

Chief Executive Officer  
Louis Ward, MHA



**Board of Directors**  
Beatriz Vasquez, PhD, President  
Abe Hathaway, Vice President  
Laura Beyer, Secretary  
Allen Albaugh, Treasurer  
Jeanne Utterback, Director

Board of Directors  
**Quality Committee**  
Minutes

October 16, 2019 11:00am  
Boardroom (Fall River Mills)

**Attachment A**  
**FINAL**

*These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.*

- 1 **CALL MEETING TO ORDER:** Board Chair Laura Beyer called the meeting to order at TIME on the above date.

**BOARD MEMBERS PRESENT:**

Laura Beyer, Secretary  
Jeanne Utterback, Director

**ABSENT:**

Louis Ward, CEO  
Jack Hathaway, DOQ

**STAFF PRESENT:**

Candy Vculek, CNO  
Dawn Jacobson, Infection Preventionist  
Lori Stephenson  
Ryan Harris  
Libby Mee  
Pam Sweet, Board Clerk

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- 2 **CALL FOR REQUEST FROM THE AUDIENCE – PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS**  
None

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3 **APPROVAL OF MINUTES**

3.1 A motion/second carried; committee members accepted the minutes of DATE Utterback/Mee **Approved All**

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4 **DEPARTMENT REPORTS**

4.1 **Environmental Services:** Submitted written report.

Ryan Harris answered questions for Sherry Rodriguez.

Ryan is very pleased with the new laundry establishment and its staff. Very little turn over in staff.

4.2 **Cardiac Rehab:** Submitted written report.

Trudi Burns was not present to answer the committee's questions. Move to next meeting.

4.3 **Marketing:** Submitted written report.

4.4 **HIM:** Submitted written report.

OneContent went live on Monday. Working on solving the bugs now. System is more user friendly and staff is accepting it well. It will alleviate the need to index documents as it does that automatically as they are scanned in, but staff education is required as patient labels must be placed in a specific area of the document.

4.5 **Imaging:** No report. Move to next meeting

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5 **QUARTERLY REPORTS**

