

Chief Executive Officer
Chris Bjornberg



Board of Directors
Abe Hathaway, President
Jeanne Utterback, Vice President
Tom Guyn, M.D., Secretary
Tami Humphry, Treasurer
Lester Cufaude, Director

Board of Directors
Regular Meeting
Minutes
July 26, 2023 – 1:00 pm
FR Boardroom & Microsoft Teams

These minutes are not intended to be a verbatim transcription of the proceedings and discussions associated with the business of the board's agenda; rather, what follows is a summary of the order of business and general nature of testimony, deliberations and action taken.

CALL MEETING TO ORDER: Abe Hathaway called the regular meeting to order at 1:05 PM on the above date.

BOARD MEMBERS PRESENT:		STAFF PRESENT:	
Abe Hathaway, President		Chris Bjornberg, CEO	
Jeanne Utterback, Vice President		Travis Lakey, CFO	
Tom Guyn, M.D., Secretary		Ryan Harris, COO	
Tami Humphry, Treasurer		Theresa Overton, CNO	
Lester Cufaude, Director		Keith Earnest, CCO	
ABSENT:		Valerie Lakey, CPRO	
		Libby Mee, CPRO	
		Dana Hauge, Safety Officer	
		Michelle Peterson, OPM Manager	
		Jessica DeCoito, Board Clerk	
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2	CALL FOR REQUEST FROM THE AUDIENCE - PUBLIC COMMENTS OR TO SPEAK TO AGENDA ITEMS: NONE		
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3	APPROVAL OF MINUTES		
3.1	A motion/second carried; Board of Directors accepted the minutes of June 28, 2023.	Utterback, Cufaude	Approved by All
3.2	A motion/second carried; Board of Directors accepted the Special Board Meeting minutes of June 28, 2023.	Utterback, Humphry	Approved by All
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4	DEPARTMENT/OPERATIONS REPORTS/RECOGNITIONS		
4.1	A motion/second carried; Jasmine Garza was recognized as June Employee of the Month. Resolution 2023-11. Always going above and beyond for the residents. Always willing to help. And we truly appreciate her for the amazing work and care she provides.	Humphry, Cufaude	Approved by All
4.2	Safety Quarterly: written report submitted. Update on Burney water – we are in recovery phase. Everything is going back to normal with showering and clean drinking water. Our response to this issue has been so great that the state does not feel the need to come visit us. We are working on increasing our attendance rates for trainings but its difficult to capture 100% participation with the 365 day a year, 24 hrs. a day set up of the hospital, not to mention the many departments handling the situation differently.		
4.3	Outpatient Medical: written report submitted. In an effort to provide perfection for wound care patients, we will scrutinize every step, every documentation piece and every step of the process.		
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5	BOARD COMMITTEES		
5.1	Finance Committee		
5.1.1	Committee Report: Financial end of the year we looked really good. Accounts receivable is down and cash on hand looks good too. Revenue being generated through the clinic is \$1.4 million even though a bottom line		

shows a negative. Auditors will be onsite August 14th. RCAT – Revenue Cycle Action Team will be meeting on a weekly basis to make sure that all charges are being tested and dropped appropriately in the Cerner build. This team will likely stay formed through the go-live and beyond to continue to provide oversight on charges. We have hired a UR (Utilization Review) nurse that will help us make sure that the patients are getting the services they need and are charged for the right services.

5.1.2	June 2023 Financials: motion moved, seconded and carried to approve financials.	<i>Humphry, Utterback</i>	<i>Approved by All</i>
5.1.3	Veregy Solar Project – attached is the solar project proposal. This proposal matches everything we have previously discussed. We have yet to receive the contract. And we will have to do a two-week public hearing. This connection is straight to the meter for the hospital. Based on the calculations, we will offset most if not all of our energy use. There is a line item for fencing if we choose to do that. If we do, can we do a change order.	<i>Cufaude, Humphry</i>	<i>Approved by All</i>

Motion moved, seconded and carried to approve the proposal and proceed forward with the two-week public hearing once the contract has been prepared and agreed upon, with including the proposal. Hopeful to have everything ready for the two week public hearing by August 30th.

5.2	Strategic Planning Committee Chair Utterback: No June Meeting		
5.3	Quality Committee Chair Guyn: DRAFT minutes attached		
5.3.1	Review of the DRAFT minutes was conducted. Integration of the data being collected will be in Cerner to help our managers/departments continue the measure and metric tracking. No tags from the 7 self-reported issues.		

6 OLD BUSINESS

6.1	Ambulance Services: The new ambulance had A.C. issues and caused a whole system malfunction. And the older ambulance was causing issues while in transfer of a patient. Both ambulances have been fixed. Burney has called off their ambulance on multiple calls since our ownership take over. On those specific instances, Burney fire was onsite and provided first responders when they had already “called off”. This provides issues because we should not be on those calls if a Burney first responder is available, and that takes us away from other possible emergencies. We have been in contact with S-SV about these specific instances.		
	More and more people keep coming in with interest of joining our team. We still have no contract with REMSA. Discussions have taken place with our current ambulance team/department about just operating under MMHD and possibly using REMSA as a consultant. Our current team is more than capable of managing this on their own with additional training and assistance.		

7 NEW BUSINESS

7.1	Policies and Procedures:		
	<ol style="list-style-type: none"> 1. Clinic Phone Services 2. Core Privileges in Oncology 3. Scope of Services – Clinic “remove first bullet” 4. Use of Propofol (Diprivan) for Ventilator Management 	<i>Guyn, Cufaude</i>	<i>Approved by All</i>
	Motion moved, seconded and approved with one amendment to “Scope of Services – Clinic.”		
7.2	Seismic Compliance Plan Approval: Aspen Street Architects, Inc. and MMHD have worked together to create this. It has been submitted to the state with no additional questions or comments from them. We are ahead of the ball on this. This is our approved 2023 seismic plan.	<i>Utterback, Humphry</i>	<i>Approved by All</i>
	Motion moved, seconded and carried to approve.		

8 ADMINISTRATIVE REPORTS

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk to the Board of Directors, 43563 Highway 299 East, Fall River Mills CA 96028. This document and other Board of Director’s documents are available online at www.mayersmemorial.com.

8.1 Chief's Reports: written reports provided in packet

- 8.1.1 **CFO:** no additional comments.
- 8.1.2 **CHRO:** Radiology manager and Director of Clinical Services have accepted these roles. And our interim Lab manager has accepted a full-time position. Interim ED Manager is starting on Monday, July 31st. Kudos on the dashboard.
- 8.1.3 **CPRO:** Legislation is in a lull with everyone on break. Sponsor Packets for the Foundation Golf Tournament were shared. We need more golfers, volunteers and other raffle offers. Quarterly event idea in September to do a meet and greet with our Board and ELT staff – possibly do an evening Board meeting on September 27th with a social afterwards. We are ACHD Certified for another 3 years – this is our third time being certified. Marketing campaign for this next year is being planned. We will be on TV and have been working with KRCR.
- 8.1.4 **CCO:** Barrier Isolator companies have changed. We have ordered a brand-new isolator and we await the arrival of it.
- 8.1.5 **CNO:** Thankful for the release of the water boil advisory in Burney. Dr. Schepps was onsite today to meet the team, see the facilities, and get a plan in place for opening surgeries back up. Conversations with Modoc Medical Center have been taking place on a collaborative effort for surgeries.
- 8.1.6 **COO:** AB 2511 – HVAC project for SNFs – we had HCAI onsite yesterday with 6 people. Discussion with MMHD and HCAI took place about meeting the deadline for this measure by the end of the year. We also discussed current projects and future projects. They notified us that their visits will become more frequent to find unpermitted work. We will have to remove, permit or find other means for the mini split additions in the kitchen. Mobile Clinic update – generator provided issues in extreme heat conditions. We are working on the built in power with an ETA of first week of August. The decision was made to move patient visits back to Burney until this has been rectified. Year over Year figures were provided for the clinic on referrals, costs, salaries, and patient visits. We will be building fence at the lodge to help those wandering down at the pit river.
- 8.1.7 **CEO:** We are researching a hospitalist service that provides night and weekend coverage with tele-hospitalists. Extensive conversation and discussion will take place with our current hospitalists as we continue to research.

Our trip to New Hampshire to meet with a group of CAH leaders was two weeks ago. The group formed a system of CAH's to help cut down costs but in turn showed a massive growth in services, resources and volumes. Essentially, they saw a share of fixed costs across the system to help profitability for the hospitals in the system. And were able to share services across the system that provided growth to each individual hospital. The system has a board made up of one member from the individual hospital boards. And there are executives that manage the system that include CEO, CFO, CIO, Director of Quality, and Marketing. The system levels approve policies and procedures, accreditation and the like and then it would be broadcasted across the system's hospitals. This system structure is a possibility for some of the surrounding facilities and MMHD. MMHD will continue to research this. And we continue to connect with MVHC about making our efforts more collaborative than in the recent past.

ELT will be re-engaging the signage project for electronic signs in FR and in Burney. This allows us multiple means of communication both for our community like alerts and marketing opportunities for our services and providers.

9 OTHER INFORMATION/ANNOUNCEMENTS

- 9.1 Board Member Message: Employee of the Month, Golf Tournament, CNA classes on Aug. 7, ACHD Certification, Sep. 27th Open House, Fair Booth, check out the commercial

10 MOVE INTO CLOSED SESSION: 3:33 PM

- 10.1 **Med Staff Credentials – Govt Code 54962**

**Approved by
All**

Staff Status Change

- 1. Chen Zhao, MD (UCD) to Inactive
- 2. Desiree Levyim, MD to Inactive

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AHP Appointment

1. George Winter, FNP – Emergency

Medical Staff Appointment

1. Zachary Franks, DO – Radiology
2. Yelena Usmanova, MD (T2U) – Neurology

Medical Staff Reappointment

1. Sheela Toprani, MD (UCD)
2. Mustafa Ansari, MD (UCD)
3. Sean Pitman, MD – Pathology
4. Richard Leach, MD – Emergency
5. Mark Ramus, MD – Pathology
6. Aaron Babb, MD – (MVHC) Family Med.

ADJOURNMENT: 4:00 PM

Next Meeting August 30, 2023

I, Bob Hathaway Board of Directors President, certify that the above is a true and correct transcript from the minutes of the regular meeting of the Board of Directors of Mayers Memorial Healthcare District

Bob Hathaway
Board Member

Jessica DeCario
Board Clerk