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| BSPC Attendance: | Staff Present: | Other Present: | Absent: |
| Allen Albaugh  Mike Kerns  Louis Ward | Jessica Stadem  Ryan Harris | Donald Smith |  |

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board’s agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)*

**DRAFT**

**Attachment A**

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| **SUBJECT** | **DISCUSSION** |  |
| **CALL TO ORDER** | The meeting was called to order by Chair Kerns at 12:04 p.m. in Fall River Mills |  |
| **Requests Audience to Speak** | No requests |  |
| **Minutes** | November 20, 2017 Strategic Planning Committee meeting minutes. M/S/C ***(Albaugh, Harris) Approved All*** | **Approved** |
| **Joint Board Merger Committee Update** | No opportunity for merger with MVHC; MMHD will move forward with a different plan, need is still there for physicians and quality care; when current physicians retire, need hospitalist program in place to keep physician in ER and potential clinic work; prepare actions, timeline, present to Finance committee; currently working on scope study (space plan, feasibility, staffing, etc); preliminary meeting on Jan. 18 with architect to discuss space and services to be provided; also looking at scope study that includes retail pharmacy. Begin discussing with other committees & full board. | **Discussion** |
| **Proposed Services (Dialysis) – Follow-up** | Handouts provided; Keith began project of researching cost and availability of medications through Baxter, some items in timeline/plan do not pertain to our facility; have spoken with DCI reps, not much luck with getting information, seems like patient load may be too low, location could be in Burney, possibly acquire more patients with that location, will do more research on number of patients; correct type/process for getting water is also important. | **Discussion** |
| **Strategic Plan Process Review** | Verbiage Update – nothing stated in Strategic Plan, need to add verbiage so that we can start the process without having to address the board each step of the way (add to regular agenda expansion of OutPt services). | **Discussion** |
| **Administrative Report** | Employee meetings in January or February, discuss new initiatives for 2018, building project update.  CDPH survey deficiency cleared, received letter today. | **Report** |
| **Board Education, Legislation, Advocacy** | No report. | **Report/**  **Discussion** |
| **Meeting Wrap-up – Future Topics** | Find dates in February for retreat (full day), include as many managers as possible; will schedule separate session (Mike, Louis, Laura) to discuss how and when, location  Discussed potential assisted living for lower-level of care SNF residents in the future, cheaper option for families, research cost of facility vs. revenue, licensure. | **Discussion** |
| **Adjournment** | Meeting was adjourned at 1:28 p.m. |  |

By: Jessica Stadem