

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Beatriz Vasquez, PhD, President
Abe Hathaway, Vice President
Laura Beyer, Secretary
Allen Albaugh, Treasurer
Jeanne Utterback, Director

Board of Directors
Finance Committee
Minutes

July 31, 2019 – 12:00 pm
Boardroom (Fall River Mills)

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 **CALL MEETING TO ORDER:** Abe Hathaway called the meeting to order at 12:02 pm on the above date.

BOARD MEMBERS PRESENT:

Abe Hathaway, Committee Chair
Allen Albaugh, Board Member

ABSENT:

STAFF PRESENT:

Travis Lakey, CFO
Ryan Harris, COO
Louis Ward, CEO
Trudi Burns
Mary Ranquist
Val Lakey, Board Clerk

2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**

None

3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of June 24, 2019 **Albaugh/Hathaway Approved All**

4 **DEPARTMENT REPORTS**

- 4.1 Cardiac Rehab – Trudi Burns. Patient census has been a little lower. EKG's help. Monitored patients are at \$221 per visit they come 3 days per week. Currently there are 2 monitored patients as well as the cardiac maintenance. A grant was received. Staff can use the facility. There is also a cardiac maintenance program for \$35/month – this is a great community benefit.
- 4.2 Dietary – Susan Garcia reported on Food and Nutrition Services. She noted that they do their own ordering. The staff knows the product and what is needed as far as nutritional value. Agreements are in place with Ray's and Safeway. Food can only be purchased through an approved vendor. The challenges over the last week confirmed the importance of the current system. There are many regulations that have to be followed. Albaugh asked about staffing in the department. There are currently openings. Wage scale was discussed.

5 **FINANCIAL REVIEWS**

5.1 **June 2019 Financials** – Albaugh had questions about FTE's and staffing for new emergency room. Ratios have to be met. Discussed ER visit rates. **Albaugh/Hathaway Approved All**

5.2 **Accounts Payable (A/P)/Accounts Receivable (A/R)** **Albaugh/Hathaway Approved All**

6 **OLD BUSINESS**

6.1 **Day-Care Follow-up:**

6.2 **Burney Clinic Update:**

6.3 **Construction Change Orders:**

7 **NEW BUSINESS:**

7.1 401K Retirement Plan – Want to change to employees being eligible after 90 days instead of 1 year. Change enrollment to monthly instead of quarterly.

8 **ADMINISTRATIVE REPORT**

9 **OTHER INFORMATION/ANNOUNCEMENTS**

10 **ADJOURNMENT 1:22 pm**

Next Finance Committee Meeting – August 28, 2019 – Burney