

Chief Executive Officer
Louis Ward, MHA



Board of Directors
Michael D. Kerns, President
Beatriz Vasquez, PhD, Vice President
Abe Hathaway, Secretary
Allen Albaugh, Treasurer
Laura Beyer, Director

Finance Committee Meeting Agenda

February 28, 2018 – 10:30am
Boardroom (Burney)

Attendees

Allen Albaugh, Chair, Board Member
Abe Hathaway, Board Member
Louis Ward, CEO
Travis Lakey, CFO

1	CALL MEETING TO ORDER	Chair Allen Albaugh	
2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS		
3	APPROVAL OF MINUTES		
3.1	Regular Meeting – January 24, 2018	Attachment A	Action Item
4	DEPARTMENT REPORTS		
4.1	Environmental Services	Sherry Rodriguez	Report
4.2	Emergency Room	Krissy Eades	Report
4.3	Maintenance	Dave Burks	Report
5	FINANCIAL REVIEWS		
5.1	January Financials	Sent by Travis Lakey	Action Item
5.2	Accounts Payable (AP)/Accounts Receivable (AR)	Sent by Travis Lakey	Action Item
5.3	BOD Q Finance Review		Action Item
6	BUILDING UPDATE	Louis Ward	Report
7	ADMINISTRATIVE REPORT	Louis Ward	Report
8	OTHER INFORMATION/ANNOUNCEMENTS		Information
9	ADJOURNMENT: Next Regular Meeting – March 28, 2018 (Fall River Mills)		

P.O. Box 459 – 43563 Highway 299 East, Fall River Mills, CA 96028 Tel. (530) 336-5511 Fax (530) 336-6199 <http://www.mayersmemorial.com>

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

MAYERS MEMORIAL HOSPITAL DISTRICT
BOARD FINANCE COMMITTEE MEETING
MINUTES – JANUARY 24, 2018 9:00 A.M.

BFC Attendance:
 Allen Albaugh
 Abe Hathaway
 Louis Ward, CEO
 Travis Lakey, CFO

DRAFT Attachment A

Other:
 Jessica Stadem
 Ryan Harris
 Chris Broadway
 Theresa Overton

(These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.)

SUBJECT	DISCUSSION	
CALL TO ORDER	The meeting was called to order by Albaugh at 9:16 a.m. in Fall River Mills	
Requests from Audience to Speak	None	
Minutes	The minutes from the BFC meeting held 12/20/17 were approved. <i>(Hathaway/Albaugh) – Approved all</i>	Approved
Department Reports	<p>IT – Powerpoint. 2017 upgraded to Paragon 14, PCC, new security in Burney; a lot of money was spent but large projects were accomplished; new building has specified server room; backup data daily to network server in Burney; will be upgrading public WiFi with password; new phone system is needed, Burney facility has issues with lines going down often; working on configuring new building with current setup; largest problem area is Papervision, waiting for quote on new system One Content with McKesson; hacking, ransomware, malware usually comes from email attachments, no issues with that.</p> <p>Acute/Nursing – Swing days have gone up, acute is down; had influx of swing Pts that required to bring in travelers to be able to accept admits and go over 10 patient census line; created resource nurse position to float between departments including ER, Outpatient, surgery; one application from full-time nurse from out of state, waiting on state application system; not many applications come in, a lot of new grads; reaching out further for applicants, new CNO against on-call schedule because it could burn out nurses; will compare direct admits from last year to this year, less since Dr. Dahle cut hours back in ER.</p> <p>Maintenance – Dave Burks is on vacation, will move report to next month.</p>	

MAYERS MEMORIAL HOSPITAL DISTRICT
BOARD FINANCE COMMITTEE MEETING
MINUTES – JANUARY 24, 2018 9:00 A.M.

Financial Reviews	<i>(Hathaway/Albaugh) – Approved All</i> Travis sent separately. a) December Financials – Question staffing in lab vs. decrease in business; sent phleb. Contract to MVHC for review; 9 CNAs in school right now, already signed 2-year contracts b) Accounts Payable	Approved
SNF Van Purchase	Need to replace SNF Activities van, does not come 4x4 from manufacturer; haven't discussed trade in value of old van but will look into; approx. \$64k; no special requirements for driver's licensing since 10 or less seating capacity; will vote on purchase at full board meeting.	
HVAC Feasibility Study	Have received several varying quotes on HVAC replacement project; study will look at site, best way to install units, price on project, would have to go to bid; \$30k just for study; most units are at end of life; will hold off on study until after building project, will handle potential issues as they come up.	
Building Update	Contractor took pics & 3D images for clinic space, will have info soon.	
Administrative Report	Membership fees, receive invoices annually for different affiliations; could possibly drop membership with SHARC and AHA, need to find out from CHA if non membership in AHA causes issues; will contact T Abrams, possibly invite him up to discuss concerns, how do each of these affiliations impact the district; received final docs regarding Right Roads building lien; CNO working on policies, staffing and OT, working with Jack on Quality issues;	
Other	Will move start time for all future Finance Committee meetings to 10:30 a.m.	
Adjournment	Meeting was adjourned at 11:33 a.m.	

By: Jessica Stadem

CORNING FORD

Source:		Salesperson:	KELLY BREEDLOVE
Price	46,612.00	Trade	0.00
Taxable A.M.O.	189.00	Payoff	0.00
Document Processing	80.00	Net Trade	0.00
Emissions Testing Charge	0.00	Cash Down	0.00
Sales Tax	3,398.87	Deferred Down	0.00
Non-Tax A.M.O.	19,718.00	Rebate	6,000.00
Service Contract	0.00	Total Down	6,000.00
Subtotal	69,997.87		
DMV Fees	563.00	APR	0.00
State Emissions Certification or Exemption Fee	0.00	Term	1
California Tire Fee	8.75	Monthly Payment	64,598.62
Electronic Veh Reg or Transfer Charge	29.00	Final Payment of	
Total Insurance	0.00		
Total			
Amount Financed	64,598.62	<i>CASH price</i>	
Finance Charges	0.00	<i>\$64,598.62</i>	
Total of Payments	64,598.62		
Total Sale Price			

*** BUYER ***

MAYERS MEMORIAL HOSPITAL
 P O BOX 459
 FALL RIVER MILLS, CA 96028

*** CO-BUYER ***

Date of Birth: _____
 Home Phone Number: (530) 336-5511
 Work Phone Number: _____
 County: SHASTA
 Email: _____

Date of Birth: _____
 Home Phone Number: _____
 Work Phone Number: _____
 County: _____
 Email: _____

*** PURCHASE ***

*** TRADE 1 ***

*** TRADE 2 ***

Stock Number
 Year
 Make
 Model
 Body Style
 Color
 Trim
 Key 1 Number
 Key 2 Number
 Weight 2,020
 License
 Odometer
 VIN
 Cylinders 0
 Vehicle Type USED

*** BANK ***

*** INSURANCE ***

DEALER 860 266

VIN

	Suggested Retail Price	
U4KE TRANSIT 350 HD WAGON XL	42855	00
SPECIAL DEALER ACCOUNT ADJUSTM		
148" WHEELBASE		
2018 MODEL YEAR		
YZ OXFORD WHITE		
VK PEWTER VINYL		

INCLUDED ON THIS VEHICLE
 .PREFERRED EQUIPMENT PKG 301A

OPTIONAL EQUIPMENT/OTHER
 PREFERRED EQUIPMENT PKG.301A
 .XL TRIM

57B .MANUAL AIR CONDITIONER		NC
99G 3.5L GTDI V6 ENGINE	1865	00
446 .6-SPD AUTO SELECT SHIFT TR		
TB8 .195/75R16 BSW ALL-SEASON		
X7L 3.73 LIMITED SLIP AXLE X7L	325	00
JOB #1 ORDER		
153 FRONT LICENSE PLATE BRACKET		NC
20E 10360# GVWR PACKAGE		NC
41H ENGINE BLOCK HEATER	75	00
425 50 STATE EMISSIONS		NC
53K MODIFIED VEHICLE WIRING PKG		NC
542 MIRRORS, SHORT POWER/HEAT	225	00
57N REAR WINDOW DEFOGGER		NC
58V AM/FM/SGL-CD	130	00
60C CRUISE CONTROL	325	00
63C HEAVY DUTY ALTERNATOR		NC
63E DUAL HEAVY DUTY BATTERIES	295	00
87E AUX FUSE PANEL	65	00
92E PRIVACY GLASS	675	00
942 DAYTIME RUNNING LAMPS	45	00
SPCL. DLR. ACCT. ADJ. CR.		
TOTAL OPTIONS/OTHER	4025	00
TOTAL VEHICLE & OPTIONS/OTHER	46880	00
DESTINATION & DELIVERY	1395	00

TOTAL FOR VEHICLE 48275 00

FUEL CHARGE
 FLEET P.O. NUMBER CDOT148EL
 SHIPPING WEIGHT 6654 LBS.

TOTAL 48275 00

VAN COST - \$46,612.00
 + \$19,718

 \$66,430.00
 - 6000 rebate

 \$60,430.00
 + FEES

SEE RECAP
 for TOTAL

This is not the actual invoice.
 Please check with your Ford Dealer
 for actual invoice pricing.



Nor-Cal Vans



www.norcalvans.com

1300 Nord Ave #125, Chico CA 95926

866-892-0150

Fed ID# 94-2698111

NorCal Vans Upfit Ordering Guide

Created By:	Greg	Proposal#	12018A
Quote Date:	1/20/2018	Quote Expiration Date:	2/19/2018
		Price Level:	Gold

Dealer Information

Dealer/Customer:	Corning Ford Mayer's project		Contact:	Kelly B
Street:			Phone:	
City/State/ZIP:	Corning	CA	Email: kbreedlove@corningford.com	
Model:	350 EL Wagon (U4X)	Color:	TBD	VIN: TBD

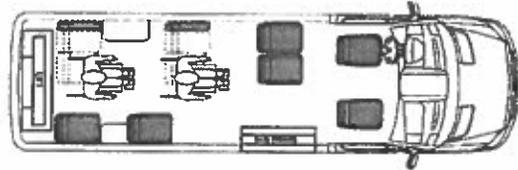
Nor-Cal Vans Paratransit Package Standard Features

- ADA-Compliant Commercial Wheelchair Lift.
- Flush-mount L-Track
- Tie-Down Storage Bags
- Freedman Seating
- Ford OEM seats retained when possible.
- Wheelchair Lifts and Installation FMVSS 403/404 Compliant
- Wheelchair Lift Interlock System.
- Q-Straint M-Series manual tie-down belts, with lap and shoulder.
- Altro Transflor Meta Flooring at Wheelchair Securement areas.
- Entry Grab Bar Stanchion at non-lift door.

Package	NorCal Vans Base Package Pricing	QTY	Dealer	Retail	TOTAL
	350EL Transit Wagon, Bus Door/Rear Lift				
ELBR-4	Transit Bus Door Wheelchair Transporter ELBR-4	1	\$19,035	\$22,035	\$19,035

- *Transit Bus Wheelchair Transporter (ELBR-4)
- *Door Operator Switch at Driver Station
- *Second Door Operator Switch at Curb-Side B-Pillar.
- *Non-Slip Flooring On Steps
- *Stainless Steel Wheel Liners
- *One 2-Passenger OEM Seat, Curb-Side.
- *Two 2-Passenger Fold-Away Seats, Street Side.
- *Two 1-Passenger Seats, Curb-Side.
- *Two Wheelchair Securement Locations.

- *Automatic Bus Door Entry
- *Door Interlock System
- *Lowered Stepwell Entry
- *Boarding Lights
- *Tinted Glass Doors
- *Entry Grab Handles
- *Braun Century II ADA-Compliant Wheelchair Lift
- *34"x 51" Platform, 800lb Rating.



Option	Additional NorCal Vans Options	QTY	Dealer	Retail	TOTAL
C02255	Wheelchair Tie-Down Upgrade (from Q'Straint Manual Belts to Q'Straint MAX Retractable Belts), **Per Position**.	2	\$174	\$209	\$348
C40000	Safety kit #1, Transit (5lb BC Fire extinguisher, 25-Unit First Aid Kit, Reflective triangle flare kit (3), Seatbelt strap cutter/window breaker escape tool)	1	\$162	\$194	\$162
C41000	Back Up Alarm (Ecco) Mounted Under Rear Of Van	1	\$91	\$109	\$91
C62300	Oxygen Tank Holder	1	\$82	\$99	\$82
			Conversion Total		\$19,718

Transportation: n/a

Signature _____ Date _____ Purchase Order # _____