

Date: September 23, 2015  
Time: 1:00 P.M.  
Location: Mayers Memorial Hospital  
Fall River Mills, California

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**1. CALL MEETING TO ORDER:** President Hathaway called the regular meeting to order at 1:00 p.m. on the above date with the following present:

Abe Hathaway, President  
Mike Kerns, Vice President  
Beatriz Vasquez, Secretary  
Allen Albaugh, Treasurer  
Art Whitney

**Board Members Absent:** none

**Staff Present:** Louis Ward, Interim CEO; Valerie Lakey, Board Clerk; Travis Lakey, CFO; Sherry Wilson, CNO; Keith Earnest, CCO, Theresa Overton, Acute Manager, Marlene McArthur, IHF CEO

**2. CALL FOR REQUEST FROM AUDIENCE TO SPEAK TO ISSUES OR AGENDA ITEMS:**

None

**SPECIAL PRESENTATION – Resolution 2015-6** Honoring Assemblyman Dahle for his dedication and commitment to MMHD and his work on AB1290 – Approved All (Kerns/Vasquez)

**3. APPROVAL OF MINUTES** – A motion/second and carried, the Board of Directors accepted the following minutes

**3.1 Regular Meeting – August 26, 2015 – (Kerns, Whitney)**

**4. OPERATIONS REPORT:**

***In addition to the written operations report included in the board packet, the following verbal reports and discussions are summarized below:***

- ▶ **Louis Ward, Interim CEO** – Working with HGA on building plans, we are working on needs versus wants list. There will be a Webex meeting and an on-site visit Sept. 22. We are working together well and hopeful the end result will be a great one. Currently, we are working with 2 different options. They are similar, but some unique differences. We would like to schedule a special meeting on October 12<sup>th</sup> with HGA.

Ward next made a special presentation to Travis Lakey for his work on the USDA funding. Albaugh commented that he appreciated the emailed CEO updates that Ward has been sending out.

- ▶ **Keith Earnest, CCO** – Earnest thanked Val Lakey for the fair booth organization and thanked all of the clinical staff for their involvement. In the Pharmacy, Earnest noted that we have signed with Safeway on 340B.
- ▶ **Sherry Wilson, CNO** – Wilson noted that we have received survey results. There were 23 state tags (10 were repeats) and 5 federal tags. The report was 113 pages long. POC was sent. We have also sent the Fire, Life & Safety POC. We had one level G tag. We have formed 5 committees as a part of the POC. Kerns asked for a summary of committee results at Quality. There will be a second visit; which may not be until spring.

Next Tuesday, Wilson and Mee will be meeting with Shasta College regarding the CNA program.

Shelley Lee is covering for Terry King.

Interviewed Emergency Dept nurse which will only leave one opening. We have another nurse who will fill the spot – so we will need no registry. Met with the new manager last week and

she should be here permanently mid-October.

We are getting a lot of intakes; we need to speed up process on the physician side. A hospitalist would help. Whitney suggested talking to a company by CMEC (Ron - CEO) Whitney will provide the information to Wilson.

- ▶ **Travis Lakey, CFO** – Discussed IGT – could be November before we receive funds.
- ▶ **Marlene McArthur, IHF CEO** – Reported on Foundation board meetings, handed out brochures.
  - The Foundation participated at Fair Booth. There was a donor list displayed.
  - Capital Expenditure plan will be to board soon. The list is used to match up grant criteria.
  - The Golf Tournament was successful – net \$18,612 went to fetal monitoring system and \$6204 to investment fund. Barb Spalding does a great job.
  - Capital Campaign – McArthur is drafting a letter to employees who are making contributions through their payroll. Will be doing some PR with Ward and Val Lakey.
  - No new grant projects at this time. Foundation and hospital staff will meet tomorrow regarding some of the current grant obligations.
  - Will be getting a storage container and will be rearranging. Kandie Dekker will be moving her office over to the thrift store.
  - Ellie Haydock, Tymber Wells received RN and EMT student's scholarships. McArthur will be doing a press release to announce the Violet B Hanna Scholarship for BSN student - \$15,000. 2 year commitment to MMHD.
  - Kudos to Barb for organizing the volunteer longevity luncheon which honored 4 ladies. Upcoming: Hawaii Condo and Pig raffle – one employee raffle.

## 5. BOARD COMMITTEES:

### 5.1 Finance Committee – Chair Allen Albaugh

**5.1.1 Committee Meeting** – Heard from HR and Surgery for department reports. Discussion about revenue and expense of surgery. We are down on registry. HR department has been making improvements.

**5.1.2 August 2015 Financials – (Albaugh, Whitney) – Approved All**

### 5.2 Strategic Planning Committee –Chair Abe Hathaway

**5.2.1 Committee meeting** – no meeting

### 5.3 Quality Committee – Chair Mike Kerns

**5.3.1 Committee Meeting Report** –There were presentations from Maintenance, HR, Dietary, purchasing, volunteer services, SNF survey, compliance. There was discussion about Imaging and MVHC communication (interface with PACS) – should be complete in early 2016. ICD-10 – hospital is technically ready for ICD-10. Noridian said they will be lenient within the first year. Green reported on quality. Cameras for safety in Burney. Burney safety committee has been established.

## 6. NEW BUSINESS

**6.1 Annual Board Bylaw Review** – The board directed the clerk to check on the legality of the portion removed from bylaws regarding removal of board members. Will report back at October meeting for second reading.

**6.2 Board Assessment Process** – The board directed the clerk to set up the ACHD Board Assessment process.

**6.3 November/December Board Meeting Dates** – The board chair called a special board meeting on October 12<sup>th</sup> so the board can see the final presentation from HGA and take any needed action. It was decided to combine the November and December board meetings because of the holidays. The meeting will be scheduled for December 16<sup>th</sup> **(Albaugh, Whitney) – Approved All**

**6.4 Organizational Chart Updates – (Albaugh, Whitney) – Approved all**

**6.5 Emergency Department Updates** – October 4<sup>th</sup> will be going to a 12 hour shift for emergency room. Administration has been meeting with people over the last few months. Patient safety was a strong determining factor. The current structure is two 24 hour shift. (Work 16 hour – 8 hour sleep – repeat). The new schedule will help to allow MMHD to work with Burney Fire and community EMS Staff. We will be able to recruit with Burney Fire since we will have similar shifts. Financially this will reduce use of overtime. From an employee standpoint, they will know their schedule. This will also eliminate an ER nurse being alone in ER.

**7. INFORMATION/BOARD EDUCATION/ANNOUNCEMENTS**

- ▶ **ACHD Committees**
- ▶ **Board Education** – QHR Webinar 2<sup>nd</sup> Tuesdays 2015, 10 a.m.
- ▶ **HGA Site Visits**
- ▶ **Measure D Oversight Committee Meeting – October 6 – 4:00 pm, Burney**
- ▶ **Med Staff – October 13**
- ▶ **JPIA Meeting – October 14**
- ▶ **SP Committee Meeting – October 13 – 11:00 am, Fall River**
- ▶ **Quality Committee Meeting – October 15 – 12 noon, Fall River**

**8.1 Government Code Section 54952**

Adjourned to closed session 2:51 pm

Action taken:

Quality Assurance: Quality Improvement Issues, Medical Staff Report (Dr. AJ Weinhold, Chief of Staff) (Kerns, Vasquez) – **Approved All**

- ▶ Henry Patterson, OD, Reappointment
- ▶ Rhett Wigger, CRNA - Reappointment
- ▶ Lloyd Pena, MD - New appointment

**8.2 Government Code Section 54957: Personnel – Public Employee Performance Evaluation – Review**

- ▶ No Action

**10. ADJOURNMENT:** There being no further business, at the hour of 3:26 p.m., President Hathaway declared the meeting adjourned. Next meeting October 28, 2015 – Burney