

Chief Executive Officer
Louis Ward, MHA



Mayers Memorial Hospital District

Board of Directors
Jeanne Utterback, President
Beatriz Vasquez, PhD, Vice President
Tom Guyn, MD, Secretary
Abe Hathaway, Treasurer
Tami Vestal-Humphry, Director

**Board of Directors
Regular Meeting
Minutes**

August 25, 2021 – 11:30 am
MMHD Burney Boardroom

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

1 CALL MEETING TO ORDER: Jeanne Utterback called the regular meeting to order at 10:35 AM on the above date.

BOARD MEMBERS PRESENT:

Jeanne Utterback, President
Beatriz Vasquez, PhD, Vice President
Tom Guyn, MD, Secretary
Abe Hathaway, Treasurer
Tami Vestal-Humphry, Director

STAFF PRESENT:

Louis Ward, CEO
Ryan Harris, COO
Travis Lakey, CFO
Keith Earnest, CCO
Candy Detchon, CNO
Val Lakey, ED of CR & BD
Tracy Geisler, MHF Executive Director

ABSENT:

2 CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: PUBLIC COMMENT TAKEN BY BOARD MEMBER THAT OUR PHONE SYSTEM IS CUMBERSOME. PLEASE NOTE THAT ALL EMERGENCIES SHOULD GO TO 911 AND NOT THROUGH OUR PHONE SYSTEM.

3 APPROVAL OF MINUTES

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|-----|--|-------------------------|------------------------|
| 3.1 | A motion/second carried; Board of Directors accepted the minutes of July 28, 2021. | <i>Vasquez/Hathaway</i> | <i>Approved by All</i> |
| 3.2 | A motion/second carried; Board of Directors accepted the minutes of August 11, 2021 Special meeting. | <i>Vasquez/Hathaway</i> | <i>Approved by All</i> |

4 DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS

- | | | | |
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| 4.1 | A motion/second carried; Samantha Clark was recognized as July Employee of the Month. Resolution 2021-16. Burney Annex – such a great asset to our team. | <i>Guyn, Hathaway</i> | <i>Approved by All</i> |
| 4.2 | Mayers Rural Health Clinic Update: Written report submitted. Questions were directed to Ryan Harris. Clinic Manager's last day will be September 17, 2021. Interviews are being conducted for a new manager. Questions regarding the financials were addressed. | | |
| 4.3 | Director of Skilled Nursing, Shelley Lee - written report submitted. The CNO was available to address any questions. For the CNA class, there is a need to clarify a few things on the application. Paperwork to list Shelley Lee as DON was submitted. This resulted in a small delay and we are waiting on approval. There are currently four students in the Shasta College class that just began. When we are approved – we will use our staff to teach the class. | | |

There are beds available in Fall River, but we cannot admit at this time.

- | | | | |
|-----|--|--|--|
| 4.4 | Hospice Quarterly Report, Mary Ranquist: Written report submitted – The CCO was available to answer questions. Humphry asked about finding a new car – The insurance payment should be coming soon. They will be going to look soon. | | |
|-----|--|--|--|

Car Show was a very nice event. There will be a donation coming from the Nor-Cal Road Gypsies.

Hospice manager has done some work with Pit River Health to provide education about Hospice.

4.5 Safety 6 Month Update, Val Lakey: Written report was submitted

5 BOARD COMMITTEES

5.1 Finance Committee

5.1.1 **Committee Report:** See finance notes. Discussion of 401K. Guyn asked about the retail pharmacy. Identified some inventory and software issues. 340 B contract is ready to sign. We will be seeing more from that. On-site audit visit overview was provided by the CFO

5.1.2 **July 2021 Financials** *Hathaway, Humphry* *Approved by All*

5.1.3 **401K Annual Report:** \$8.1 Million in the MMHD employee investment. New information for adjusting the plan will be brought to the September board meeting.

5.1.4 **Managed Security Services (IT) Agreement/Proposal** *Hathaway/Humphry* *Approved All*
It was approved to move forward with the IT Security agreement at \$119,000/year

5.2 Strategic Planning Committee Chair Vasquez

5.2.1 **SP Planning Session:** July 28 Presentation Review/Discussion

5.2.2 **DRAFT Strategic Plan Update** – There is a meeting on September 13, the SP will be reviewed and brought forth to the full board.

5.3 Quality Committee Chair Utterback

5.3.1 **Committee Meeting Report** – Met on August 11. Minutes are attached.

6 NEW BUSINESS - none

7 ADMINISTRATIVE REPORTS

7.1 **ED of Community Relations & Business Development:** Written report was submitted.

7.2 Chief's Reports

7.2.1 **CFO:** A written report was submitted. We are being asked to reimburse the 2012 claw back money in the amount of \$778,000

7.2.2 **CCO:** There was no written report submitted. Earnest has been involved in doing a Pyxis conversion – this has been a 3-week process. They are now doing the interface testing and the physical conversion. Will be done the end of this week.

We now have meds for COVID ED patients. There will be J & J Vaccine available in the ED.

Staffing is currently ok. Vaccine at clinic. 3rd dose is for immune compromised is now available. All sign ups through MyTurn. We will be getting vaccines from the county.

7.2.3 **CNO** In addition to her written report: ED is very busy. Working short staffed in departments. Fully staffed in acute care. Have 3 travelers. Staff out with COVID. There are 20 CNA vacancies. 40 +/- in division that are not vaccinated. Discussed reasons why people are not being vaccinated.

7.2.4 **COO:** Daycare – planning approved, but not on the building side. Waiting on drawings to be approved. Looking at isolating and balancing air in the facility related to COVID. Looking at options in ED. Replacing HEPA Filters. COO further explained lab interface with MVHC and potentially looking to hire a construction manager.

7.2.5 **CEO:** New doctor starting today (Hospitalist). Another provider will be coming to visit in October Gideon Baum from CHA joined the call to address some of the new COVID mandates. 72% of the 249 employees are vaccinated. Working on declination forms.

Two health orders – both “came out of the blue” Delta numbers are not encouraging. Testing and masking mandate. Then the vaccine mandate. Two exemptions. Religious exemptions are not clear. Guyn asked about enforcement guidelines: Accommodations – PPE, testing; move outside of patient areas; send home without pay. Testing – who pays? Hospitals can bill group health insurers for cost. There is no clear answers. Is it possible to look at employer contribution – dependent on vaccination status? We are working on the process that follows state guidelines for those with no exemptions and no vaccine as of Oct. 1st

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Directors documents are available online at www.mayersmemorial.com.

Reviewed facility plans for COVID – ED, SNF

Special Meeting to establish COVID policy will be on September 8th.

8	OTHER INFORMATION/ANNOUNCEMENTS	
8.1	Board Member Message: Update from CHA, Vaccine	
9	ANNOUNCEMENT OF CLOSED SESSION: 3:10 PM	
9.2	Personnel Government Code 54957: CEO Evaluation: Reviewed 3 phases of CEO Evaluation. CEO has met or exceeded on all three levels. M/S/P for CEO to receive 10% bonus.	ACTION
10	ADJOURNMENT: 3:30 pm	

Next Regular Meeting: September 29, 2021 – Fall River Boardroom

I, Jeanne Utterback, Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Hospital District

Jeanne Utterback
Board Member

Valerie Luking
Board Clerk