

Chief Executive Officer
Louis Ward, MHA



Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Finance Committee Meeting Agenda

May 20, 2019 – 9:00 am
Fall River Board Room

Attendees

Abe Hathaway, Chair, Board Member
Allen Albaugh, Board Member
Louis Ward, CEO
Travis Lakey, CFO

1	CALL MEETING TO ORDER			
2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS			Approx. Time Allotted
3	APPROVAL OF MINUTES			
3.1	Regular Meeting – April 24, 2019	Attachment A	Action Item	2 min.
4	DEPARTMENT REPORTS/OTHER			
4.1	Surgery		Report	10 min.
5	FINANCIAL REVIEWS/BUSINESS			
5.1	April 2019 Financials		Action Item	5 min.
5.2	Accounts Payable (AP)/Accounts Receivable (AR)		Action Item	5 min.
5.3	Board Quarterly Finance Review		Action Item	5 min.
5.4	Pharmacy Paving Quote – recommend action for board	Attachment B	Action Item	5 min.
6	ADMINISTRATIVE REPORT		Report	10 min.
7	OTHER INFORMATION/ANNOUNCEMENTS		Information	
8	ADJOURNMENT: Next Regular Meeting – June 26, 2019 (Burney)			

P.O. Box 459 – 43563 Highway 299 East, Fall River Mills, CA 96028 Tel. (530) 336-5511 Fax (530) 336-6199 <http://www.mayersmemorial.com>

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

**Board of Directors
Finance Committee
Minutes**

April 24, 2019 – 10:30 am
Boardroom (Burney)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Abe Hathaway called the meeting to order at 10:35 am on the above date.

BOARD MEMBERS PRESENT:

Allen Albaugh, Committee Chair
Abe Hathaway, Board Member

STAFF PRESENT:

Travis Lakey, CFO
Ryan Harris, COO
BJ Burks
Coleen Beck
Val Lakey, Board Clerk

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS

None

3 APPROVAL OF MINUTES

3.1 A motion/second carried; committee members accepted the minutes of March 27, 2019 **Albaugh/Hathaway Approved All**

4 DEPARTMENT REPORTS

4.1 **Social Services – SNF – BJ Burks** – In addition to the written report, Burks fielded questions. Hathaway complimented the department. There are 13 on the waiting list. Preliminary paperwork complete. 10 are for memory unit. When there are open beds, intakes will be ready to go. Medi-cal is approved by the time intakes have placement. Albaugh asked about residents and who are residents of the district. We try to work with people from our area first. 90% of referrals come from home/family. Mental history is reviewed. The fires had impact on care and placement. Albaugh asked if there would be a need for assisted living versus LTC/SNF. Burks said there is a great need. We refer to Redding. Albaugh asked if Burks could do a little research on need.

4.2 **Staff Development – Brigid Doyle** – Written Report

4.3 **Infection Control – Coleen Beck** – Beck brought the infection control plan for review. Monthly totals are tallied for Acute, SNF and ER. Hand hygiene was also discussed.

5 FINANCIAL REVIEWS

5.1 **March 2019 Financials** – There were a few late invoices that were not recorded on report. **Albaugh/Hathaway Approved All**
IGT's: \$4.1 Rate Range; \$4.6 QUAF; We put in \$2.9 and will end up with \$8 back.
Expansion population is a 95% match. Discussion about the clawback. (\$785,000)
\$5600/day on registry.
Discussion about SNF income and expenses, potential of voucher program;
We were approached by MVHC about a HRSA Grant for OB.
ETCI provides our IOR – this expense is under construction on the balance sheet.
On current pay request there is about \$52,000 for inspections
Travis showed the committee a chargemaster comparison
Talked to Wipfli and Partnership about clinic. Pays the same for walk-in, urgent care, etc.

5.2 **Accounts Payable (A/P)/Accounts Receivable (A/R) –** **Albaugh/Hathaway Approved All**

6 Administrative Report:

Lakey and Harris reported. Final design meeting on the clinic on May 6th. CHAFFA thinks we look good preliminary for a loan.

90-Day process improvement on laundry next month. \$160,000 total for laundry facility.

Change orders and costs – met last month. \$140,000. Currently \$568,000 (about \$300,000 Layton fees) which is including delays before March 18. Harris has reviewed and commented. There is a total of about \$998,000. They are taking responsibility for one week of the 104 calendars day.

7 OTHER INFORMATION/ANNOUNCEMENTS

8 ADJOURNMENT 11:55 pm

Next Finance Committee Meeting – May 20, 2019 – Fall River Mills



2848 Tarmac Rd.
Redding, CA 96003-7320
Tel. (530) 221-4194 FAX (530) 221-4312
Insured · Bonded
Contractor's License No. 422987
DIR NO.1000006215
eaglepav@sbcglobal.net

AGREEMENT

Let it be known that the contents here stated:

RYAN HARRIS seeks the professional services of Eagle Paving & Grading, hereafter referred to as Eagle, for the purposes of:

JOB LOCATION: 43467 HWY 299 (FALL RIVER PHARMACY)

ITEM

#1 – TO DEMO AND REMOVE EXISTING CONCRETE SLAB APPROXIMATELY 800 SQ.FT. (ANY LEFT OVER FROM OLD GAS STATION IS NOT INCLUDED SLAB ONLY). TO GRIND EXISTING ASPHALT AND HAUL AWAY AS NEEDED APPROXIMATELY 22,000 SQ.FT. TO GRADE AND COMPACT EXISTING BASE ROCK. TO FURNISH AND PLACE APPROXIMATELY 22,000 SQ.FT. OF 2" COMPACTED ASPHALT CONCRETE.

FOR A TOTAL OF \$72,450.00

NOTE: DRAINAGE IS MINIMAL AND CANNOT BE SUBSTANTIALLY CHANGED.

OPTION – TO DEDUCT NEW PAVING IN UNUSED CORNER OF PARKING LOT APPROXIMATELY 1,575 SQ.FT. – DEDUCT \$1,850.00

ITEM #2 – TO RESET EXISTING BUMPERS AT STALLS. TO LAYOUT AND STRIPE 18 STALLS, 2 HANDICAP STALLS AND 1 CROSSHATCH, APPROXIMATELY 400 LIN.FT LINE, 12 ARROWS AND 3 STENCILS FOR DRIVE THRU. TO FURNISH AND INSTALL 4 EACH HANDICAP SIGNS AND POLES.

FOR A TOTAL OF \$1,800.00

PRICE IS BASED ON PRICE OF ASPHALT AT THE PLANT ON THIS DATE, MAY 6, 2019. PRICE SUBJECT TO INCREASE DUE TO FLUCTUATING OIL PRICES. DUE TO CIRCUMSTANCES BEYOND OUR CONTROL, ASPHALT PRICES ARE SUBJECT TO INCREASE AT ANY TIME WHICH WILL MAKE IT NECESSARY TO ADJUST OUR CONTRACT PRICE. WE APOLOGIZE FOR ANY INCONVENIENCE THIS MAY CAUSE YOU.

EXCLUSIONS: CONSTRUCTION STAKING, TESTING, PERMITS, ADDITIONAL MOVE INS. ANYTHING NOT SPECIFICALLY INCLUDED IS CONSIDERED EXCLUDED.

Purchaser agrees to pay eagle for the above described labor and materials upon completion of job, unless otherwise stated in this contract, the total sum of: AS SET FORTH ABOVE

SEE ABOVE FOR DETAIL

BID # 2019-149

Job Name: 42467 HWY 299 (FALL RIVER PHARMACY)

Today's Date: MAY 6, 2019

Eagle makes the following warranties to purchaser:

- A. Job will be performed and completed in a substantial and workmanlike manner, according to Standard practices.
- B. The quality of the materials and workmanship is guaranteed.
- C. Proper barricades will be placed to keep traffic off work areas, in accordance with standard practices.
- D. If verbal or oral contract is given Eagle, this contract becomes legal and binding without being signed.

Under the Mechanic's Lien Law, any contractor, subcontractor, laborer, material man or other person who helps to improve your property and is not paid for his labor, services or material has a right to enforce his claim against your property.

Under the law, you may protect yourself against such claims by filing, before commencing such work of Improvement, or a modification thereof, in the office of the county recorder of the county where the Property is situated and requiring that a bond shall be in any amount not less than (50%) of the contract, be conditioned for the payment in full of the claims of the persons furnishing labor, services, equipment or materials for the work described in said contract.

Contractors are required by law to be licensed and regulated by the CONTRACTOR'S STATE LICENSE BOARD. Any questions concerning a contractor may be referred to the REGISTRAR OF THE BOARD, Whose address is: Contractor's State License Board, 1020 N Street, Sacramento, CA 95814.

All matters of substance or procedure will be governed by the laws of California. If any legal or equitable Actions are instituted to enforce the terms of the terms of this contract, of any nature whatsoever, the prevailing party shall be entitled to collect reasonable attorney's fees and determined by the court in such action.

All accounts are due and payable upon completion of work. A finance charge of 2% per month, which amounts to 24% per year, will be assessed on unpaid balances not paid by end of the month in which work was completed.

NOTE: ALL RETENTION MONIES NOT RELEASED WITHIN 60 DAYS WILL BE SUBJECT TO A FINANCE CHARGE OF 2% PER MONTH WHICH AMOUNTS TO 24% PER YEAR.
SUBJECT TO OFFICE APPROVAL.
EAGLE PAVING AND GRADING IS NOT RESPONSIBLE FOR DAMAGE TO CONCRETE OR OTHER SURFACES DUE TO WEIGHT OF GRINDING MACHINE

Date: MAY 6, 2019

DAVE RATCLIFFE, PARTNER

Eagle Paving & Grading

Purchaser

Please sign and return to Eagle Paving and Grading

Each of the above signed states that he has read the foregoing information and understands and agrees to it

BID #2019-149

42467 HWY 299 (FALL RIVER PHARMACY)