Chief Executive Officer Louis Ward, MHA



Board of Directors

Beatriz Vasquez, PhD, President Abe Hathaway, Vice President Laura Beyer, Secretary Allen Albaugh, Treasurer Jeanne Utterback, Director

Board of Directors Quality Committee Minutes

October 16, 2019 11:00am Boardroom (Fall River Mills)

Attachment A FINAL

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Board Chair Laura Beyer called the meeting to order at TIME on the above date.

BOARD MEMBERS PRESENT:

Laura Beyer, Secretary Jeanne Utterback, Director

ABSENT:

Louis Ward, CEO Jack Hathaway, DOQ

STAFF PRESENT:

Candy Vculek, CNO
Dawn Jacobson, Infection Preventionist
Lori Stephenson
Ryan Harris
Libby Mee
Pam Sweet, Board Clerk

2 CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS None

3 APPROVAL OF MINUTES

3.1 A motion/second carried; committee members accepted the minutes of DATE

Utterback/Mee

Approved All

4 **DEPARTMENT REPORTS**

4.1 **Environmental Services**: Submitted written report.

Ryan Harris answered questions for Sherry Rodriguez.

Ryan is very pleased with the new laundry establishment and its staff. Very little turn over in staff.

4.2 **Cardiac Rehab:** Submitted written report.

Trudi Burns was not present to answer the committee's questions. Move to next meeting.

- 4.3 **Marketing:** Submitted written report.
- 4.4 **HIM:** Submitted written report.

OneContent went live on Monday. Working on solving the bugs now. System is more user friendly and staff is accepting it well. It will alleviate the need to index documents as it does that automatically as they are scanned in, but staff education is required as patient labels must be placed in a specific area of the document.

4.5 **Imaging:** No report. Move to next meeting

QUARTERLY REPORTS

5.1 **Workers Comp:** Submitted written report

Committee questioned why Libby thought our numbers are lower than average. Libby responded it is because of our consistent program, people being aware of the program and that departments works well together.

5.2 **Patient Safety First:** No Report. Move to next meeting

6 **STANDING MONTHLY REPORTS**

- 6.1 Quality/Performance Improvement: No Report
- 6.2 **PRIME**: No Report
- 6.3 **SNF Events/Survey**:

Had our annual CMS survey last week. It was not a licensing survey, but is probably the only survey we will have this year. The survey went very well. We had 5 or 6 lower level tags and no "harm" tags. Most worrisome of the tags were 2 missed potential reportings for patient abuse. Both complaints turned out to not have been abuse, but the reporting obligation was still there. Housekeeping, and Dietary had no tags.

6.4 **Infection Control**:

Trending norovirus in the community and among staff. Held an education yesterday on hand hygiene.

Talking with Shasta County Health about TB testing. We may be able to move to TB testing every 2 to 4 years. They do not recommend annual testing in a low risk environment, but the ED staff and the IC nurse should be tested annually. The CDC only recommends testing if symptomatic. State of CA requires testing every 4 years.

- 7 **ADMINISTRATIVE REPORT**: No Report
- 8 **NEW BUSINESS**: None
- 9 OTHER INFORMATION/ANNOUNCEMENTS: None
- 10 ANNOUNCEMENT OF CLOSED SESSION:
 - 10.1 STAFF STATUS CHANGE
 - 1. Beverly Chang, MD to Inactive

AHP APPOINTMENT

- 1. Jill Reed, MSW Social Worker
- 2. Marchita Masters, PsyD

MEDICAL STAFF REAPPOINTMENT

1. Aaron Babb, MD – Family Medicine

A motion/second carried; committee members approved all credentials

Utterback/Beyer

Approved All Credentials

- 11 **RECONVENE OPEN SESSION**: Reported closed session action
- 12 ADJOURNMENT: 11:50am Next Regular Meeting November 13, 2019 (Fall River Mills)

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.