SSV Trauma/Base Station – Hathaway noted that Emergency Care legislation is increasing. Modified Base station level would require the physicians to be available to respond to changes or additional orders. This does not change any of our reimbursement. Level 4 was applied for before Everett Beck left – there was a fund available through Shasta County at the time to contract on the SSV, NorCal EMS, etc. Currently, we are out of compliance at level 4 and SSV could change our status. It was recommended by SP committee to go to a Modified Base Station status **(Whitney, Vasquez) Approved All**

5.3 Quality Committee – Chair Mike Kerns

5.3.1 Committee Meeting Report – See minutes as distributed- Notes: Holly reported that Pulse oximetry machine is in place and puts us in compliance. PT – Noise suppression needs to be addressed. Working with schools on injury evaluations, etc. There will be a Chargemaster review done soon. Discussed the number of different groups we are reporting data too.

6. NEW BUSINESS

6.1 AD HOC Committees

Chairman Hathaway appointed the following Ad Hoc Committees

Employee Health – Hathaway, Kerns

CEO Evaluation – Whitney, Vasquez

7. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS

- ▶ ACHD Committees

- Trustee Vasquez and Travis Lakey went to Hill Country Open House

8. ANNOUNCEMENT OF CLOSED SESSION: 2:13 PM
9. RECONVENE OPEN SESSION – ANNOUNCE ACTION TAKEN IN CLOSED SESSION – NO ACTION TAKEN
10. ADJOURNMENT: There being no further business, at the hour of 3:01 p.m., President Hathaway declared the meeting adjourned. Next meeting July 22, 2015 – Fall River Mills